

Relieving Letter



Saurabh Ganj

JAVA FULL STACK DEVELOPER

Engineering (Development)

WTL PVT. LTD.

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8/6/2025

Subject: Relieving Letter

This letter serves as confirmation that you have been relieved from your duties at WTL PVT. LTD. as of 8/6/2025. We would like to take this opportunity to thank you for your valuable contributions and efforts during your tenure with us as a JAVA FULL STACK DEVELOPER.

We understand that you have resigned from your position to pursue other opportunities, and we wish you the very best in all your future endeavors. Your performance, commitment, and positive attitude have made a significant impact on the organization, and we hope that you carry forward the same spirit in your new role.

For the time you were employed with us, we will provide a summary of your roles and responsibilities, along with your performance record, upon request. This information can be useful for your future employer as a reference.

Please ensure that you have completed all the necessary formalities related to the exit process, including the return of company property such as ID cards, laptops, mobile phones, and any other items that were issued to you during your employment.

In case you require any assistance or have any queries regarding your relieving process, please feel free to reach out to the HR department at [HR Department's Contact Information].

Once again, we appreciate your contributions to WTL PVT. LTD. and wish you the very best in your future endeavors. You will always be a valued member of our alumni network, and we hope to stay connected in the future.

Best regards,

WTL PVT LTD

HR Director



WTL PVT. LTD.