Meetings Template		Override
Services > Meetings > Settings		with
(Relevant to Webex Suite optimization)	On by default	template
Default video connection	.,	
Join desktop meetings with video on	Yes	
 Allow user to edit 	Yes	
Join desktop mobile with video on	No	
 Allow user to edit 	Yes	
Persistent Space Meetings	No	
Automatically Step Away from a Meeting	Yes	
Meetings		
 Internal (who can join your meetings) 	External	Yes
External (join meetings at other sites)	External	Yes
Breakout sessions (Internal / External meetings)		
Broadcast Messages	Yes	Yes
Collaboration tools (Internal / External meetings)		
Annotate	Yes	Yes
 Polling (Classic) 	Yes	Yes
Q&A (Classic	Yes	Yes
 Slido polling and Q&A 	Yes	Yes
In meeting (Internal / External meetings)		
• Chat	Yes	Yes
Automated closed caption	Yes	Yes
Manual closed caption	Yes	Yes
File transfer	Yes	Yes
Participant list	Yes	Yes
Take presenter	Yes	Yes
 Notes 	Yes	Yes
Highlights and voice commands	Yes	Yes
Recording (Internal / External meetings)		
Cloud recording	Yes	Yes
Local recording	Yes	Yes
Remote Control (Internal / External meetings)		
Turn on remote control	Yes	Yes
 Application remote control 	Yes	Yes
 Desktop remote control 	Yes	Yes
 Web browser remote control 	Yes	Yes

Sharing (Internal / External meetings)		
Enable sharing	Yes	Yes
 Application sharing 	Yes	Yes
 Desktop sharing 	Yes	Yes
 File sharing 	Yes	Yes
 Web browser sharing 	Yes	Yes
o Camera	Yes	Yes
 Whiteboard sharing 	Yes	Yes
 Show existing whiteboards 	Yes	Yes
Telephony		
Call in	No	Yes
o Toll	No	Yes
 Toll and toll free 	Yes	Yes
o Global call in	Yes	Yes
Call back	Yes	Yes
 Global call back 	Yes	Yes
 VoIP (Internal / External) 	Yes	Yes
Other teleconference service	Yes	Yes
Video (Internal / External meetings)		
Enable video	Yes	Yes
Meeting transcript download (during meeting)		
Recording downloads (Hosts can override)		Yes
Recording links		
 Allow public recording links (Hosts can override) 	Yes	Yes
Attendee consent requirement		
 Explicit consent for org users 	No	Yes
Webex Meeting lobbies		
Customized lobbies	Yes	
 Add customized lobby (Create one for org) 	No	Yes
 Allow users to customize lobbies 	No	
User labels		
Show the unverified label in meetings	Yes	
Show the domain label for users from my organization	No	
Show the domain label for external users	Yes	
Internal Webex Meetings		
In-meeting chat		

o Save all	Yes
o Clear all	No
External organization licensing	
 Allow licenses from external organizations 	Yes
Cloud recordings	
 In meeting cloud recordings 	
 Allow only hosts to record 	No
 Allow hosts and cohosts to record 	Yes
 Allow hosts, cohosts, and participants to record 	No
 Post meeting view only privileges 	
 Allow cohosts view only privileges 	Yes
Meetings Hosted by my Organization	
Participants can edit name	Yes