To Whom It May Concern:

I hereby request, in accordance with the Illinois Freedom of Information Act (5 ILCS 140), an electronic copy of the annual payroll records for 2017. Your response should include, but not be limited to at least the following information:

- Last name

- First name

- Middle name (or initial, if available)

- Suffix (e.g. Jr., if available)

- Title

- Department

- Salary

- Start date

Please note I am not asking for annual salary to date from the start of the calendar year or fiscal year, but rather a listing of annual salaries for every employee. If they are hourly please provide that rate. Please include any and all elected officials as well.

Per the Illinois Freedom of Information Act, please provide these records electronically, in a delimited text format such as csv. If necessary, records may be delivered in a common spreadsheet file format, such as xls, xlsx or csv. Please do not respond with paper, scanned/photocopied or pdf documents if at all avoidable. Please let me know if records are not deliverable in the requested formats. Files may be attached as an email response to this message. Reference: 5 ILCS 140/6 Sec. 6 (a)

The Better Government Association is a nonprofit, journalism organization based in Chicago. This is for a possible news story. As such, I ask that any fees be waived as law allows.

I ask that you convey this information electronically, via email to my email address: payroll17@bettergov.org.

Please don't hesitate to contact me if you have any questions about this request or seek clarification in any way. Thank you, in advance, for your assistance in fulfilling this request as soon as possible. Your help is truly appreciated.

Sincerely,

Jared Rutecki and Matt Kiefer

Better Government Association

312-821-9032