

HotSpec Frontend CMS Update Requirements Catalogue V1.0

Business Solution Group

Project Name: HotSpec Frontend CMS

Update Requirements Catalogue

Prepared by: Melat Afework

Date Modified: 11th Feb,2021

Version: V1.0

Owner/ Author: Melat Afework

Document Control

| | |
|----------------|---|
| Title | HotSpec Frontend CMS Update Requirements Catalogue |
| Author | Melat Afework |
| Doc Ref | HotSpec Frontend CMS Update Requirements Catalogue V1.0 |

| | |
|-----------------------|------------------|
| Document Owner | |
| Name | Role |
| Melat Afework | Business Analyst |

| | |
|---------------------------|-----------------|
| Document Approvers | |
| Name | Role |
| Joe Oginni | Project Sponsor |
| | |

| | | |
|---------------------------|------------------|---------------------------|
| Document Reviewers | | |
| Individual | Role | Review Requirement |
| Joe Oginni | Project Sponsor | Mandatory |
| Uzor Nwaoshai | Business Analyst | Mandatory |
| Damiloia Ajayi | Business Analyst | Mandatory |
| | | |
| | | |
| | | |
| | | |

| | | | |
|-----------------------|-------------|-----------------------|--|
| Change History | | | |
| Issue | Date | Author/ Editor | Details of Change |
| Draft V0.1 | 31/01/2021 | Melat Afework | Initial Draft |
| V1.0 | 11/02/2021 | Melat Afework | Completed and Updated all Requirements and User Stories. |
| | | | |
| | | | |
| | | | |

Contents

Introduction 4

1.1 Project Summary 4

1.1.1 Background 4

1.2 Solution 4

1.2.1 Objectives 4

1.3 Project Scope 4

1.3.1 In-Scope Functionality 4

1.3.2 Out of Scope Functionality 5

Requirement Catalogue 5

3. Appendice 13

Appendices

Introduction

1.1 Project Summary

1.1.1 Background

HotSpec Group recently customized their Content Management System. There is a need for a certain aspect of the system to be updated for the better option and to improve the requirements for their business. It also facilitates client management and service delivery across the business locations.

1.2 Solution

HotSpec system needs additional requirements to achieve the optimal business goal. It also allows multiple people to not only have access to the website and also easily collaborate on different projects.

1.2.1 Objectives

- LifeChat improves the customer service team's productivity.
- Language Translator improves HotSpec to bridge the multilingual communication gap both internally and externally.
- Programme Booking Pages scheduling unlimited appointments.
- Home Page improves market expansion, advertising and customers are able to communicate anytime and from anywhere.
- Booking a free consultation creates solutions while also helping HotSpec meet their business goals.
- Home Page and Academy page notify the upcoming events from the Dashboard .
- Manageable Admin can also manage the calendar or upcoming event by clicking the Dashboard that includes Video and images.

1.3 Project Scope

1.3.1 In-Scope Functionality

- Language Translator
- Accessibility Settings
- Booking Free Training Session Page
- Programme Booking Page
- LifeChat
- Vacancy Application Form
- Book a Free Consultation
- Home Page and Academy
- Email verification
- Manageable Administrator
- Sign Up Design
- Country Code Drop Down
- Book Free Consultation

- Login

1.3.2 Out of Scope Functionality

Not mentioned in-Scope will be carried out later.

Requirement Catalogue

| Req # | High-Level Requirement | Low-Level Requirement | User Story | Priority |
|-------|------------------------|-------------------------------------|---|----------|
| 1 | Language Translator | Select Language Translator Option . | As a user, I want to be able to select the list of global Languages depending on the location I am, so that I can be able to understand the Document with full meaning. | Must |

| Req # | High-Level Requirement | Low-Level Requirement | User Story | Priority |
|-------|------------------------|--------------------------------|--|----------|
| 2 | Accessibility Setting | Increase or Decrease Font Size | As a user, I want to be able to change the size, so that I can have a readable option of my choice. | Must |
| 3 | | Change Color Scheme | As a user, I want to be able to change the color scheme of my system, so that I can have a choice of setting the color I want. | Must |

| Req # | High-Level Requirement | Low-Level Requirement | User Story | Priority |
|-------|-------------------------------|--------------------------------------|---|----------|
| 4 | Booking Free Training Session | Select Course | As a user, I want to be able to select the course I want to try for free, so that I can decide if it is the right one for me. | Must |
| 5 | | Selecting Availability Date and Time | As a user, I want to be able to Select the availability Time and Date, so that I can have an insight of the training by booking the free Training Session. https://tritekconsulting.co.uk/taster-session | Must |

| Req # | High-Level Requirement | Low-Level Requirement | User Story | Priority |
|-------|------------------------|--------------------------|---|----------|
| 6 | Programme Booking Page | Sign Up Login Page | As a user, I want to be able to sign-up to get in the Programme Booking Page, so that I can register for the Programme. | Must |
| 7 | | Select list of programme | As a user, I want to be able Select a program, so that I have a choice to select more than one Programme. | Must |
| 8 | | Make Payment | As a user, I want to be able to submit the payment of the programme I select, so that I can start the programme. | Must |

| | | | | |
|---|--|------------------|---|------|
| 9 | | Activate Account | As a User, I want to be able to receive the activation code through my email so that I can enter the code to activate my account. | Must |
|---|--|------------------|---|------|

| Req # | High-Level Requirement | Low-Level Requirement | User Story | Priority |
|-------|------------------------|-----------------------|--|----------|
| 10 | Improved Live Chat | Contact Information | As a user, I would like to give my contact information first name, last name, email and phone number with accurate code, so that I can get immediate help online for my request. | Must |
| 11 | | FAQ | As a user, I want to have an access link through LifeChat to FAQ, so that I can see answers to frequently asked questions without engaging a live agent. | Must |
| 12 | | System Support | As a user, I want to be able to type my questions ,so that the system can give me the relevant answer before linking me to the support team for more clarification if needed. | Must |
| 13 | | Platform | As a user, I want to have an option to chat through different platforms like WhatsApp or Telegram, so that I can choose the best platform on my device. | Must |

| Req # | High-Level Requirement | Low-Level Requirement | User Story | Priority |
|-------|--------------------------|-----------------------|---|----------|
| 14 | Vacancy Application Form | Drop Down Field | As a user, I want to see all the Available Positions, so that I can apply by selecting the drop down field and uploading my CV (Resume) for the position. | Must |

| Req # | High-Level Requirement | Low-Level Requirement | User Story | Priority |
|-------|--------------------------|-----------------------|--|----------|
| 15 | Book a Free Consultation | Send an Email | As a user, I want to be able to receive a notification email when i book a free consultation, so that i have feedback about my upcoming event. | Must |

| Req # | High-Level Requirement | Low-Level Requirement | User Story | Priority |
|-------|------------------------|-----------------------|---|----------|
| 16 | Home Page/Academy Page | Upcoming Events | As a user, I want to be able to see an announcement Pop-Up on the Homepages with a link to the main event page, so that I will be up-to-date on any upcoming events and choose to make a booking. | Must |

| Req # | High-Level Requirement | Low-Level Requirement | User Story | Priority |
|-------|------------------------|-----------------------|------------|----------|
|-------|------------------------|-----------------------|------------|----------|

| | | | | |
|----|--------------------|--------------|---|------|
| 17 | Email Verification | System Admin | As a system admin,I want the system to validate all email address formats registered on the system and on all forms, so that all email addresses are genuine and contactable. | Must |
|----|--------------------|--------------|---|------|

| Req # | High-Level Requirement | Low-Level Requirement | User Story | Priority |
|-------|--|-----------------------|---|----------|
| 18 | Manageable from Admin Dashboard including Images and Video | Manage From Dashboard | As a Business Admin,I want to be able to manage the functionality of the dashboard, so that I can organize my time to work efficiently. | Must |

| Req # | High-Level Requirement | Low-Level Requirement | User Story | Priority |
|-------|------------------------|----------------------------|---|----------|
| 19 | Sign Up. | Sign up for the Programme | As a user, I want to enter my first name, last name, email address, phone number , gender, choose from the list of suitable programmes, and have an option to upload my profile picture, so that I can submit my details for sign up. | Must |
| 20 | | Sign up contract agreement | As a user, I want to be able to see my entered details, agree to privacy policy and contract agreement with links to read them, so that I complete my sign up. | Must |
| 21 | | Select free trial product | As a user, I want to be able to select from available programmes including free trial options, so that i can make the right programme decision. | Must |
| 22 | | Payment Selection | As a user, I want to be able to make payment by selecting the preferred payment method if I have selected a programme, so that I can complete my full programme booking. | Must |
| 23 | | Code Activation | As a user, I want to be able to receive an activation code through my email, so that I can enter the code to activate my programme account. | Must |
| 24 | | System Admin | As a system admin,I want the system to generate username (firstname.lastname@hotspecgroup.com) and initial password for users and give users the option to change their password at first login, so that the system can have unified username format. | Must |

| Req # | High-Level Requirement | Low-Level Requirement | User Story | Priority |
|-------|------------------------|-----------------------|------------|----------|
|-------|------------------------|-----------------------|------------|----------|

| | | | | |
|----|------------------------|-----------------|--|------|
| 25 | Country Code Drop-down | Drop Down Field | As a user, I want to be able to select my country code in the format of a flag whenever I want to enter my phone number on any form on the system, so that I can enter a contactable phone number based on my location.. | Must |
|----|------------------------|-----------------|--|------|

| Req # | High-Level Requirement | Low-Level Requirement | User Story | Priority |
|-------|---|------------------------------|---|----------|
| 26 | Free Business Consultation page to have Calendar and Time selection for users to book a slot based on Availability. | Calendar and Time Selection. | As a user, I want to be able to see Calendar availability , so that I choose a convenient consultation time for me on the Calendar. | Must |

| Req # | High-Level Requirement | Low-Level Requirement | User Story | Priority |
|-------|------------------------|-----------------------|--|----------|
| 27 | Login | Login Button | As a user, I want to see the login button after activation so that i can enter my received username and password to access my account. | Must |
| 28 | | Change Password | As a user, I want to have the change password pop up after my first login, so that I can choose my preferred password. | Must |

3. Appendice

3.1 Abbreviations and Definitions

| Abbreviation/Term | Meaning/Definition |
|-------------------|---------------------------|
| CMS | Content Management System |

End of Document