

To:
Sample Client
123 Fern St
Atlanta GA

No.: 201000
Date: 10/11/2013
Status: Pending

Due: Oct 11th

Item	HRS/QTY	Rate	Subtotal
New Item	100	10.00	\$1,000.00

Invoice Summary	
Subtotal	\$1,000.00
Tax (1%)	\$10.00
Total	\$1,010.00

All totals are final and non-negotiable. Payments must be made by the specified due date with no exceptions. Mailed checks must be postmarked by the due date above.