Default vs Template Settings

Organization Settings

General Template Management-> Organization Settings *(Relevant to Webex Suite optimization)*	On by default	Override with template
Webex web client's idle timeout	No	
Control Hub's idle timeout	Yes	
Allow bring your own device	Yes	
External communication	Yes	
Face recognition	No	No
Custom Dictionary	Yes	
Manage inactive users	Yes	No
User attributes: Profile Attributes		
• Required user attributes	No	
• Editable user attributes	Yes	
• Pronouns	No	
User attributes: Custom attributes	No	No
People Insights Profiles	Yes	Yes
Recommended Messages	Yes	
Cisco AI Assistant & AI features		
• Control Hub, Messaging, Meetings	Yes	Yes
• Calling	No	At user-level only
AI-generated summaries for recordings	Yes	
Personal insights	Yes	Yes
Password policy	Yes	No
Customized branding for Webex	No	No
Personalized email settings	No	No
Retention policies	Yes	No
Scheduling in the Webex app	Yes	
Simultaneous interpretation	No	
Virtual Background	Yes	Yes
Digital whiteboard	Yes	Yes
Webex sidebar: Allow user customization	No	
Default Landing Screen for Webex App	Yes	

Carbon Aware Mode	Yes	

Messaging

Messaging Template Services > Messaging > Settings *(Relevant to Webex Suite optimization)*	On by default	Override with template
Collaboration restrictions		
• Restrict external file sharing	No	
• Block file preview and download (my org space)	No	
• Block file upload	No	Yes
• Allow file preview, download, and upload for Whiteboards and annotations	No	Yes
• File type restriction	No	
• Share animated GIFs	Yes	Yes
• Gif content rating	Yes - G	
• Bitmoji sticker sharing	Yes	Yes
• Preview shared links	Yes	Yes
Read receipt configuration	Yes	
Content Management		
Webex	Yes	
• Box	No	
• MS	No	
Google	No	
Manual	No	
Automatic	No	
Public Spaces	Yes	
Team Guest Restrictions	No	
Webex classified spaces	No	
Anti-Malware File Scanning	Yes	
Real-time data loss prevention for files	No	
Mobile Application Security	No	

Meetings

Meetings Template Services > Meetings > Settings *(Relevant to Webex Suite optimization)*	On by default	Override with template
Default video connection		

• Join desktop meetings with video on	Yes	
o Allow user to edit	Yes	
• Join desktop mobile with video on	No	
o Allow user to edit	Yes	
Persistent Space Meetings	No	
Automatically Step Away from a Meeting	Yes	
Meetings		
• Internal (who can join your meetings)	External	Yes
• External (join meetings at other sites)	External	Yes
Breakout sessions (Internal / External meetings)		
• Broadcast Messages	Yes	Yes
Collaboration tools (Internal / External meetings)		
• Annotate	Yes	Yes
• Polling (Classic)	Yes	Yes
• Q&A (Classic	Yes	Yes
• Slido polling and Q&A	Yes	Yes
In meeting (Internal / External meetings)		
• Chat	Yes	Yes
• Automated closed caption	Yes	Yes
• Manual closed caption	Yes	Yes
• File transfer	Yes	Yes
• Participant list	Yes	Yes
• Take presenter	Yes	Yes
• Notes	Yes	Yes
• Highlights and voice commands	Yes	Yes
Recording (Internal / External meetings)		
• Cloud recording	Yes	Yes
• Local recording	Yes	Yes
Remote Control (Internal / External meetings)		
• Turn on remote control	Yes	Yes
o Application remote control	Yes	Yes
o Desktop remote control	Yes	Yes
o Web browser remote control	Yes	Yes
Sharing (Internal / External meetings)		
• Enable sharing	Yes	Yes
o Application sharing	Yes	Yes

o Desktop sharing	Yes	Yes
o File sharing	Yes	Yes
o Web browser sharing	Yes	Yes
o Camera	Yes	Yes
o Whiteboard sharing	Yes	Yes
o Show existing whiteboards	Yes	Yes
Telephony		
• Call in	No	Yes
o Toll	No	Yes
o Toll and toll free	Yes	Yes
o Global call in	Yes	Yes
• Call back	Yes	Yes
o Global call back	Yes	Yes
• VoIP (Internal / External)	Yes	Yes
• Other teleconference service	Yes	Yes
Video (Internal / External meetings)		
• Enable video	Yes	Yes
Meeting transcript download (during meeting)		
Recording downloads (Hosts can override)		Yes
Recording links		
• Allow public recording links (Hosts can override)	Yes	Yes
Attendee consent requirement		
• Explicit consent for org users	No	Yes
Webex Meeting lobbies		
• Customized lobbies	Yes	
• Add customized lobby (Create one for org)	No	Yes
• Allow users to customize lobbies	No	
User labels		
• Show the unverified label in meetings	Yes	
• Show the domain label for users from my organization	No	
• Show the domain label for external users	Yes	
Internal Webex Meetings		
• In-meeting chat		
o Save all	Yes	
o Clear all	No	
External organization licensing		

• Allow licenses from external organizations	Yes	
Cloud recordings		
• In meeting cloud recordings		
o Allow only hosts to record	No	
o Allow hosts and cohosts to record	Yes	
o Allow hosts, cohosts, and participants to record	No	
• Post meeting view only privileges		
o Allow cohosts view only privileges	Yes	
Meetings Hosted by my Organization		
• Participants can edit name	Yes	

Calling

Services > Calling > Service Settings *(Relevant to Webex Suite optimization)*	On by default	Override
Voicemail – defaults for voicemail forwarding/deletion/passcodes	Default Setting	No
Manage User Calling Data	N/A	Yes, with CSV
Device Line Key templates	N/A	With device template

Calling Services > Calling > Client Settings *(Relevant to Webex Suite optimization)*	On by default	Override with template
In-call feature access	Yes	Yes
• Sharing content		
• Request & give control, screensharing	Yes	Yes
• Video on desktop & mobile	Yes	Yes
• Additional features		
○ Move calls to meetings	Yes	Yes
○ Display automatic recording indicator	No	Yes
○ Display calling dock	Yes	Yes
Microsoft Teams Integration		
• Presence sync	No	No
• Optimize Webex app for Microsoft Teams	No	Yes

Vidcast

Vidcast Template **Services > Vidcast > Settings** *(Relevant to Webex Suite optimization)*	On by default	Override with template
Access		
• Allow Vidcast access	Yes	Yes
• Allow Vidcast recording	Yes	Yes
• Allow commenting	Yes	Yes
• Allow Vidcast studio recording	No	
Webex Integration		
• Allow importing of Webex Meeting	Yes	Yes
• Show Vidcast in Webex sidebar	Yes	
• Enable Vidcast recording in Webex Messaging	Yes	
AI Features		
• Enable highlights generation	Yes	Yes
• Enable chapters & description generation	Yes	Yes
• Enable AI assistant	Yes	Yes
• Enable AI generated Vidcast	No	Yes
Data management		
• Allow video downloads	Yes	Yes
• Allow external sharing	Yes	Yes
• Allow external uploads	No	Yes
Sharing permissions		
• Select default sharing permission	No	
○ Restricted, Private, Open link	No	
Video retention: Current retention time: unlimited days		
• Default duration	Yes	
• Custom duration	No	
Classifications		
• Enable classifications	Yes	Yes
• Require classifications	No	Yes
○ Configure classifications	No	
Languages		
• Enable translated captions and transcripts	No	
Company Homepage		
• Enable company homepage	No	