

# CURRICULUM VITAE

**NAVITA KUMARI**



**Father's Name:** Manoj Kumar

**Address:** : 74/II/11, UNIT-8,  
S.E.RLY, South colony, Garden  
Reach Kolkata-700043

**Gender** -female

**Email id** -navitak545@gmail.com

**Phone No.:**6290885362

**Nationality:** Indian

**Date of Birth:** 12-07-1996

**Hobbies:** Surfing Internet,  
Listening Music, reading book

**Linguistic Abilities:** Hindi,  
English & Bengali

## CAREER OBJECTIVE

To take up any sort of challenging job commensurate with my ability and knowledge to perform it Successfully. I would be more than eager to shoulder responsibilities, this would broaden my Knowledge and scope for future development.

## PROFESIONAL QUALIFICATION

Tally ERP 9.0, GST Filling, Income Tax E Filling

## ACADEMIC QUALIFICATION

Class X- under W.B.B.S.E in the year 2013

Class XII- from W.B.C.H.S.E in the year of 2015

Graduation- B.Com. (Accountancy Hons) from C.U. in the year of 2020

## STRENGTH

Excellent communication and presentation skills, optimistic, confident and hard working person, highly discipline & punctual, fast adaptability and situation flexibility, believe in being helpful to others.

## DECLARATION

I hereby state that all the information mentioned in the above true complete and correct to the best of my knowledge.

Place: Kolkata

Date:

SIGNATURE