

Chapter 5: Customer & Regulated Entity Name

Scene 1

Welcome
Chapter 5

- Welcome to Chapter 5 of the TCEQ

Scene 2

OBJECTIVE
> _____
> _____

- The main objective in this Chapter is to be able to verify and correctly enter customer and Regulated Entity names in agency databases.

Scene 3

Name: _____
Legal: _____
Active: _____
In-Use: _____

- Customer names must always be compared to the information in the S.O.S. website.

- If a new customer's name is in the SOS website with customer name type "LEGAL" and "ACTIVE" or "IN-USE", then we must enter the SOS in our database. (This is true even if the name on core data form and in SOS are slightly different.

Scene 4

> period
> Ampersand
> hyphen
> plus sign

- But remember, the only punctuation allowed are period (-), ampersand (&), hyphen (-), and plus sign (+)

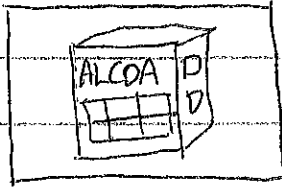
Scene 5

Core: 123 ORANGES
& APPLE INC
SOS: 123 -ORANGE
AND APPLE INC

- To give you an example, if you see on the core data form but it's showing on the SOS website. Copy exactly what appears on the SOS website

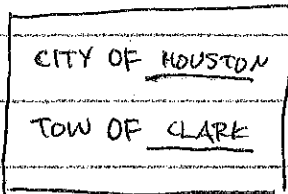
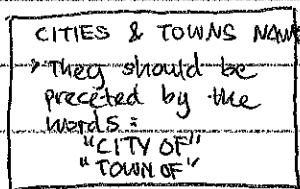
Core: 123 ORANGES
& APPLE INC.
SOS: 123 -ORANGE
AND APPLE INC

Scene 6



- When an organization is registered with the secretary of state under their initials, we will enter those initials into our databases.
 - For example, 'Aluminium Company of America' is found in the SOS website as 'ALCOA INC', you would enter 'ALCOA INC' in our database.
- the customer name:

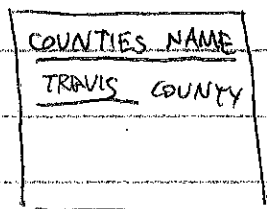
Scene 7



- Cities and towns name should be preceded by 'CITY OF' and 'TOWN OF'.
- For example, you would enter enter CITY OF HOUSTON, CITY OF DALLAS, TOW OF CLARK, or TOWN OF LAKEVIEW.

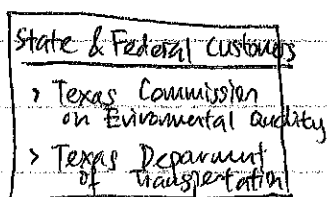
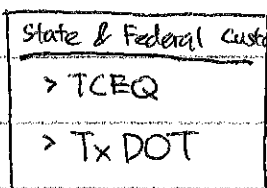
Naming standards for

Scene 8



- COUNTIES on the other hand is opposite of CITIES AND TOWNS. COUNTIES should have the word "COUNTY" at the end of their name.
- For example, you would enter BELL COUNTY, TRAVIS COUNTY, TARRANT COUNTY, and more.

Scene 9



- State agency names are NOT abbreviated.
- Federal Agency / Organization names are usually not abbreviated.

Scene 10

Organizational Endings	
- Corporation	- PC
- Corp	- Assoc
- LLC	- Incorporated
- LTD	- Association



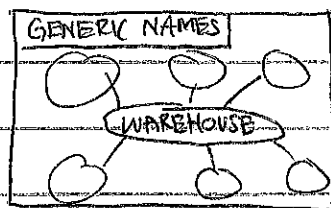
Organizational Endings	
1 TOY BOXES INC	
2 TOY BOXES	

- Do not include Organizational Endings in Regulated Entity Names.

- Some of the example of organizational endings are LLC, LTP, PC, ... and many more.

- For instance, TOY BOXES INC can be entered as the Regulated Entity name TOY BOXES.

Scene 11



- Regulated Entity Names should not be generic. They need to be descriptive. For example, instead of inputting warehouse, there are some of the ~~some~~ various combinations that you could use such as,,, and more.

Scene 12

COMMON NAMES	
TEXACO	
TEXACO	
TEXACO	

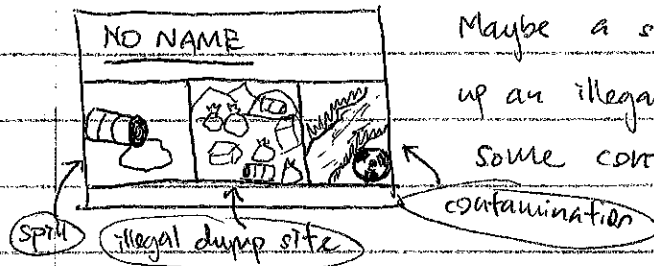


COMMON NAMES	
TEXACO 101	
TEXACO 1435	
JERRY WOOD TEXACO 1	

- If the Regulated Entity Name is one that is shared by many Regulated Entities, include identification information which makes it unique. Store numbers, if available, should be used.

- For instance, TEXACO could be entered as ...

Scene 13



- Sometimes a site does not have a name.

Maybe a spill occurred along the road, city cleaning up an illegal dump site or the bank repossessed some contaminated land.

- For a Regulated Entity which does not have an official name, enter a descriptive name as the Regulated Name.

NO NAME	
Examples:	
_____	_____
_____	_____
_____	_____

For example, 20 ACRES ON CR, 23 ACRE TRACT,
1021 MAIN ST, 1002 FORESTBURG DRIVE,
ABANDONED TRUCK SHOP, 1/4 MILE N OF BRECKENRIDGE ON
HWY 67.

Scene 14

INTERSECTION
ALPHABETICAL ORDER
NON-NUMBERED ST & HWY

- If you will be using an intersection as part of the Regulated Entity Name, you ~~to~~ must do the following:

Alphabetical: ARLINGTON RD & WILSON BLVD
Non-numbered: TIGER RD & 2ND ST.

Scene 15

Thank you!

- Thank you for watching - - - -