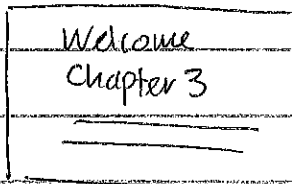


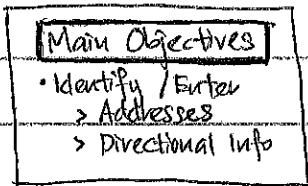
Chapter 3

Scene 1



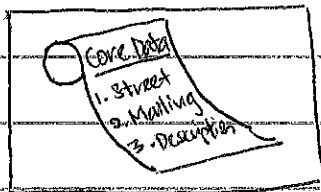
- Welcome to Chapter 3 of the TCEQ

Scene 2



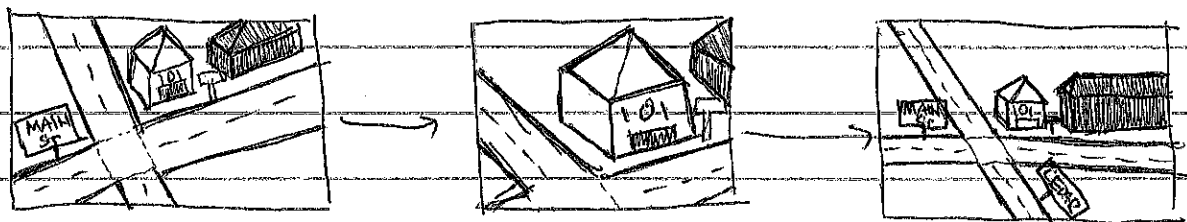
- The main objective in this chapter is to be able to properly identify and enter addresses and directional information into agency databases.


Scene 3



- On the core data form, there are 3 basic types of "addresses". (street, mailing, description of physical location)

Scene 4



Street Address	Mailing Addresses	Description of Physical Location
can be thought of as physical location addresses. They can not be Rural Routes, Post Office Boxes, or other non-locational addresses	are the addresses at which mail is delivered. They can be Rural Routes, Post Office Boxes, Delivery Boxes, Street Addresses, Suites, and any other address you can 	- It may be an address, intersection, or resemble driving instructions. The goal is help you know if you are at the regulated entity location.

Scene 5

3 Data Standards
Street Addresses
> _____
> _____
> _____

- There are ~~only~~ 3 data standards apply to street addresses.

1. They must represent a physical location. They can not be Rural Routes, Post office Boxes or other non - locational addresses.
2. You must verify their existence.
3. You must verify that they match the US postal Service listing letter/letter, abbrev / abbrev

Scene 6

2 Data Standards
Mailing Addresses
> _____
> _____

- There are only 2 data standards apply to mailing addresses

1. You must verify their existence.
2. You must verify that they match the US postal Service listing letter/letter and abbrev / abbrev.

Scene 7

may be 7
↓

8 Data Standards
Description - - - -
1. _____
2. _____
3. _____

- There are (8) data standards apply to Physical (Geographic) Location Descriptions.

1. Use 'X' instead of 'AND' only in cases of space limitations.
2. Convert fractional distances to decimals. ($\frac{1}{2}$ MILE should be 0.5 MILE)
3. Use hyphens to indicate a street range. (1001 - 1007 MAIN ST)
4. When entering an intersection, list street name in alphabetical order.
5. When entering an intersection, ^{list} ~~you~~ non-numbered street name first.
6. You may use the following list of common abbreviations. (see page 5 of 7)
7. Don't use any other abbreviations - unless data is too long. Use the agency approved abbrev.

Scene 8

Review
> _____
> _____

- Let's Review , Remember that
- Street address can not have 'Post Office Boxes'
- Mailing address can have 'Post Office Boxes'

Scene 9

Review
> _____

- Street and mailing address must match the US Postal Service listing letter per letter , abbreviation per abbreviation .

Scene 10

Review
AIRPORT BLVD & 111 35 TH
6TH ST & 8TH ST
TIGER RD & 24TH ST

- When listing an intersection , list street names in alphabetical order .
- If street name ^{are both} ~~is~~ numbers , list them in numerical order
- If street name is a number , list the numbered street ~~is~~ second .
- Agency Geographic location standards apply to physical (geographical) location fields . Additional abbreviations are also allowed for this field .

Scene 11

Thank You !

- Thank you for watching