

# William Watts

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401 East Mason Street  
ODESSA, MO

## Summary

Hardworking and reliable, with strong ability in technology and business. Offering professionalism, positivity and problem solving. Highly organized, proactive and punctual with team-oriented mentality.

## Experience

### City Carrier Assistant

United States Postal Service • ODESSA, MO  
03/2021 - Present

- Use scanners and other tracking software for maximized efficiency
- Label, stock, and track movement of all deliveries
- Perform routine preventative and safety checks and notify appropriate contact of potential hazards or mechanical issues
- Built trusted relationships with residents by getting to know them on a personal level and making their comfort a priority

### Manager

Pizza Hut • Odessa, Missouri  
09/2020 - 03/2021

- Collaborated with staff to maximize customer satisfaction, streamline procedures and improve bottom-line profitability.
- Evaluated operational trends and made proactive strategy adjustments to maintain alignment between performance and objectives.
- Evaluated store performance by receiving, analyzing and incorporating feedback from store inspections to implement action plans for improvements.
- Drove financial performance of assigned areas by verifying achieved sales and profit goals and implementing plans to correct deficiencies.

### Service Technician

Ryder Truck Rental • Kansas City, Missouri  
10/2018 - 07/2020

- Tested components, assemblies and systems to diagnose problems.
- Performed service and maintenance tasks such as fueling, inspections, and cleaning.
- Mentored new employees on equipment operation and maintenance.
- Adhered to all company and OSHA-defined protocols for workplace safety.
- Assisted maintenance team with completion of preventive maintenance and unscheduled service needs.

### Owner

Will's Game Lounge LLC • Odessa, Missouri  
11/2016 - 03/2018

- Monitored market conditions to set accurate pricing structures and take advantage of emerging trends.
- Enhanced operational performance by developing effective business development strategies, systems and procedures.
- Led startup and opening of entertainment business and provided business development, creation of operational procedures and workflow planning.

- Assessed, optimized and elevated operations to target current and expected demands.
- Promoted store offerings through newspaper advertisements, catalogs and brochures to attract new customers.
- Promoted business on social media platforms to maximize brand identity and generate revenue.

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**Skills**

- Troubleshooting
- Strategic Planning
- Technology Management
- Analysis Skills
- Coaching

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**Education**

Odessa High School • ODESSA, MO  
05/2015