

Laraib Boys Hostel
Stadium Road Rawalpindi.
+92-318 5066328
muhammadsajan70@gmail.com



MUHAMMAD SAJJAN

OBJECTIVE

A target-oriented Candidate seeking a challenging position in a reputable organization/firm where I can utilize my educational experience, skills and knowledge and develop my career while enhancing the company's productivity and reputation.

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD

MA (Pakistan Studies)

Passing Year: 2020

GPA: 3.01

UNIVERSITY OF SINDH, JAMSHORO-SINDH

B.A (General History)

Graduation year: 2017

EDUCATION

Division: 1st

GOVT. INTERMEDIATE COLLEGE, DOULATPUR-SBA

Intermediate

Board: BISE Hyderabad

Passing year: 2014

Division: 2nd

GOVT. HIGHER SECONDARY SCHOOL, DOULATPUR-SBA

Matriculation

Board: BISE Hyderabad

Passing year: 2012

Division: 1st

SIGNIFICANT ACHIEVEMENTS AND EXPERIENCE

Teaching Experience of One year at

Dawn High School Doulatpur.

Worked as a HR Assistant on

Contract basis institutional

strengthening of Finance Division

Project W.E.F July 2016, June 2018.

Proficient in using Ms. Word, Excel,
& PowerPoint.

Professionally hard working team
oriented, trustworthy, highly
flexible, quickly adjustable in
different working and challenging
environment.

HOBBIE
INTERET
S

Reading Books and Newspapers.

Cricket

COMPUTER SKILLS

Excellent knowledge of computer software's

including **MS Office**, Internet etc.

Proficient in using Ms. Word, Excel, & PowerPoint.

LANGUAGES

- English
- Urdu
- Sindhi

PERSONAL

Date of Birth:	10th August, 1996
Father Name:	Muhammad Qasim
Domicile:	Shaheed Benazir Abad
Nationality:	PAKISTANI
Marital Status:	SINGLE

REFERENCES



Abdul Jabbar Bhatti
Position (Section Officer) at Ministry of Finance.
Jabbar_jabbar@yahoo.com PNO: 0301-9581800



Muhammad Ibrahim
Position (Private Secretary) at Ministry of Finance.
mizaib786@gmail.com PNO: 0324-5218475



Abu Bakkar Ahmed
Position (Pharmacist) at Red Crescent Society Pakistan.
Drabubakkarahmad@gmail.com PNO: 0301-7376678
Will be Furnished on Request.