

RABIA NAZ

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Career Objective

A passionate and motivated Web Developer and IT Support Coordinator with hands-on experience in HTML, CSS, JavaScript, and technical support. Seeking an internship or junior developer position where I can contribute my skills and grow professionally.

Professional Experience

IT Coordinator

The Logic School System – Khurrianwala

Dec 2022 – Present

- Installed and configured hardware/software
- Managed system upgrades and troubleshooting
- Maintained office records and documentation
- Provided tech support and training to staff
- Handled printing, composing, and IT maintenance
- Dealt with visitors and resolved technical issues

Internship

Web Development Intern – Technotch

3 Months

- Built dynamic web apps using HTML, CSS, MySQL, PHP
- Worked on front-end interfaces and data-driven web pages
- Gained hands-on development and deployment experience

Technical Skills

HTML / CSS / JavaScript

Responsive Web Design

MS Office & Documentation

MySQL / PHP (Basic)

Computer Networking
Git & GitHub
Hardware & Software Installation
Troubleshooting & Technical Support
Organizational & Problem-Solving Skills

Projects

Portfolio Website

A responsive personal portfolio built with HTML, CSS, and JavaScript.

Features:

- Mobile-friendly layout
- Sections: About, Projects, Contact

Link: <https://github.com/Web864/Portfolio-Website.git>

To-Do List App

Built with HTML, CSS, and JavaScript. Add/delete tasks, mark complete, local storage support.

E-Commerce Frontend

Product cards, filtering, cart UI design.

History Calculator App

Arithmetic calculator with history memory (local storage).

Weather App

API-powered app for real-time weather data by city.

Education

BS Computer Science

Government College University, Faisalabad

2022 – 2024 (In Progress)

ADA (Associate Degree in Arts)

Government College University, Faisalabad

2020 – 2022

FSc (Pre-Medical)

BISE Faisalabad

2018 – 2020

Matriculation – Science

BISE Faisalabad

2016 – 2018