

[Home](#) / [Contact Us](#) / Mass Emails & Communications

A&F COMMUNICATIONS REQUEST FORM

The Administration & Finance (A&F) Communications team coordinates and facilitates the distribution of division mass announcements/communications via this request form. This includes the following:

- A&F Teams Announcements
- A&F Website News Posts
- Campus Emails
- UCF Calendar Event Postings
- UCF Today Announcement Postings
- Workday Announcements & Workday News Blog Posts

All announcement/communication requests are subject to verification and copyediting review. The A&F Communications team follows general guidelines on style, consistency, spelling, and terminology as set forth in the UCF Brand & Style guide in accordance with the published Associated Press Stylebook.

Campus events and meeting notices, newsletters, and messages on behalf of non-university entities are not eligible for distribution.

Please allow 48 hours to process a request. Estimated publication date is dependent on the communication type. The announcement/communication requestor will receive an email confirmation and anticipated publication date. If you have not received a confirmation, have questions, or need immediate assistance/guidance, please contact us at admfina@ucf.edu or 407-823-2351.

A&F Requesting Division

- ☐ Facilities and Business Operations
- ☐ Financial Affairs
- ☒ Human Resources
- ☐ Public Safety
- ☐ Other

Requester's Name:

Wanyea

FIRST

Barbel

LAST

Requester's Email Address:

wa964666@ucf.edu

Communication Type

- ☐ A&F Website News Post
- ☒ Campus Mass Email
- ☐ Workday Announcements & Workday News Blog Posts

Select all that apply

Communication Audience

- ☒ All UCF Employees (Faculty & Staff)
- ☐ A&P Employees Only
- ☐ UCF Faculty Only
- ☐ Faculty, A&P, & USPS Employees (No OPS Employees)
- ☐ OPS Employees Only
- ☐ All UCF Staff (No Faculty)
- ☒ UCF Students
- ☐ USPS Employees Only

Select all that apply

Communication Content

Subject Line/Title

Participants wanted for VR study!

Email/Post Body

Paragraph B I [List] [Quote] [Link] [Image] [Table] [FAQs]

Dear students,

We are recruiting participants for a paid, hour-long research study investigating how electroencephalogram (EEG) can be used in virtual reality (VR) for selection. Participants will be wearing a VR and EEG headset while completing tasks in VR.

Participants are required to meet the criteria below. Participants will partake in the study in the ISUE Research Lab at the UCF main campus (HEC 208 – Behind the Engineering Building).

The following requirements must be met to participant in this study:

- Participants must be 18 years or older.
- Normal (20/20) or corrected to normal vision and hearing.
- Must speak and understand English.
- No previous history of simulator sickness.
- Has ability to walk, extend both arms, and use hands.

Each individual may only register once for the study. At the end of the study, participants will receive \$15 in cash upon completion of all study activities.

If you are interested, please sign up with the link below:

<https://forms.gle/8zg6w1uMGrQ51NA8>

Contact for more information at:

ISUE LAB
wa964666@ucf.edu (Wanyea Barbel – UCF CS Department)
Faculty Advisor: jjl@cs.ucf.edu (Dr. LaViola – UCF CS Department)

P

Post/email body content. This will be displayed on the post's individual page.

Date on which the mass email should be sent to the campus community:

03/09/2024



Please allow 48 hours to process a request. If you need immediate assistance or guidance, please contact us at admfin@ucf.edu or 407-823-2351.

Hidden

Communication Contact Information

Please provide contact information that will be included as the final paragraph of your email: "For further information, contact [your contact information as provided below] or visit [your website as listed below]".

Required: Department/Unit Name

ISUE Lab

Required: Telephone number and/or email address for assistance

wanyebarbel@gmail.com

Optional: Website with further information

SUBMIT

Office of the Senior Vice President for Administration & Finance and CFO

4365 Andromeda Loop N. Orlando, FL 32816

Phone: 407.823.2351

Email: admfin@ucf.edu

Resources

[CFO Appearance Request](#)

[Contact Us](#)

[Records Management](#)

[Workday Finance & HR ERP System](#)

UCF Links

[Policies](#)

[Privacy Notice](#)

[Public Records](#)

[Regulations](#)

[UCF News](#)