NCWSA Scoring with WSTIMS for Windows
Reference Guide Addendum

Updated April 4, 2013 (most recent Version as of 3/23/13 – V67)
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Preliminary preparation for setting up and scoring a NCWSA tournament: Review the current NCWSA Rulebook and the Instructions for Online Registration. If you've been away from Collegiate scoring for a few years, take the time to read the instructions for the OLR.

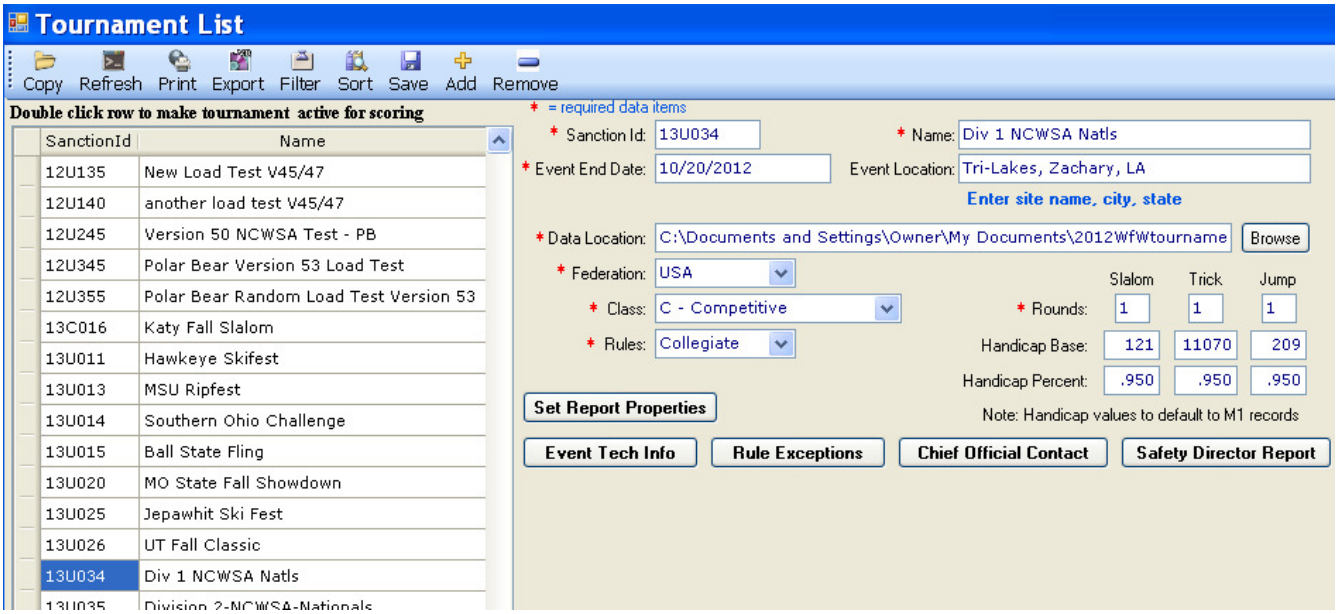
Be sure you have the latest WSTIMS for Windows upgrade on all the scoring computers.

NCWSA Divisions – References: Both forms of reference are used in various places in Comments and the WfW Program

CM	Men A	College Men, A Team
CW	Women A	College Women, A Team
BM	Men B	College Men, B Team
BW	Women B	College Women, B Team
NT	non-Team skiers, those ineligible per NCWSA rules who ski in their Age Divisions	

Setting Up the Tournament on the Tournament List Screen

The Sanction will be in this format: 13**U**123. "U" instead of Region code for NCWSA. Federation: USA. Most Collegiate tournaments are Class "**C**". A very few are sanctioned as "L". For Rules choose "**Collegiate**". Be sure to enter **1** for the Slalom, Trick and Jump Rounds.



Template Preparation and Upload

Download the template for your tournament. Use the single **Registrar** tab for NCWSA tournaments scored with WfW. The Registrar tab is pre-populated from the NCWSA OLR and has the same information that is on the four tabs that were used with DOS WSTIMS. The appointed officials are shown at the top of the Registrar tab. (Shown on Men BTm Tab for DOS)

Steps to finish "grooming" the template before saving to upload to WfW:

- Skiers who are split between A Team and B Team are left on one line – WfW import handles the split. They will show as two lines on the WfW Registration Screen.
- Make necessary corrections for late changes to skiers and rotations.
- Pre-Entered Officials (Appointed) have "OFF" in Column D and "CM" or CW" in Column E. No action needed unless they are going to ski.
- Put second line in Template for Chiefs and Assistant Chiefs so their ratings are in the system for reference. Don't want Senior or PanAm Judge listed as "Regular" on CJ Report. (Suggestion, not mandatory)
- Enter **ALL** other Officials who are coming or might come.
- Enter **OF** in column I (Slalom Event Column) for all non-skiing added Officials
- Skiing officials and other **N**on-**T**eam skiers – Enter regular AWSA Age Divisions in Column E (Div) and **NT** (suggested code, supported by WfW) in the S, T and J column of events entered. Avoid event codes with A or B to avoid confusion with the Team skiers.
- Caution: NCWSA Template Columns line up with other Template Columns A-L. M forward they do not.
- A very few officials and skiers may import without their "Ready to Ski" box checked. Review Registration Screen and check boxes as needed.

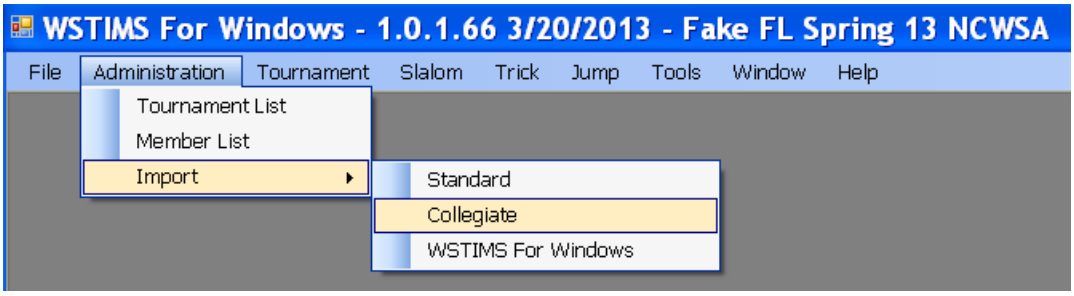
Predetermined Team Sequences: If the tournament is seeded or the Team sequences are otherwise predetermined enter the Sequences in the two Header lines for each Team. Sample from template:

Team Header	Univ of LA Lafayette	ULL	CM	5	5	5
Team Header	Univ of LA Lafayette	ULL	CW	2	2	2

WfW will assign the CM sequences to CM, BM, BW. The CW sequence will be assigned to CW. This can be adjusted – more on that later.

Save the completely edited Template in Excel. Then save it as a Text (Tab delimited)(*.txt) file into your WfW folder for the tournament. Use the same procedure as with other tournaments. (Be sure to keep your Template in Excel when closing it.)

<u>Importing the file into WSTIMS for Windows:</u>
Now it is time to upload your txt file. Go to: Administration, Import, Collegiate and upload the template. Note any errors cited during the upload. Fix as needed.



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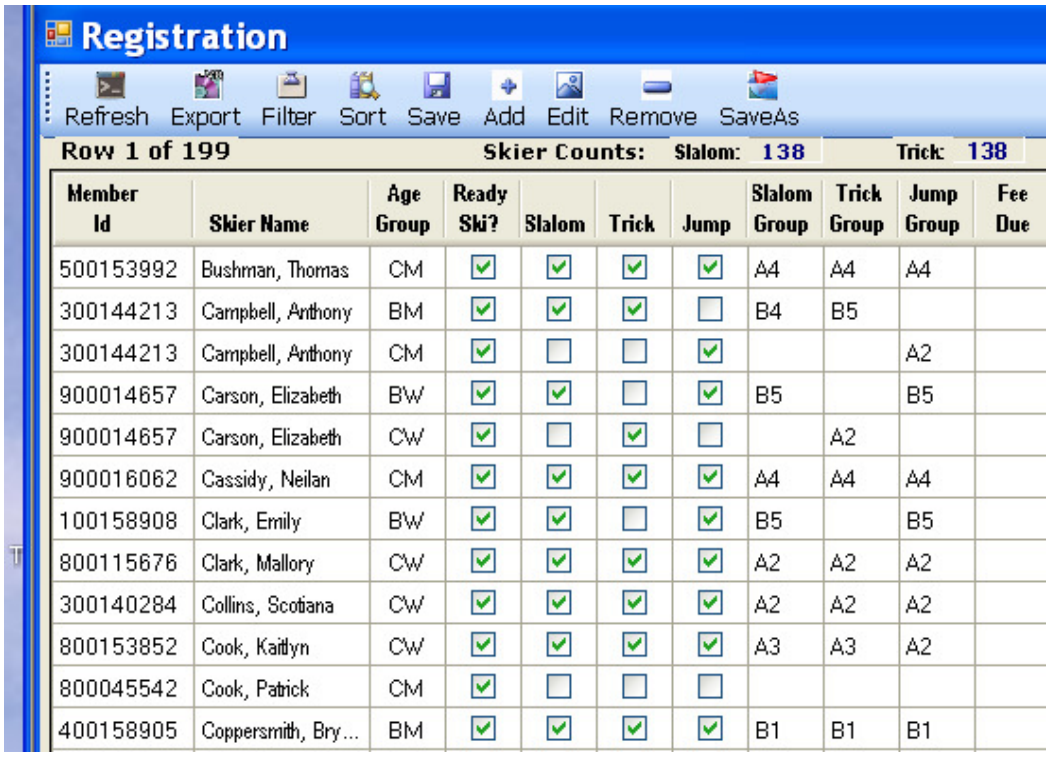
Registration Screen: **IMPORTANT –** Go to Tournament, Registration Screen to review the upload**. Verify** that the "**ready to ski boxes**" are checked for the skiers and officials.

The skiers who are entered in A **AND** B Events are on **TWO** lines. See example below. This is necessary since they are in two Age Groups. Watch for this when changing skiers' events or adding skiers.

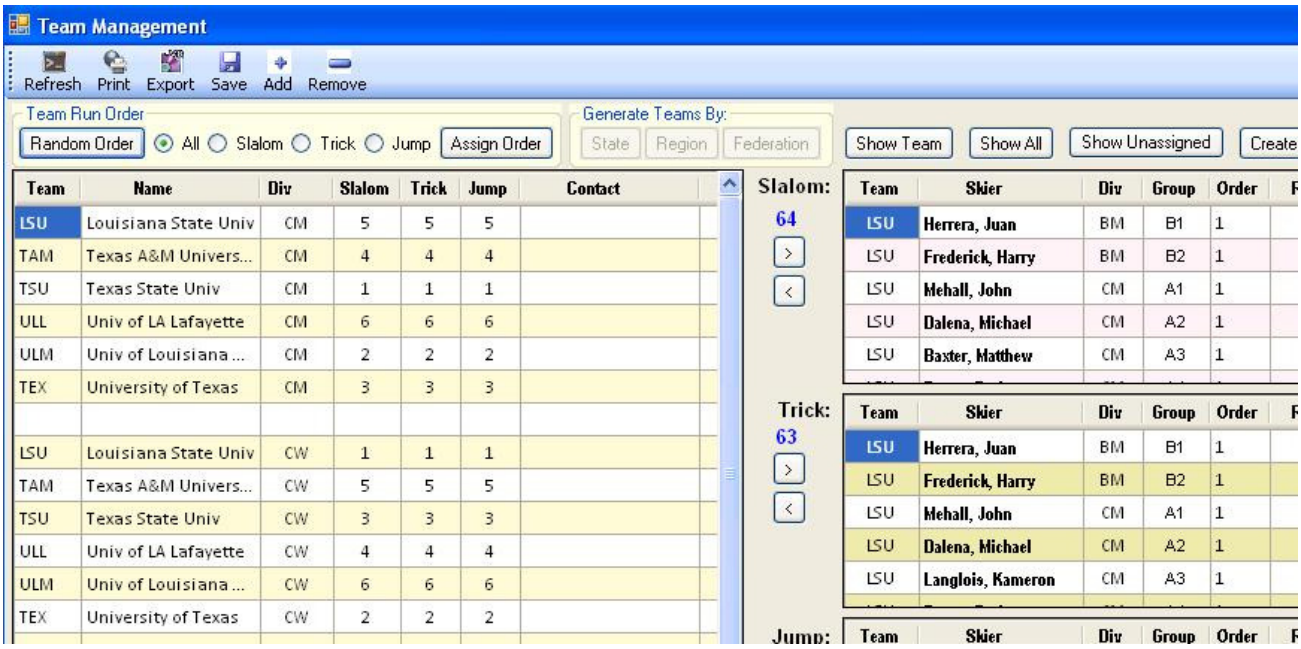


Member Id	Skier Name	Age Group	Ready Ski?	Slalom	Trick	Jump	Slalom Group	Trick Group	Jump Group	Fee Due
500153992	Bushman, Thomas	CM	☑	☑	☑	☑	A4	A4	A4	
300144213	Campbell, Anthony	BM	☑	☑	☑	☐	B4	B5		
300144213	Campbell, Anthony	CM	☑	☐	☐	☑			A2	
900014657	Carson, Elizabeth	BW	☑	☑	☐	☑	B5		B5	
900014657	Carson, Elizabeth	CW	☑	☐	☑	☐		A2		
900016062	Cassidy, Neilan	CM	☑	☑	☑	☑	A4	A4	A4	
100158908	Clark, Emily	BW	☑	☑	☐	☑	B5		B5	
800115676	Clark, Mallory	CW	☑	☑	☑	☑	A2	A2	A2	
300140284	Collins, Scotiana	CW	☑	☑	☑	☑	A2	A2	A2	
800153852	Cook, Kaitlyn	CW	☑	☑	☑	☑	A3	A3	A2	
800045542	Cook, Patrick	CM	☑	☐	☐	☐				
400158905	Coppersmith, Bry...	BM	☑	☑	☑	☑	B1	B1	B1	

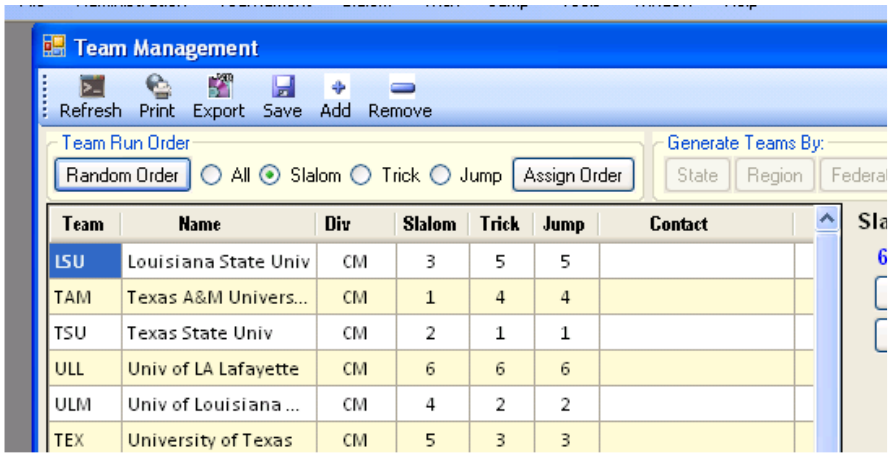
Team Management: The next stop is Team Management found under Tournament.

Team Sequences entered in the Template Headers will show here. If the B Men and B Women are supposed to have different Sequences than A Men, manually edit them and Save.

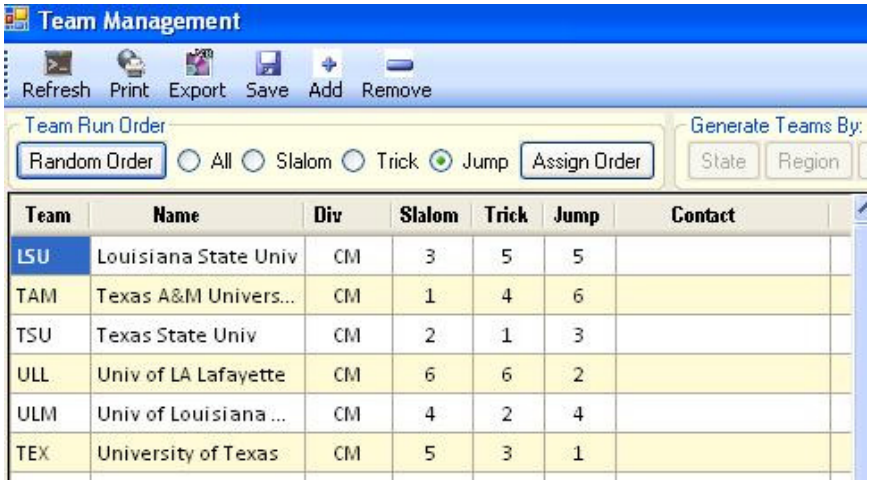
Many Collegiate tournaments use the computer "Random Draw" options. If "All" button is checked followed by clicking on "Random Order" WfW gives the same Sequence for Slalom, Trick, and Jump within each Division. CM/CW/BM/BW will each have their own Sequence. If you want them the same, edit to match CM. (or other).



A more complete "random" draw can be achieved by drawing for Slalom, Tricks and Jump sequentially. Check Slalom, then Random Order for slalom draw. Next click Trick and Random Order, then Jump and Random Order. Once you have done your draw, click Save**. DO NOT revisit Random Order** or you will end up with changed Sequences. You may want to enter the Sequences on your original Excel template in case of a reload – the Team Sequences will be protected.



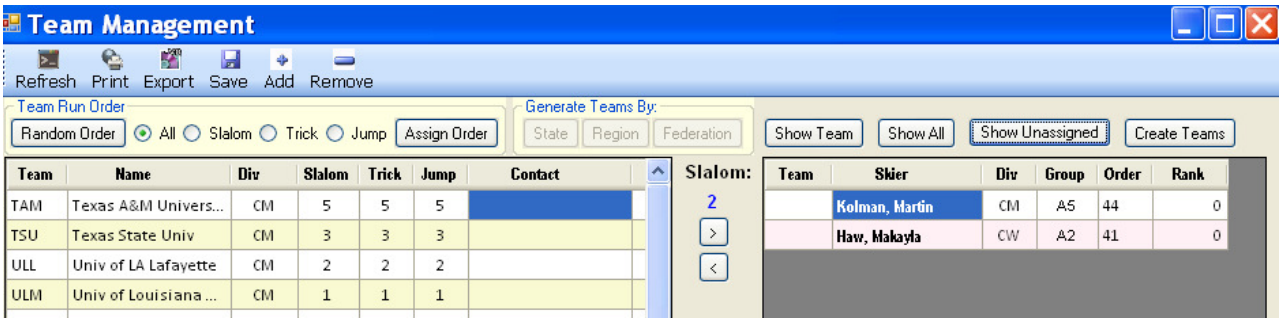
Notice that Tricks still has the original Random sequence since only Slalom and Jump were checked and Random Order clicked.



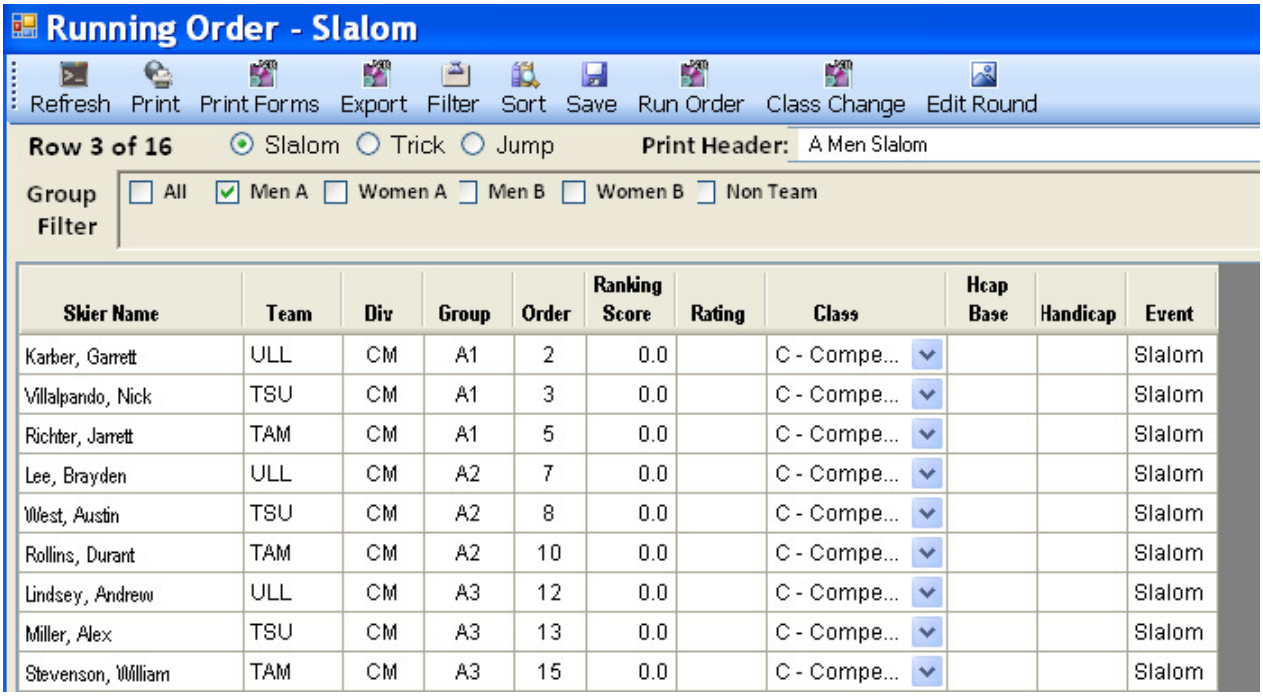
The Template, Random Draw buttons, or manual entries can be used to control the Team sequences.

The next step is to click "**Assign Order**" to put the skiers in the Team Sequence and Skier Rotation order.

Click "Show Unassigned" to verify that all Team Skiers have Team Codes entered. In the following example two skiers need Team Codes entered. Team codes must be the correct three letters and ALL CAPS for the skier to be associated with their Team.

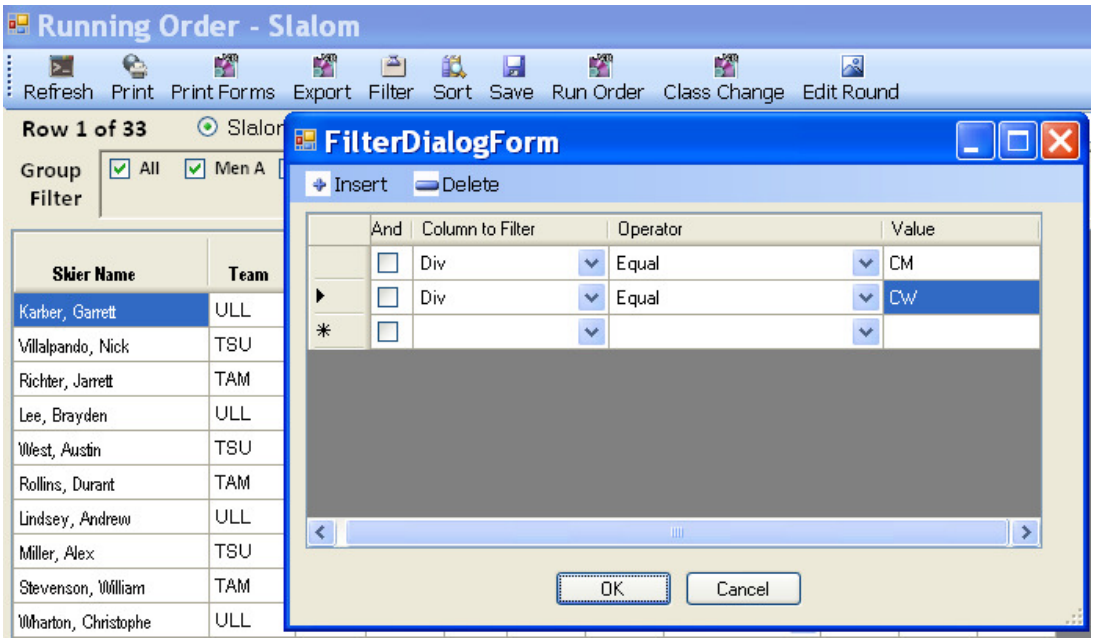


RUNNING ORDERS are found Under Tournament (S T & J), or under the Three Events. A new Group filter has been added. Choose All, a Division, or combination of Divisions. Refresh. Skiers should be in proper Team Sequence and Rotation order.



Skier Name	Team	Div	Group	Order	Ranking Score	Rating	Class	Heap Base	Handicap	Event
Karber, Garrett	ULL	CM	A1	2	0.0		C - Compe...			Slalom
Villalpando, Nick	TSU	CM	A1	3	0.0		C - Compe...			Slalom
Richter, Jarrett	TAM	CM	A1	5	0.0		C - Compe...			Slalom
Lee, Brayden	ULL	CM	A2	7	0.0		C - Compe...			Slalom
West, Austin	TSU	CM	A2	8	0.0		C - Compe...			Slalom
Rollins, Durant	TAM	CM	A2	10	0.0		C - Compe...			Slalom
Lindsey, Andrew	ULL	CM	A3	12	0.0		C - Compe...			Slalom
Miller, Alex	TSU	CM	A3	13	0.0		C - Compe...			Slalom
Stevenson, William	TAM	CM	A3	15	0.0		C - Compe...			Slalom

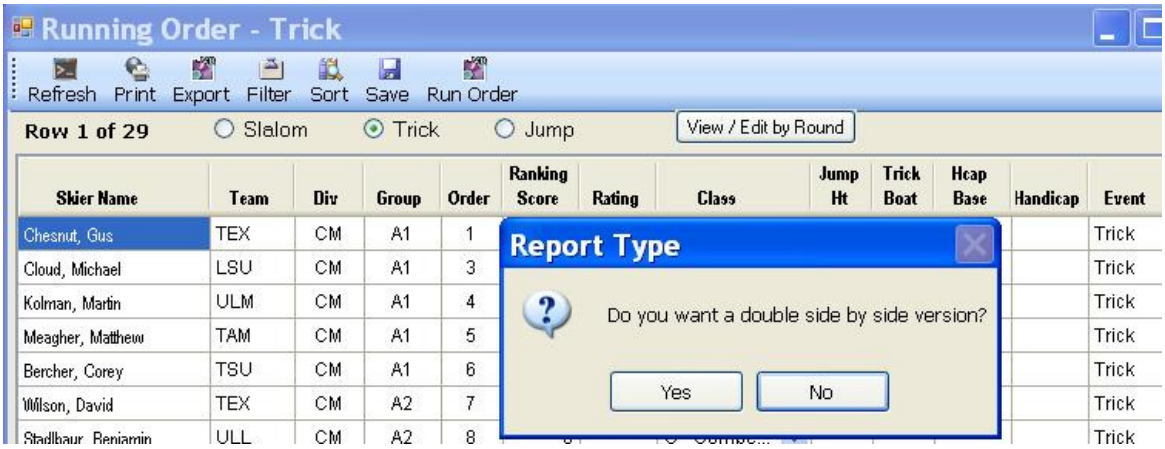
The "old" Filter Dialog Form still works.



Running Orders

"Print" will produce a Running Order for review or posting. WSTIMS for Windows will create side-by-side running orders. Answer "Yes" to the pop-up box or "No" if you prefer single running

orders. Name files so you can recognize them, open in Notepad (or your choice of Program) and Print.



ADDING SKIERS DURING THE TOURNAMENT

SUMMARY OF STEPS

- Go to Registration Screen. Add skiers and update Rotation information
- Go to Team Management, **Assign Teams** to added skiers and **Update Assign Order** (DO NOT TOUCH RANDOM DRAW)
- Go to Running Orders and redo the ones with changes.

Add skiers using the Registration Screen like any other tournament. Use Team Management to add the skiers' Team Codes. Running Orders Screens can also be used – be careful to use correct Team letters and ALL CAPS. The Team Code must be entered for each event (STJ) the skier is entering.

On Team Management Screen verify that there aren't any unassigned skiers. Update Assign Order.

Skiers who have A **AND** B events **must** have two lines on the Registration screen. If a B Team skier is changed to A for an event(s), that skier must be added as a CM or CW creating a second line on the Registration screen. Same for adding B event(s) for A Team skiers. See Registration Screen above. (The original template load automatically splits the pre-entered skiers)

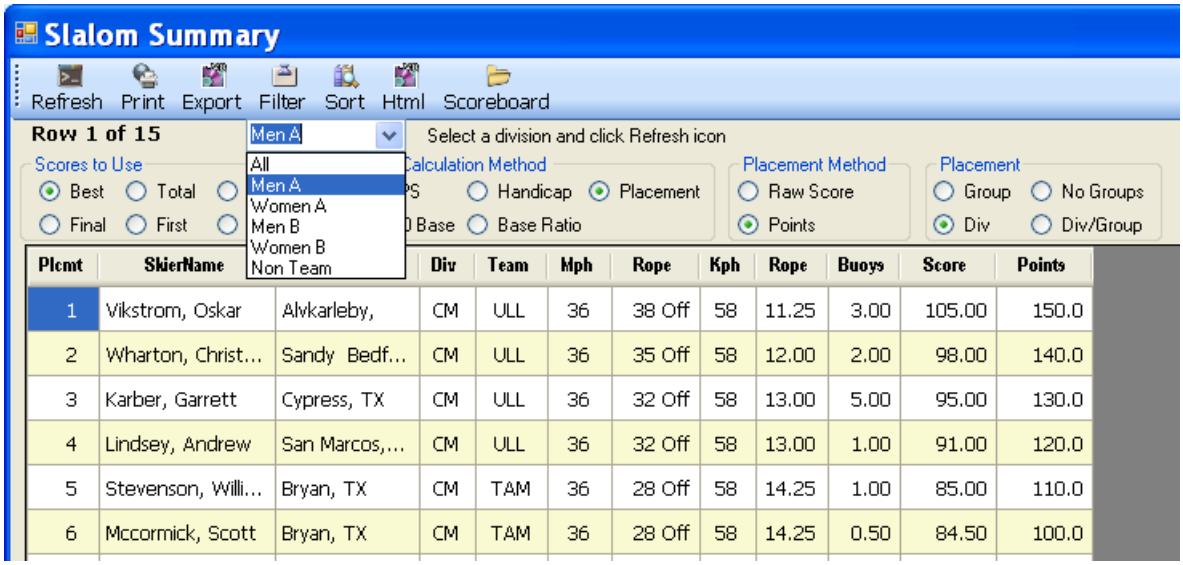
Slalom Scoring

The two lowest speeds are disabled as NCWSA Rules call for slalom starting at 19.3 mph / 31 kph. This applies to CM/CW/BM/BW. NT, non-Team Age Division skiers, may start at 15.5.

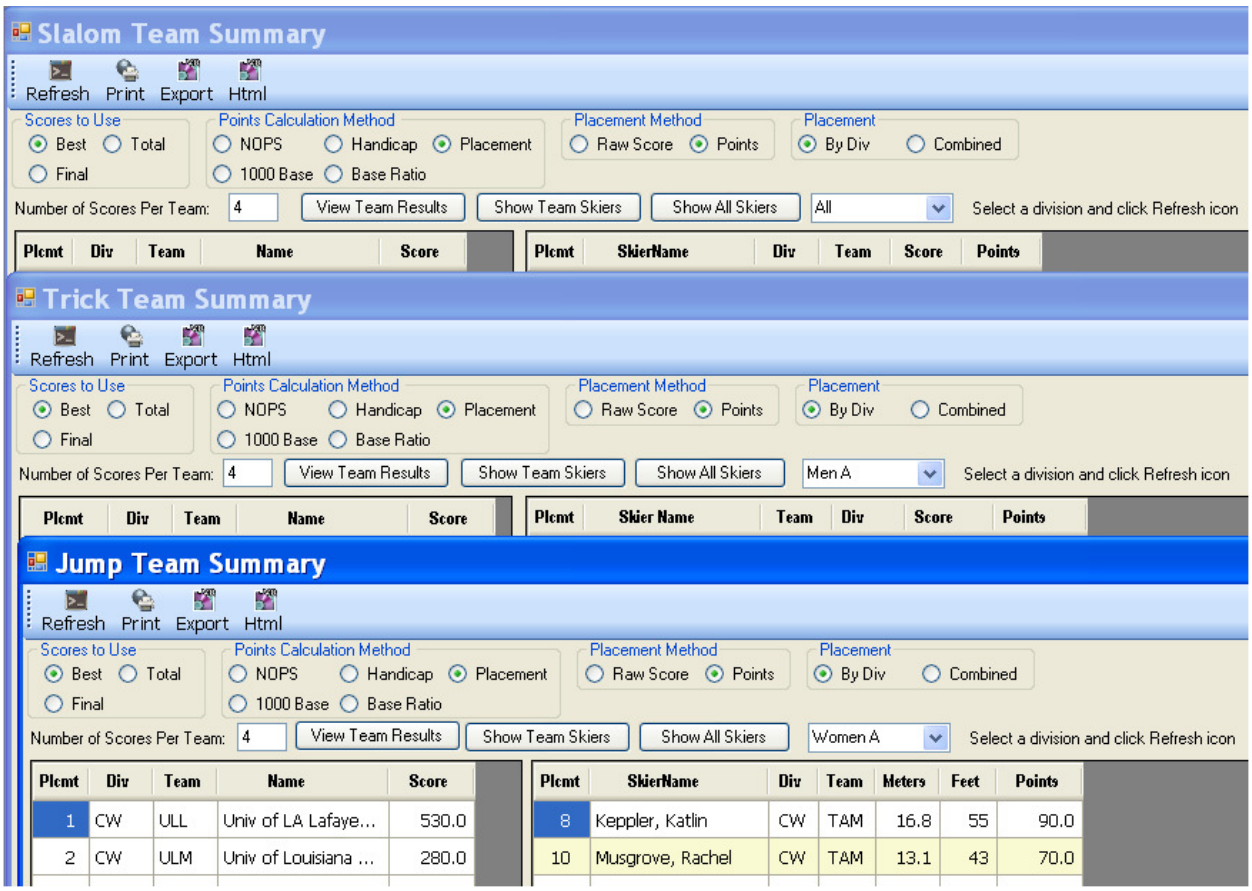
Trick Scoring

For Collegiate ONLY wakeboards are entered with a "W" and score one half of one ski credit. Team skiers have one trick pass. Age Division skiers have two trick passes. **Verify that the scores are showing in the deep red score boxes** after each trick skier is scored. Scores also show on the skier selector – names etc on left. If changes are made during entry, be sure to use "Calc Score".

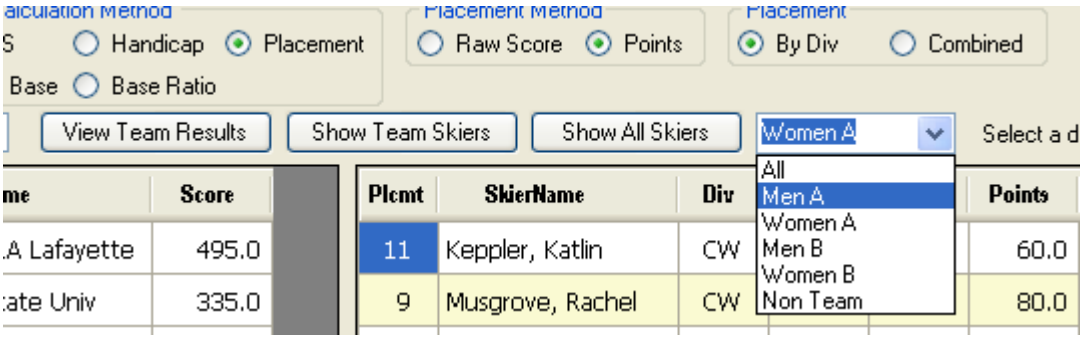
EVENT SUMMARIES Set Event Summaries for **Placement**, **Points and Division**. The Drop-down menu allows choosing a single Division. A report can be printed after each event.



TEAM SUMMARIES There are Team Summaries under the Slalom, Trick, Jump and Tournament Drop-downs. The **correct settings** for the reports are Best, **Placement, Points**, **By Div** and **4** (scores per Team per NCWSA Rules) **Check the settings** when opening the Team Summaries. A drop-down is provided so the Team Summary can be selected by Division.

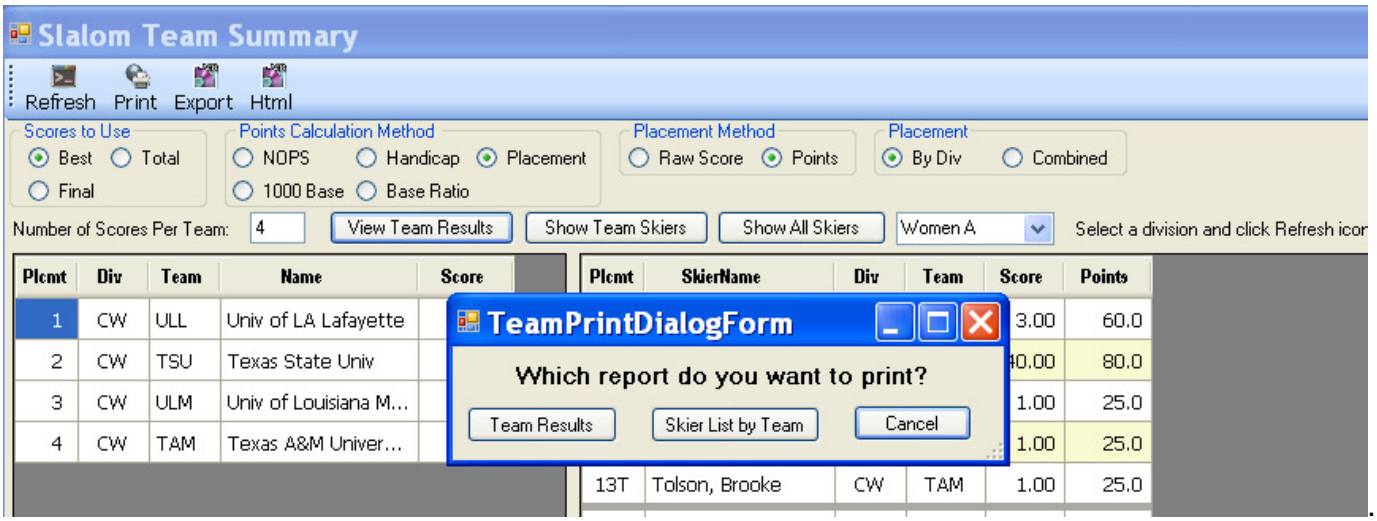


Viewing Onscreen Various combinations of “View Team Results”, “Show Team Skiers”, and “Show All Skiers” changes the screen view for lookup and reference.



PRINTING TEAM SUMMARIES The “Team Results” option will print a two part report, first part showing Total Points by Team, the second part showing Total Points by Team and points by contributing skiers (up to 4 scores per Team). The “Skier List by Team” details all the skiers (maximum five per Rules) by Team. Be sure to select the applicable Division and Refresh before printing.

A combination of these reports and the Event Summaries provide complete information on the Events.



Team Results::

3/21/2013 2:49:52 AM Page 1

WSTIMS For Windows - 1.0.1.66 3/20/2013 - Fake Polar Bear - V 65 Test
Sanction 13U152 held on 3/16/2013
Slalom Team Summary

Plcmt	Div	Team	Score	.	Plcmt	Skier	Score	Points	.	Mph	Rope	Kph	Rope	Buoys
1	CW	ULL-Univ of LA Lafayette	495											
2	CW	TSU-Texas State Univ	335											
3	CW	ULM-Univ of Louisiana Monroe	290											
4	CW	TAM-Texas A&M University	190											

3/21/2013 2:49:52 AM Page 2

WSTIMS For Windows - 1.0.1.66 3/20/2013 - Fake Polar Bear - V 65 Test
Sanction 13U152 held on 3/16/2013
Slalom Team Summary

Plcmt	Div	Team	Score	.	Plcmt	Skier	Score	Points	.	Mph	Rope	Kph	Rope	Buoys
1	CW	ULL-Univ of LA Lafayette	495		1	Greenwood, Brittany	87.00	160		34	32 Off	55	13.00	3.00
					4T	Wharton, Charlotte	84.00	125		34	28 Off	55	14.25	6.00
					6	Grant, Taryn	79.00	110		34	28 Off	55	14.25	1.00
					7	Moyer, Bailey	78.50	100		34	28 Off	55	14.25	0.50
2	CW	TSU-Texas State Univ	335		4T	Stevenson, Amanda	84.00	125		34	28 Off	55	14.25	6.00
					8	Shipes, Nicole	50.00	90		30	Long	49	23.00	2.00
					10	Warnock, Heather	5.00	70		26	Long	43	23.00	5.00
					12	Holman, Rachel	1.50	50		19	Long	31	23.00	1.50
3	CW	ULM-Univ of Louisiana Monroe	290		2	Mccammon, Maddison	85.00	150		34	32 Off	55	13.00	1.00
					3	Stevens, Janice	84.50	140		34	32 Off	55	13.00	0.50
4	CW	TAM-Texas A&M University	190		9	Musgrove, Rachel	40.00	80		26	Long	43	23.00	4.00
					11	Keppler, Katlin	3.00	60		28	Long	46	23.00	3.00
					13T	Ryan, Jennifer	1.00	25		30	Long	49	23.00	1.00
					13T	Sweetin, Stephanie	1.00	25		34	22 Off	55	16.00	1.00

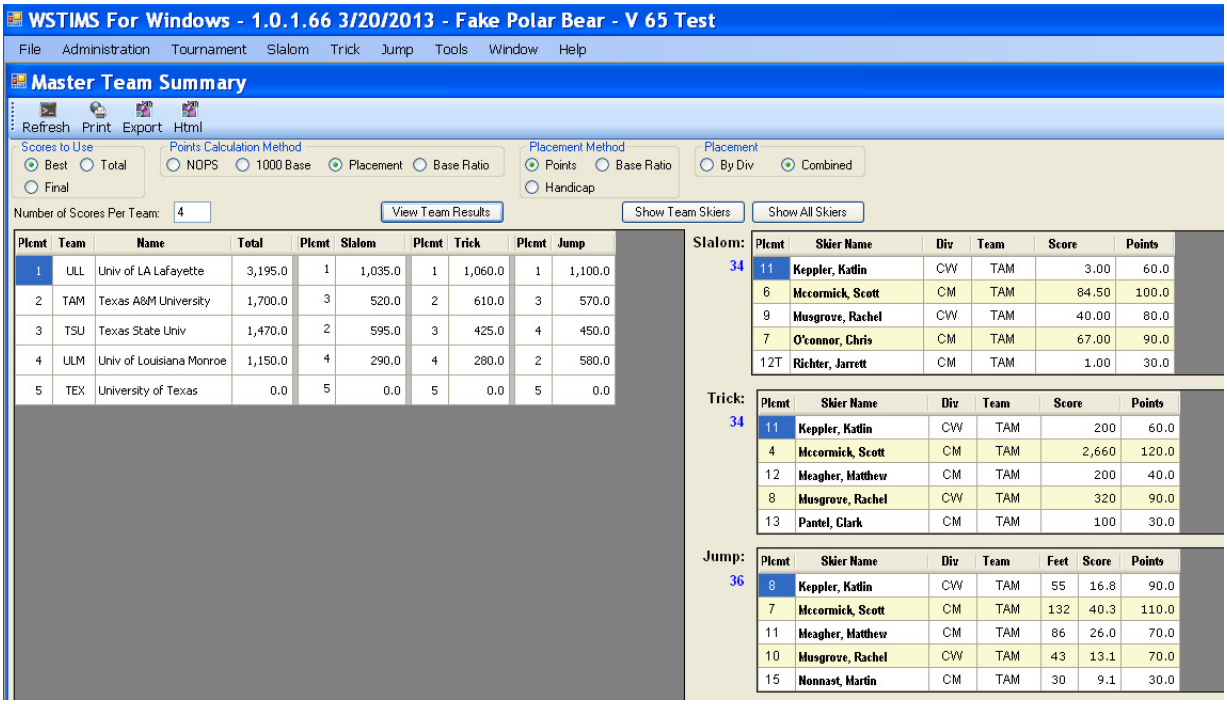
Skier List by Team:

3/21/2013 2:51:04 AM Page 1

WSTIMS For Windows - 1.0.1.66 3/20/2013 - Fake Polar Bear - V 65 Test
Sanction 13U152 held on 3/16/2013
Slalom Team Summary - Skier List

Plcmt	SkierName	Div	Team	Score	Points
11	Keppler, Katlin	CW	TAM	3.00	60.0
9	Musgrove, Rachel	CW	TAM	40.00	80.0
13T	Ryan, Jennifer	CW	TAM	1.00	25.0
13T	Sweetin, Stephanie	CW	TAM	1.00	25.0
13T	Tolson, Brooke	CW	TAM	1.00	25.0
12	Holman, Rachel	CW	TSU	1.50	50.0
13T	Ideler, Margaret	CW	TSU	1.00	25.0
8	Shipes, Nicole	CW	TSU	50.00	90.0
4T	Stevenson, Amanda	CW	TSU	84.00	125.0
10	Warnock, Heather	CW	TSU	5.00	70.0
6	Grant, Taryn	CW	ULL	79.00	110.0
1	Greenwood, Brittany	CW	ULL	87.00	160.0
7	Moyer, Bailey	CW	ULL	78.50	100.0
4T	Wharton, Charlotte	CW	ULL	84.00	125.0
2	Mccammon, Maddison	CW	ULM	85.00	150.0
3	Stevens, Janice	CW	ULM	84.50	140.0

<u>Combined Team Summary</u> Choose "**Combined**" on the Master Team Summary. Settings are Best, **Placement**, **Points**, and **4** (drop-down selector disappears) Prints Summary of combined Team Score and supporting details.



Other View: Best. **Placement**, **Points** and **4** (drop-down selector disappears)

Master Team Summary

Refresh Print Export Html

Scores to Use: Best, Total, Final

Points Calculation Method: NOPS, 1000 Base, Placement, Base Ratio

Placement Method: Points, Base Ratio, Handicap

Placement: By Div, Combined

Number of Scores Per Team: 4

Hide Team Results | Show Team Skiers | Show All Skiers

Pl	Team	Overall	Pl	Skier - Slalom	Score	Points	Pl	Skier - Trick	Score	Points	Pl	Skier - Jump	Feet	Points
1	ULL-Univ of LA Lafayette	3,195	1			1,035	1			1,060	1			1,100
			1	Vikstrom, Oskar (CM)	105.00	150.0	1	Wharton, Christophe (CM)	4,680	150.0	1	Vikstrom, Oskar (CM)	171	170.0
			2	Wharton, Christophe (CM)	98.00	140.0	2	Stadlbaur, Benjamin (CM)	3,760	140.0	3	Wharton, Christophe (CM)	149	150.0
			3	Karber, Garrett (CM)	95.00	130.0	3	Karber, Garrett (CM)	2,720	130.0	5	Fritz, Blake (CM)	140	130.0
			4	Lindsey, Andrew (CM)	91.00	120.0	5	Lee, Brayden (CM)	1,850	110.0	6	Lee, Brayden (CM)	140	120.0
			1	Greenwood, Brittany (CW)	87.00	160.0	1	Wharton, Charlotte (CW)	4,360	160.0	2	Greenwood, Brittany (CW)	138	150.0
			4T	Wharton, Charlotte (CW)	84.00	125.0	3	Greenwood, Brittany (CW)	2,260	140.0	3	Wharton, Charlotte (CW)	127	140.0
			6	Grant, Taryn (CW)	79.00	110.0	5	Grant, Taryn (CW)	1,760	120.0	4	Grant, Taryn (CW)	125	130.0
			7	Moyer, Bailey (CW)	78.50	100.0	6	Moyer, Bailey (CW)	1,000	110.0	6	Moyer, Bailey (CW)	90	110.0
2	TAM-Texas A&M University	1,700	3			520	2			610	3			570
			5	Stevenson, William (CM)	85.00	110.0	4	Mccormick, Scott (CM)	2,660	120.0	7	Mccormick, Scott (CM)	132	110.0
			6	Mccormick, Scott (CM)	84.50	100.0	7	Stevenson, William (CM)	1,340	90.0	9	Stevenson, William (CM)	105	90.0
			7	O'connor, Chris (CM)	67.00	90.0	10	Richter, Jarrett (CM)	320	60.0	11	Meagher, Matthew (CM)	86	70.0

Alternative for Combined Team Score and other Reports – the html scorebook presented in NCWSA Team format can be run throughout the Tournament. Selections from the scorebook can be printed. Tournament, Tournament Package Build, Scorebook (Web)

Wrapping Up

Same procedures as any other tournament scored with WfW. Use Tournament Package Build found on the drop-down menu under Tournament.

NOTES: