# FW: ACTION REQUIRED !! IWWF License ID needed to submit your scores

To Dave Allen <allendbj@comcast.net> • Mark Crone <cronemarka@gmail.com> Copy Sandy Hardee <shardee@usawaterski.org>

## Dave/Mark,

I don't know to whom this email should be directed but the email template below needs to be updated to reflect our new name – USA Water Ski & Wake Sports as highlighted below. I would also suggest that we no longer fill in their membership number AND password for security reasons. You could auto fill membership number and let them fill in their password which is what we typically do for membership renewals.

### Thank you,

#### **MELANIE HANSON**

Director of Membership Programs Officials' Program Coordinator

#### USA WATER SKI & WAKE SPORTS (USA-WSWS) | MEMBERSHIP AND OFFICIALS PROGRAMS

OFFICE: 863-324-4341 Ext 115 | DIRECT: 863-508-2096 | FAX: 863-325-8259

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## **#LIFEONTHEWATER**

**From:** competition

**Sent:** Saturday, January 26, 2019 7:31 PM **To:** Paurig O Regan < paurigoregan@eircom.net >

**Cc:** Melanie Hanson <a href="mailto:whatsel/whetsel/kwhetsel/

Nichols < brendanichols 166@gmail.com >

**Subject:** ACTION REQUIRED!! IWWF License ID needed to submit your scores

To: Paurig O Regan

Re: Scores from Holy Cow Cup on Oct 21, 2018

Date: Saturday, January 26, 2019

Dear Paurig,

It has come to our attention that you recently recorded class L or R scores in a competition sanctioned by USA Water Ski -- Holy Cow Cup (19S041R), held at Lake Grew on Oct 21, 2018.

As you may already be aware, an IWWF License ID number must now be submitted with all Class L or R scores, in order for those scores to be properly included in the IWWF World Ranking Lists. Unfortunately, we find that you have not yet entered your IRL License ID number into your USA Water Ski Membership Profile.

As a result, we are unable to properly forward your scores from the above-referenced event to IWWF for inclusion in the World Ranking Lists.

Therefore, we ask you to do the following, *immediately:* 

- Obtain your IWWF License ID number. If you do not already know your License ID Number, <u>Click</u>
  <u>Here</u> to access the IWWF skier listings. If your name and ID is *not* listed there, then you will need to
  contact your home country federation (IRL) to obtain your License ID number from them.
- Then, <u>Click Here</u> to go to your USA Water Ski "Members-Only" login page. Your membership number and password will be filled in automatically; all you have to do is click the "**Sign In**" button to complete your login.
- Click on the "Update my Membership Info" link, which appears on the left-hand side of the page.
- When the profile page opens, scroll to the bottom of the page.
- If necessary, correct your Home Federation Country from the drop-down selection list, based on the 3-letter country code appearing at the front of your IWWF License ID.
- Then add or correct your Home Federation ID Number, by using the remaining numbers from your IWWF License ID. **Do Not** enter the 3 letters of your country code at the front.
- Then click the "Update" button, to save your changes.
- Then finally reply to this email, confirming that you have recorded your License ID in your USA Water Ski membership profile -- and we will then re-send your scores to IWWF, associated with that License ID.

Thank you in advance for your cooperation.

Melanie Hanson

Director of Membership Programs Office: 863-324-4341 Ext 115 Direct Line: 863-508-2096