Getting started with WooCommerce Trustpay Gateway

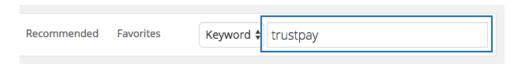
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Installing plugin

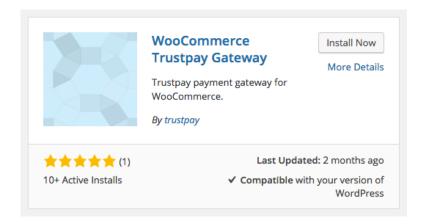
There are two ways to install WooCommerce Trustpay Gateway plugin for WordPress. Before you begin make sure you already have WooCommerce installed and activated.

Installing plugin using WordPress plugin installer

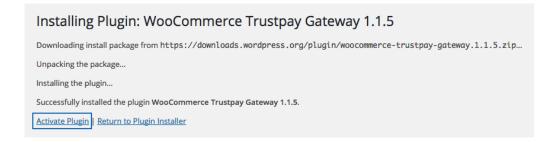
- 1. Login into your WordPress dashboard (http://yourdomain.com/wp-admin/).
- 2. From admin dashboard select *Plugins -> Add New*.
- 3. In search box (see the illustration below) enter "trustpay" (without quotes) and hit enter on your keyboard.



4. In the search results find WooCommerce Trustpay Gateway.



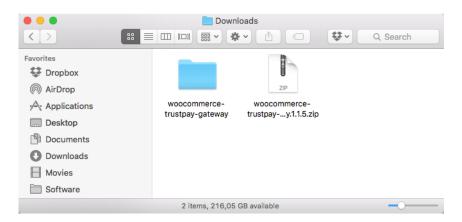
5. Click *Install Now* button, and then *Activate Plugin*.



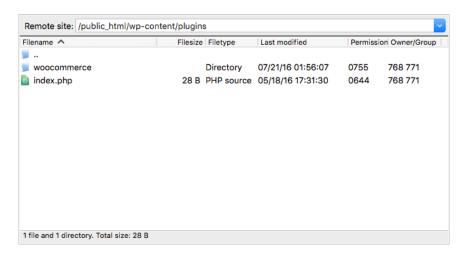
Installing plugin using FTP/sFTP

1. Download *WooCommerce Trustpay Gateway* plugin from WordPress.org (https://wordpress.org/plugins/woocommerce-trustpay-gateway/)

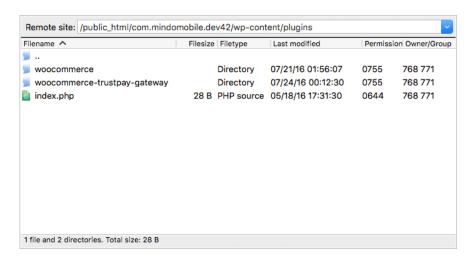
2. Extract zip file you have downloaded. You should now have folder woocommerce-trustpay-gateway.



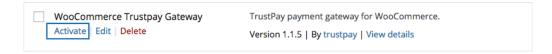
- 3. Open your favorite FTP/sFTP client. Ex: FileZilla
- 4. Connect to your FTP/sFTP server and then navigate to wp-content/plugins directory.



5. Copy extracted folder (from step 2) with all its contents. Once uploaded your wp-content/plugins directory listing should look like this:



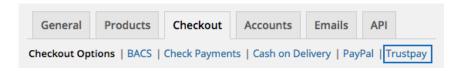
- 6. Login into your WordPress admin dashboard (http://yourdomain.com/wp-admin/)
- 7. From admin dashboard select Plugins -> Installed Plugins.
- 8. Find WooCommerce Trustpay Gateway in the list and click on Activate link.



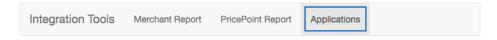
Configuring WooCommerce Trustpay Gateway

Before you continue, login into my.trustpay.biz account (https://my.trustpay.biz). If you haven't yet signed up yet, please, contact us at *info@trustpay.biz*.

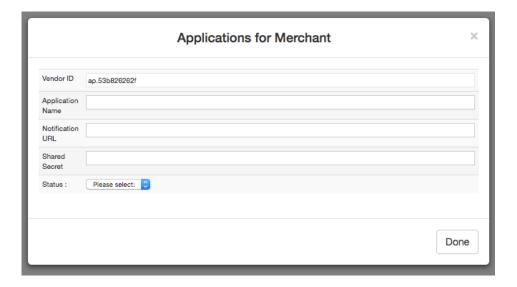
- 1. Login into your WordPress dashboard (http://yourdomain.com/wp-admin/).
- 2. From dashboard menu open *WooCommerce -> Settings*.
- 3. Click on Checkout tab.
- 4. Right below the tabs you should see a secondary *Checkout Options* submenu. Click on *Trustpay* option.



5. On *my.trustpay.biz* dashboard (the page you opened before starting these steps) page click on *Applications* menu option.



- 6. Click *Create New* button to add application, if you already created application beforehand skip to *step 9*.
- 7. You will be prompted with *Applications for Merchant* form.



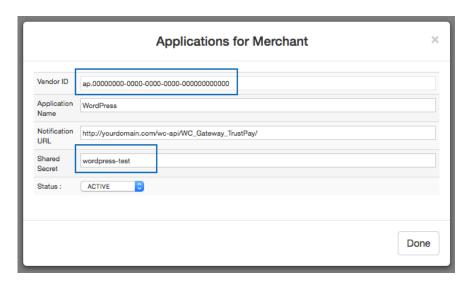
Application Name: Any text (ex: WordPress) **Notification URL:** Copy *Notification URL* from *WooCommerce Trustpay Gateway*plugin settings page (example below)

Notification URL	http://yourdomain.com/wc-api/WC_Gateway_TrustPay/
Shared Secret	Please enter the Shared Secret. You can to get this information from your <u>TrustPay Account</u> .

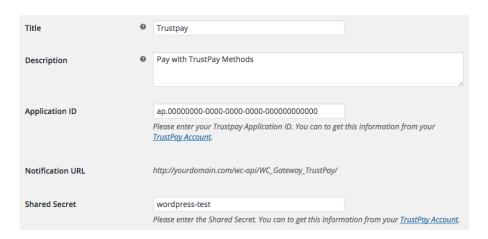
Shared Secret: Any text (ex: wordpress-test)

Status: ACTIVE

- 8. Click button Done.
- 9. Find your application in applications list, and click *View Details* button.
- 10. Copy *Vendor ID* (see below) to your *Application ID* field in *WooCommerce Trustpay Gateway* settings page.



- 11. Copy *Shared Secret* field value to your settings page (see above).
- 12. Click button *Done* on *my.trustpay.biz*.
- 13. Your WooCommerce Trustpay Gateway settings should look similar to example below:



14. Click button *Save* changes to update gateway settings.