

Meetings Template Services > Meetings > Settings <i>(Relevant to Webex Suite optimization)</i>		Override with template
	On by default	
Default video connection		
• Join desktop meetings with video on	Yes	
○ Allow user to edit	Yes	
• Join desktop mobile with video on	No	
○ Allow user to edit	Yes	
Persistent Space Meetings	No	
Automatically Step Away from a Meeting	Yes	
Meetings		
• Internal (who can join your meetings)	External	Yes
• External (join meetings at other sites)	External	Yes
Breakout sessions (Internal / External meetings)		
• Broadcast Messages	Yes	Yes
Collaboration tools (Internal / External meetings)		
• Annotate	Yes	Yes
• Polling (Classic)	Yes	Yes
• Q&A (Classic)	Yes	Yes
• Slido polling and Q&A	Yes	Yes
In meeting (Internal / External meetings)		
• Chat	Yes	Yes
• Automated closed caption	Yes	Yes
• Manual closed caption	Yes	Yes
• File transfer	Yes	Yes
• Participant list	Yes	Yes
• Take presenter	Yes	Yes
• Notes	Yes	Yes
• Highlights and voice commands	Yes	Yes
Recording (Internal / External meetings)		
• Cloud recording	Yes	Yes
• Local recording	Yes	Yes
Remote Control (Internal / External meetings)		
• Turn on remote control	Yes	Yes
○ Application remote control	Yes	Yes
○ Desktop remote control	Yes	Yes
○ Web browser remote control	Yes	Yes

Sharing (Internal / External meetings)		
• Enable sharing	Yes	Yes
○ Application sharing	Yes	Yes
○ Desktop sharing	Yes	Yes
○ File sharing	Yes	Yes
○ Web browser sharing	Yes	Yes
○ Camera	Yes	Yes
○ Whiteboard sharing	Yes	Yes
○ Show existing whiteboards	Yes	Yes
Telephony		
• Call in	No	Yes
○ Toll	No	Yes
○ Toll and toll free	Yes	Yes
○ Global call in	Yes	Yes
• Call back	Yes	Yes
○ Global call back	Yes	Yes
• VoIP (Internal / External)	Yes	Yes
• Other teleconference service	Yes	Yes
Video (Internal / External meetings)		
• Enable video	Yes	Yes
Meeting transcript download (during meeting)		
Recording downloads (Hosts can override)		Yes
Recording links		
• Allow public recording links (Hosts can override)	Yes	Yes
Attendee consent requirement		
• Explicit consent for org users	No	Yes
Webex Meeting lobbies		
• Customized lobbies	Yes	
• Add customized lobby (Create one for org)	No	Yes
• Allow users to customize lobbies	No	
User labels		
• Show the unverified label in meetings	Yes	
• Show the domain label for users from my organization	No	
• Show the domain label for external users	Yes	
Internal Webex Meetings		
• In-meeting chat		

○ Save all	Yes	
○ Clear all	No	
External organization licensing		
• Allow licenses from external organizations	Yes	
Cloud recordings		
• In meeting cloud recordings		
○ Allow only hosts to record	No	
○ Allow hosts and cohosts to record	Yes	
○ Allow hosts, cohosts, and participants to record	No	
• Post meeting view only privileges		
○ Allow cohosts view only privileges	Yes	
Meetings Hosted by my Organization		
• Participants can edit name	Yes	