

FREDRICK OGWERI ONDARI

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A: Personal Profile

Nationality	Kenyan.
:	
Place of residence	Nairobi.
:	
Date of birth	03/02/1992
:	
ID Number	28702964
:	
Marital status	Single.

B: Career Objective

- To maintain a high degree of competence, morality and integrity.
- To streamline my professional skills to pursue the organizational goals with due concern on local and global performance.
- To be multi-skilled and innovative individual and to secure a position in a growth oriented organization, where I can optimally utilize my professional skills and strong educational background while gaining relevant training.

C: Core Competencies

- Fast and keen learner and adaptability.
- Good oral and written communication skills.
- Good analytical skills.
- Strong team working abilities and results oriented.
- Good interpersonal skills.

- Attention to details.
- Ability to work with deadlines and without close supervision.
- Ability to work independently.
- Trustworthy
- Team player
- Ability to maintain good relations with vendors
- Good negotiation skills
- Flexible, ability to identify and resolve problems
- Computer proficiency

D: Education Background

July 2014 – continuing K.C.A UNIVERSITY

Pursuing certified public accountant part III (sec 6)

Sept 2011 – Dec 2014 EGERTON UNIVERSITY

Bachelor of commerce- Accounting Option

First class Honours

Feb 2007 –Oct 2010 NYANSIONGO BOYS HIGH SCHOOL

Kenya Certificate of Secondary Education - Mean grade A-

Jan 1998- Nov 2006 KEBUKO D.O.K PRIMARY SCHOOL

Kenya Certificate of Primary Education - 337 marks out of 500 marks

E: Professional Qualifications

Certified Public Accountant (C.P.A)

Section 5

F: Other Training

January 2015 - Microsoft packages:

Ms Word, Ms excel, Ms Power point, Ms Access.

G: Extra-Curricular Activities

- Reading motivational books for inspiration
- Socializing with new people for constructive connections

H: JOB EXPERIENCES

January 2015- April 2015 Accounts Clerk (Internship)

At Magumo Restaurant.

- Maintaining accurate record of all transactions made
- Maintaining by verifying, allocating, and posting transactions.
- Balancing accounts by reconciling entries
- Maintaining and balancing general ledgers
- Creating and reconciling record of petty cash
- Organizing and filling records for historical record keeping
- Implementing and enforcing internal records

I: Referees

1 . Dr. GEORGE MORARA

LECTURER, EGERTON UNIVERSITY

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2 . CLIFFORD MOMANYI BARARE

CHIEF ACCOUNTANT, MAGUMO TEA COMPANY

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3. MR. GEOFFREY MAKANA GICHORA,

CHIEF ACCOUNTANT, PREMIER FOODS INDUSTRIES LTD.

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