



Education

George Mason University, Fairfax, VA. Candidate for M.A. in Art History, GPA 3.86. Expected: May 2013

Philadelphia University, Philadelphia, PA. B.S. in Graphic Design Communications, May 2000

Continuing Education

Northern Virginia Community College, Reston, VA.

- Dreamweaver CS3

George Mason University, Fairfax, VA. Undergraduate Courses in Art History, GPA 4.0.

- Twentieth Century Latin American Art
- Celtic Art
- 18th / 19th Century American Art
- Aesthetics for Art History

Employment Experience

Nova Medical & Urgent Care Center, Inc., Ashburn, VA, February 2005 – December 2011

I joined Nova as their Marketing Director, creating the role of the department within the company and acting as the sole member of the department. I was responsible for all aspects of marketing, press relations and advertising, designing all materials for all four locations, including the Urgent Care Centers and The Medical Spa at Nova. This role required that I work independently and reported directly to the CEO.

In order to meet the company's growing needs as I returned to school, in January 2010 I hired a full time Public Relations Director and reduced my hours, transitioning my role to the Creative Director. I now work directly with the Public Relations Director to promote the company and maintain the brand image.

Marketing Solutions, Fairfax, VA. April 2001 – February 2005

Entered the company as a Marketing Coordinator, and in December of 2003 was promoted to Creative Director. My time at the company included assistance with the hiring of other employees, approving the work of other employees, along with writing articles for national industry publications, and designing a range of print materials for clients. I was responsible for all aspects of managing three to four client accounts, including communicating one-on-one to create their individual marketing plans, running monthly or bi-monthly meetings and the production of all their materials.

Volunteer Experience

- Seattle Art Museum: February 2012 to present
 - In addition to general volunteer work, I helped with the *Gauguin and Polynesia* exhibit, assisted with the Sandra Cinto installation and participated in one week of *SAM Camp* an art day camp for kids.
- Smithsonian National Museum of American History: 2001 to 2002
 - Worked in the *Hands on Science Center*

Computer Skills

- Adobe CS5 with focus on Illustrator, Photoshop, InDesign, and Dreamweaver
- Microsoft Word; Excel and Power Point