

RESUME

SUSHANT SHANKAR GAIKWAD

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■ CAREER OBJECTIVE :

To have a growth oriented and challenging career, where I can contribute my knowledge and skills to the organization and enhance my experience through continuous learning and teamwork.

■ EDUCATIONAL DETAILS :

Course	University/Board	Institute	Year of Passing	Percentage
M.B.A. (Marketing)	Savitribai Phule Pune University	Institute of Business management And Research, Wakad, Pune	2021	SGPA: 9.56
B.A.	Savitribai Phule Pune University	Fergusson College, Pune	2018	65.00%
HSC	Maharashtra State Board, Pune	Nowrosjee Wadia College, Pune	2014	62.75%
S.S.C.	Kolhapur Divisional Board.	Shree Warana Vidyalaya, Warananagar	2012	70%

WORK EXPERIENCE :

- **Job Title** : Admin
- **Company Name** : Mediatree Advertising, Kharadi, Pune.
- **Experience**: I have 1.2 Year Experience.
- **Job Description** : I have worked with accounting and marketing.

- **Job Title** : Facility Executive
- **Company Name** : EATON, Bhosari, Pune.

- **Experience:** I have 1.5 Year Experience.
- **Job Description :** I have worked in transportation and accounting.
- **Job Title** : Admin
- **Company Name :** TATA MOTORS, Bhosari, Pune.
- **Experience:** I have 8 Month Experience.
- **Job Description :** I have worked with administration department where I used to keep tracking of employees salaries and account.

TECHNICAL SKILLS :

- MS Office, MS Excel.
- Operating System – Windows os, Apple ios.

❖ OWN STRENGTH :

- Self-Motivated and Excellent communication skills.
- Strong and quick acquiring of new technologies.
- Decision Making.

❖ EXTRA CARICULAR ACTIVITIES :

- Creative, logical and having Problem solving ability & Disciplined and loyal.
- Certification in “MSCET” Kolhapur.

❖ PERSONAL DETAILS :

Date of Birth : 26 Dec, 1995.
 Gender : Male.
 Marital Status : Single.
 Languages Known : English, Hindi, and Marathi.

❖ DECLARATION :

I hereby declared that all the above details are true and correct to the best of my knowledge.

Date :

Place :

Signature

(Sushant Gaikwad)