

R.E ABDUL BASIT

E-mail address: engr a.basit@yahoo.com

Contact.no: +92-331-2456822

EDUCATION

BE (Electrical Engineering) Sir Syed University of Engineering & Technology, Karachi 2011

WORK EXPERIENCE

Crescent Enterprises

2015

Inspection Officer (3 years experience)

Responsibilities:

- Coordination with management for implementation of quality policy.
- Generated awareness amongst employees about workplace hazards.
- Monitored flow of inventory of organization.
- Contributed in design of work flow.
- Performed production calculation and requirement of work force as per calculation.

HONOURS/ ACHIEVEMENTS/ REWARDS

- Registered engineer with Pakistan Engineering Council (PEC).
- Member of infection control committee at D.U.H.S (D.I.K.I.O.H.S)
- Selected for ISSB as a GDP Candidate in PAF.
- Secured 2nd position in EFU training centre, Karachi.
- English language certificate from Intra Digit College (defence branch), Karachi.

SKILLS

- Risk assessment.
- Application of controls on hazards.
- Auditing skills.
- C++ Programming
- Emergency response system.
- Proficient at MS Office.
- Knowledge of MATLAB and AutoCAD.
- Developed ability to produce reports and presentations to a professional standard.
- Proficient in assessing data and formulating solutions.
- Strong team working, leadership and communication skills.