

# PHP Database Manual

Group 7 SWE30010

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# Quick Start Guide

After downloading and installing the application on your store machine select the **Startup.exe** file on your desktop.

# Login and Registration

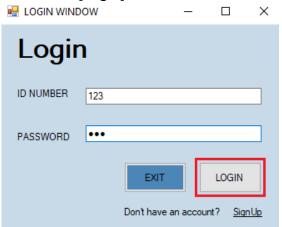
1. A login screen will come up when the application is started. If you are already registered, **skip to step 3**. If you are a **new user**, click the **[SignUp]** button.



2. Fill-in your registration details and hit [Register].

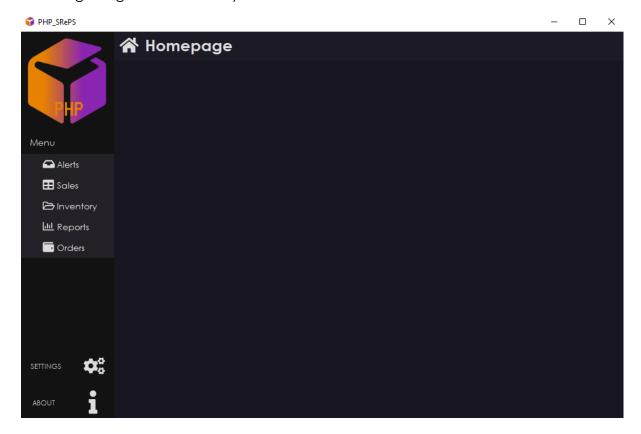


3. Fill-in your login details and hit [Login].



# Home Page

After successfully logging in, you will be taken to the **Home Page.** Review the following image to familiarise yourself with the available buttons and notifications.

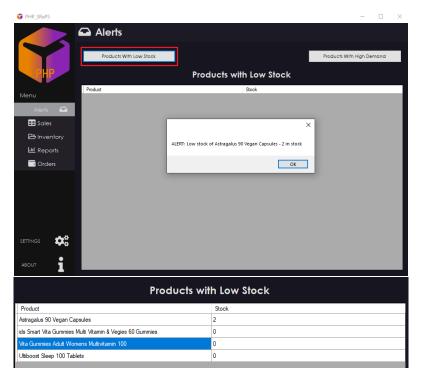


#### **Alerts**

From the home screen, select [Alerts] under the [Menu] dropdown.

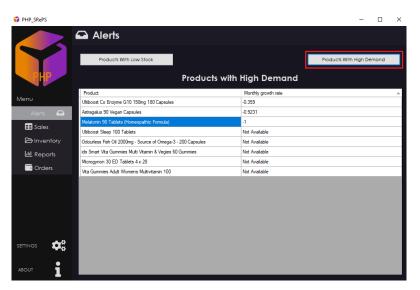
#### Products with Low Stock

Select the **[Products with Low Stock]** button. Notifications will automatically pop up, click **[OK]** to close the notifications.



#### Products with High Demand

Select the [Products with High Demand] button. Notifications will automatically popup, click [OK] to close the notifications.

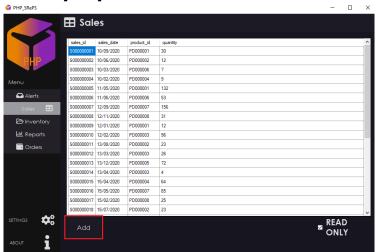


#### Sales

From the home screen, select [Sales] under the [Menu] dropdown.

## Adding Sales

1. To add a sale, select [Add] and fill in the sale details.

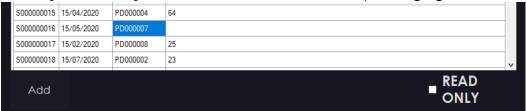


2. Click the **tick symbol** to log the sale. Click the **trashcan** to clear the entry. Click the **cross symbol** to exit the menu.



#### **Editing Sales**

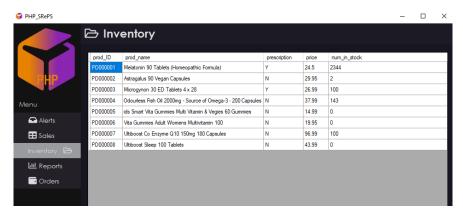
- 1. To edit a sale, unselect the [READ ONLY] checkbox.
- 2. Click the associated column with the sale entry (row) to edit.
- 3. Select [READ ONLY] checkbox to avoid accidentally changing data.



#### Inventory

From the home screen, select [Inventory] under the [Menu] dropdown.

To have an accurate Inventory, users are required to log orders. The inventory is updated when a sale is logged-inventory will be automatically updated.

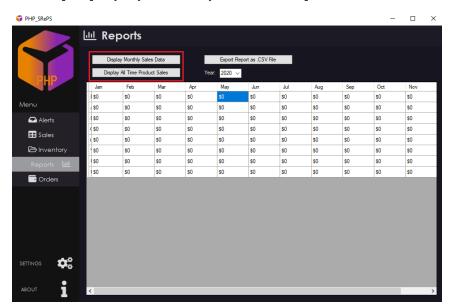


#### Reports & Exporting

From the home screen, select [Reports] under the [Menu] dropdown.

#### Displaying Reports

Reports are generated for the month or all time. To view these, click the [Display Monthly Sales Data] or [Display All Time product Sales].



# **Exporting Reports**

To export the data, click the [Export Report as .CSV File].

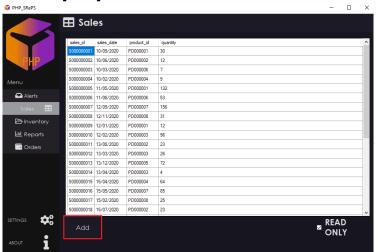


#### Sales

From the home screen, select [Sales] under the [Menu] dropdown.

#### Adding Sales

3. To add a sale, select [Add] and fill in the sale details.

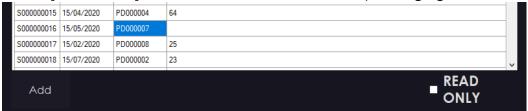


4. Click the **tick symbol** to log the sale. Click the **trashcan** to clear the entry. Click the **cross symbol** to exit the menu.



#### **Editing Sales**

- 4. To edit a sale, unselect the [READ ONLY] checkbox.
- 5. Click the associated column with the sale entry (row) to edit.
- 6. Select [READ ONLY] checkbox to avoid accidentally changing data.

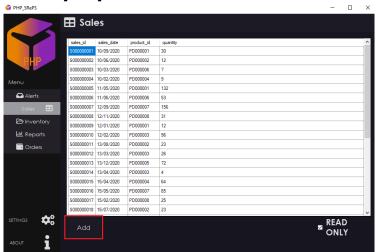


#### **Orders**

From the home screen, select [Orders] under the [Menu] dropdown.

## **Adding Orders**

5. To add a sale, select [Add] and fill in the sale details.



6. Click the **tick symbol** to log the sale. Click the **trashcan** to clear the entry. Click the **cross symbol** to exit the menu.



#### **Editing Inventory**

- 7. To edit an inventory log, unselect the [READ ONLY] checkbox.
- 8. Click the associated column with the inventory entry (row) to edit.

Select [READ ONLY] checkbox to avoid accidentally changing data.