AMOS Group 5 - 27.04.2022: Team Meeting from 12.30 – 14.00

First team meeting protocol

Please note that this is not the final format for the meeting protocols but a pragmatic layout solution for the first team meeting protocol. Also for future meetings, TODOs will not be communicated within the meeting protocols.

# **Team organization**

The group consists of 1 SM, 2 POs and 6 SDs.

* Xiangxiang: SM, 4. Semester Master IIS
* Luis: PO, 4. Semester Master IIS
* Elias: PO, 4. Semester Master IIS
* Nicolas: SD, 6. Semester Bachelor CS
* Dominik: SD, 6. Semester Bachelor CS
* Marib: SD, 6. Semester Bachelor CS
* Adrian: SD, 4. Semester Master CS
* Jannik: SD, 4. Semester Master CS
* Leo: SD, 2. Semester Master CS

Project-related topics will be discussed using the **Discord-channel „AMOS 2022 – Find my hearing aid“**. For smaller organizational issues we will stick to **WhatsApp**.

* TODO: Create a Discord-account and join our server under <https://discord.gg/Htrw8RFc>

# **Group Discussion**

* Everybody has at least a basic understanding of SCRUM
* *Voluntary* TODO: You find a short PDF-document with some basic information regarding SCRUM [here](https://www.scrumalliance.org/ScrumRedesignDEVSite/media/ScrumAllianceMedia/Files%20and%20PDFs/Community/Articles/2015/SCRUM-in-Agile.pdf). Read through it to find out more
* We decided to complete the happiness-index-survey 2 – 3 times per week. Exact times per week are tbd.
* Xiangxiang checked with Prof. Riehle if she is allowed to take on tasks. It turned out that she is not allowed to do that.
* We came up with the point that we will probably need a mac-device and an iPhone to test the software. *No further steps decided*.

# **To DOs**

* Dominik: Create Discord Server –*Done*
* Elias and Luis: Get in contact with industry partner – *Currently on hold until decision on date*
* Elias and Luis: Structure Team Meetings more efficiently
* Luis: Create folder for sprint01 in GitHub *– Done*
* Elias: Create feature board in GitHub – *Done*
* Elias and Luis: Create pdf of planning documents
* Everyone: Fill out base information in planning documents
* Everyone: Fill out “personal” Team contract so that we can talk about in our upcoming meeting (Template: https://oss.cs.fau.de/teaching/course-resources/student-team-contract/)
* Everyone: Fill out Doodle regarding meeting with industry partner <https://doodle.com/meeting/participate/id/epYoy56a>
* Everyone: Fill out Doodle regarding meeting for Team Contract <https://doodle.com/meeting/participate/id/ejRgoZle>
* Leo and Adrian: Design Logo and create draft on shirtinator
* Everyone: Submit shirt preferences via <https://docs.google.com/forms/d/e/1FAIpQLSdNzNjrllHA1DU0wtt8yknHIev8BDitzaq9wV8jMp2I6_eg9g/viewform>
* Everyone: Fill out happiness index and standup emails (when necessary).

# **Useful Links**

* Reaching out to our group per e-mail:   
  [amos-proj5@group.riehle.org](mailto:amos-proj5@group.riehle.org)
* Main industry contact:   
  [markus.reinhardt@wsa.com](mailto:markus.reinhardt@wsa.com)
* Teaching team contact:  
  [amos-team@group.riehle.org](mailto:amos-team@group.riehle.org)
* Course organization:   
  <https://amos.uni1.de>
* Planning documents for our group:   
  <https://docs.google.com/spreadsheets/d/17IIb3Jv_rn-QTA9zwFEszQZAOlQ0LxjypLGOYPFPys8/edit#gid=6>
* GitHub Repository of our group:   
  <https://github.com/amosproj/amos2022ss05-find-my-hearing-aid>

# **Next Steps**

We will have a next group meeting to discuss the TODOs and to discuss the team contract. The date is to be decided per Doodle-survey. Final date will be communicated asap by Luis and Elias. Same procedure for the first contact with our industry partner.