

15 Points day

BOOK APPOINTMENT	3
MEETING HELD	3
CLOSED MEETING	5
REVIEW FB OR GOOGLE	2
REFERRAL	4
UPDATE WITH SCHEDULED PAYMENT	2
UPDATE PAID	4
GET ANSWER FOR CLIENT QUESTION	1
PULL SMART CREDIT REPORT	1

**TRACK POSPECTS/CLIENTS NAME AND ACCORDING ACTIVITIES**

Week of 11/25/2020- 11/27/2020

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 UPDATE WITH SCHEDULED PAYMENT			
		1 UPDATE PAID			
		2 BOOK APPOINTMENT			

Total Dailyly points

Monday Tuesday Wednesday Thursday Friday Saturday  
12

Week 11/25/2020- 11/27/2020 Total Points 12

COMPLETE AND UPDATE CRM Daily and Email This Weekly Report To Manager.

