

Forklift Inspection Checklist

This checklist must be completed prior to operating a forklift to ensure the safety of the staff on the warehouse floor.

Date/Time

Nov 09, 2025

11:44

Operator's Name*

First Name

Last Name

Signature

clear

Use your mouse or finger to draw your signature above

Shift Number

☐ 1st Shift

☐ 2nd Shift

Truck Number

Serial Number

Hour Meter Reading

Inspection: Leaks, Safety Straps, and Fuel

No Leaks*

☐ Pass

☐ Fail

Safety Straps*

☐ Pass

☐ Fail

Fuel Levels*

☐ Pass

☐ Fail

Front & Rear Tires*

☐ Pass

☐ Fail

Engine Oil Level*

☐ Pass

☐ Fail

☐ N/A

Hydraulic Oil Level*

☐ Pass

☐ Fail

All Belts*

☐ Pass

☐ Fail

Air Filter Unit*

☐ Pass

☐ Fail

Fork Locking Pins*

☐ Pass

☐ Fail

Lift Cylinder Chains*

☐ Pass

☐ Fail

Horn Operations*

- ☐ Pass
☐ Fail

Driver's Overhead Guard*

- ☐ Pass
☐ Fail

Seat Belt Operation*

- ☐ Pass
☐ Fail

Listen for Unusual Noise*

- ☐ Pass
☐ Fail

Operation of all Gauges*

- ☐ Pass
☐ Fail

Head & Taillight Operations*

- ☐ Pass
☐ Fail

Foot Brake Pedal Operation*

- ☐ Pass
☐ Fail

Inching Brake Pedal Operation*

- ☐ Pass
☐ Fail

Lifting Control Lever Operation*

- ☐ Pass
☐ Fail

Tilt Control Lever Operation*

- ☐ Pass
☐ Fail

Side Shifter Level Operation*

- ☐ Pass
☐ Fail

Attachment Control Lever*

- ☐ Pass
☐ Fail

Backup Alarm Operation*

- ☐ Pass
☐ Fail

Strobe Light Operation*

- ☐ Pass
☐ Fail

Directional Lever Operation*

- ☐ Pass
☐ Fail

Power Steering Operation*

- ☐ Pass
☐ Fail

Additional Comments

Name of Double Check

First Name

Last Name

Double Check Signature

Use your mouse or finger to draw your signature above

[clear](#)

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