

TANISHQ MAKKAR

Phone: 8076798787
Email: tanishqmakkar31@gmail.com
Address: Aushotosh Apartments Paryavaran Complex, New Delhi, 110030 (IN)

PROFESSIONAL SUMMARY

I have completed my high school from Gyan Bharat School in commerce stream. I have given my final exams of graduation this is year and awaiting on results. Also persuing Company Secretaries, cleared Foundation Program of the same and preparing for Executive Program Exams. I am looking for an entry-level position to kickstart my career in the (specify field). I wish to work in a dynamic organisation that will contribute to my professional and personal growth while I contribute to the growth of the company as well as engage in opportunities to further the company's goals.

EDUCATION

Present	Company Secretary: Company Law And Finance <ul style="list-style-type: none">Institute Of Company Secretaries Of India - New Delhi, DELHI
Sep. 2021	B.Com (Hons): Commerce <ul style="list-style-type: none">Delhi University - New Delhi, DELHI
Mar. 2017	High School Diploma: Commerce with Maths <ul style="list-style-type: none">Gyan Bharati School - New Delhi, DELHI

LANGUAGES

English	Conversational	Hindi	Fluent
---------	----------------	-------	--------

SKILLS

Tally Erp	Skillful	Company Law	Skillful
MS Excel	Skillful	Tax Management	Skillful
MS Office	Skillful	Accounting	Skillful