Requirements Review Notes

The process I took to validate that the requirements were expressed correctly and satisfy stakeholder needs -

- Once elicitation began I made a rule to myself to always validate requirements and confirm my stakeholders are satisfied with the requirement set as we go. I would get in contact with my stakeholders and share the requirement that was created with the rationale I placed on it via emails, messages, or meetings (this may be biased as I may be changing the idea of what the stakeholder wants, hopefully, that is not the case). This iterative process of confirming requirements as we make others made the final document with the list of complete requirements easy to send and easier for my stakeholders to view and confirm. My main sponsor (Edward McCarthy) was extremely direct with what was wanted and would notify me if anything lacked clarity, had errors, deviated from standard practice, or had mistaken assumptions. In the last meeting we had, we talked about the current requirements (which were good to him) and the creation of new ones which were placed inside the complete document to be validated by him. Thankfully, everything seemed good to him. Additionally, I provided him with a direct link to the prototype which he liked as was able to review.

Evidence of sign off on the requirements found here: Requirements Review