

Siya Parikh, Wafeeqah Saka and Vannessa Eworo
30 Highcastle Rd, Scarborough ON M1E 4N1

Samsung
275 Brisdale Dr, Brampton,
ON L7A 3C7

February 23, 2024

Dear Colleague,

I hope this letter finds you well. I am writing to you to discuss a springtime staff picnic hosted by the management team, Siya Parikh, Wafeeqah Saka and Vannessa Eworo. This picnic will be on March 17th, 2024, at 12:00pm to 4:00pm Chinguacousy park, as a beginning-of-spring brunch filled to the brim with exciting and team-building games that will be an exciting afternoon for us all. It would be lovely to have you all there. As an employee of this company, I believe that you and me both need this quick break.

For the purpose of having a fun-filled atmosphere and fulfilling our objective for employees like yourself, the theme of the picnic and its activities will be the 'Olympic Games'. There will be a whole bunch of sports and games to play such as soccer, volleyball, badminton, tug-of-war, coin toss, a three-legged race, and more. There will be a variety of prizes awarded to for winning a certain game, prizes like Tim Hortons gift cards, a subscription to Amazon Prime, our own Samsung Galaxy Buds and several other delightful gifts.

Moreover, the food is from a potluck, so feel free to bring whatever you want, however please keep in mind that this is a nut-free picnic to avoid unintentional accidents occurring. Please RSVP by March 8th, 2024, to let us know if you are able to attend. If you have any food allergies or other needs, just give us a heads up and we'll take care of it.

We would be delighted for you to join the fun.

Yours Sincerely,

A handwritten signature in black ink, consisting of a stylized, cursive letter 'S' with a loop at the top and a long, sweeping tail that curves back towards the middle of the letter.

Siya Parikh, Wafeeqah Saka and Vannessa Eworo.