

Hayden Spink

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Objective

Current college student who values integrity, friendliness, and dedication, seeking an editor job position.

Education

Michigan State University 2021 - Current

GPA: 3.0

Honors: Dean's List Fall 2022, Spring 2023

Clubs: Spartasoft, Creative Writing Club, Super Smash Bros. Club, Fighting Game Club

Member of Alpha Phi Omega (Community Service Fraternity)

University of Michigan Flint

Dual Enrollment Program - Business and Economics classes

Work Experience

SirenAI - Virtual

Content Editor, February 2024 - Present

Responsible for editing conversations generated by an artificial intelligence large language model to more accurately imitate the speaking styles, conversation topics, and mannerisms of social media influencers. I am responsible for cleaning up grammatical and rhetorical inconsistencies within the conversation Microsoft Word document, entering the edited conversations into a large Microsoft Excel spreadsheet and organizing them by type and topic, and working with higher-ups to refine the conversations and test the artificial intelligence chatbot.

Emagine Hartland - Hartland , MI

Team Member, June 2021 - August 2023

Responsible for interacting with customers, manning the cash register, preparing and cooking food and snacks, restocking items, checking tickets, cleaning theaters and bathrooms, and more. I worked with a large team and learned cooperative skills as we collaborated to run the movie theater efficiently.

Work Skills Corporation - Brighton , MI

Job Development Participant, July 2020 - August 2020

Responsible for following through with tasks, reporting to shifts on time, and listening to instructions given by mentors. I developed skills utilizing Zoom, Gmail, and virtualjobshadow in order to effectively communicate with my mentors and complete tasks as assigned.

Skills

- Experience with Microsoft Word, Excel, PowerPoint, Access, and other Microsoft Office tools
- Experience with basic HTML website creation in Visual Studio Code and Github
- Experience with data analytics with Tableau
- Experience with video and audio editing in Microsoft Clipchamp and Audacity

Volunteer Experience

Served as chairperson of Social Media and Attendance for the Beta Beta chapter of Alpha Phi Omega. In total I have contributed 168 hours of service, 49 hours of leadership, and 104 hours of fellowship (ongoing) as a member of Alpha Phi Omega. I participate in StateWalk, escorting students home from the MSU library, wrote motivational notes for MSU students in the wake of the February 2023 violence on MSU campus and held support groups, wrote positive reinforcement letters to people across the country who are struggling with mental health, distributed food to the Lansing community in multiple food banks around Lansing, helped run two blood drives on MSU campus, handed out food and water to the homeless population of Grand Rapids, made dog toys for the Capital Area Humane Society, and fed animals at the Mitten Misfits animal sanctuary near Lansing.

References available upon request.