

## APPLICATION FOR ADMISSION FORM

### ABOUT THIS FORM

Thank you for your interest in seeking admission into Churchill Institute of Higher Education. This application for admission form must be completed in English. If you require any assistance in completing this form, please contact us by phone or email. You can send this form back to us by [email](#). Please provide a copy of your passport, your visa (if relevant), your latest educational qualification and related academic transcript, proof of English language proficiency as specified in the entry requirements and any other requested documents referred to in the [Admissions Policy and Procedure](#).

### Contact Details

**Churchill Institute of Higher Education Admission Department**  
Level 1, 16-18 Wentworth Street, Parramatta, NSW 2150, Australia  
For Onshore Applications: [admissions@churchill.edu.au](mailto:admissions@churchill.edu.au)  
For Offshore Applications: [application@churchill.edu.au](mailto:application@churchill.edu.au)

### Personal Details

Have you previously studied at the Churchill Institute of Higher Education (Churchill)?  YES  NO

Student ID (if previously studied at Churchill):

Title (tick one):  Mr  Ms  Mrs  Miss  Other (please specify):

Surname (as per passport):

Given name(s) (as per passport):

Date of Birth: (DD/MM/YYYY)

Gender:  Male  Female

Country of Birth:

Citizenship:

Passport No.:

Expiry Date:

Country of Issue:

At the time of application, are you residing in Australia?  YES  NO

### Add Address and Contact Details

Current Address:

Suburb:

State:

Country:

Postcode:

Mobile Phone:

Telephone Number:

Email address:

**Mpika Holdings Pty Ltd T/A Churchill Institute of Higher Education**

ABN: 91 612 507 141

CRICOS Provider : 04082E

TEQSA Provider: PRV14305

Melbourne Campus: Level 8, 85 Queen Street, Melbourne, VIC 3000, Australia

Parramatta Campus: Level 1, 16-18 Wentworth Street, Parramatta, NSW 2150, Australia

 +612 88562997

 admissions@churchill.edu.au

 www.churchill.edu.au

**Permanent home address in home country and contact details**

**Address:**

Suburb:	State:	Country:	Postcode:
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Phone No.:	Area/Country Code:
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**Applicant Emergency Contact Details**

Name & Relationship:	Contact Number:
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**Authorised Education Agent Details**

Agency Name:	Contact Person:
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Email:	Telephone No.:
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**Course Selection**

Bachelor of Business

**Preferred Major (if any)**  Accounting  Hospitality  Information Systems  Management

**Intake Date**

March  July  December Year:

**Choose Campus Address**

Level 1, 16-18 Wentworth Street, Parramatta, NSW 2150, Australia

Level 8, 85 Queen Street, Melbourne, VIC 3000, Australia

**English Language Proficiency**

**Is English your first language?**  YES  NO, what is your first language?

**Have you completed any secondary or tertiary studies with English as the level of instruction?**  YES  NO

Please indicate if you have taken any of the following English tests: (please attach a copy of the English test certificate)	<input type="checkbox"/> IELTS <input type="checkbox"/> PTE <input type="checkbox"/> TOFEL please specify: _____
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Speaking \_\_\_\_\_ Reading \_\_\_\_\_ Writing \_\_\_\_\_ Listening \_\_\_\_\_

Overall Score: \_\_\_\_\_

Test Date: \_\_\_\_\_

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To check if you have met Churchill's English Language Entry Requirements, please refer to the Admissions Policy and Procedure available on the Churchill website ([Admissions Policy and Procedure](#)).

## Educational Background

## **Advanced Standing**

**Do you wish to apply for Advanced Standing?  NO  YES**

If you have studied or are currently studying at another academic institution in Australia, you may be eligible for advanced

standing/ credit transfer towards your course at Churchill Institute of Higher Education. Please submit the completed 'Advanced Standing Application Form' with all relevant documentation to be reviewed and assessed.

Please refer to the [Advanced Standing Policy and Procedure](#) available on the Churchill for further information on the process and the application deadline.

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### Overseas Student Health Cover (OSHC)

Would you like us to arrange health cover Overseas Student Health Cover (OSHC) for you?  NO  YES

If yes, please tick one of the following options:  Single  Couple  Family

### Support Services

Do you have a disability, impairment or long-term medical condition, which may affect your studies?

NO  YES  Hearing  Vision Impairment  Mobility  Medical  Other

Please provide supporting evidence with details of your disability or medical condition.

Do you have any known limitations that would impede the progression or completion of your selected program?

NO  YES

### Check List

I have:

- Completed all sections of the application for admission form
- Attached a certified copy of passport and current Australian visa (if applicable)
- Attached certified copies of academic transcript(s) and certificate(s) translated into English (if applicable)
- Attached evidence of English language proficiency
- Read and signed the student declaration

### FEE DEPOSIT INFORMATION

Under the Tuition Protection Service (TPS) framework, Churchill Institute of Higher Education does not require students to pay more than 50% of the course tuition fee in advance. If a student wishes to pay more than 50% of the tuition fee to CIHE in advance, the student must notify Churchill Institute of Higher Education via this application to enable CIHE to include this information in the letter of offer (student agreement).

Do you wish to pay more than a 50% tuition fee for your first course?  Yes  No %

### Additional Costs

**\$200 enrolment fee to be paid at the time of acceptance, non-refundable.**

**\$500 Material fees to be paid at the time of acceptance, refundable in case of visa refusal.**

### Declaration

I declare that the information provided in this application for admission form is true and correct, and all supporting documentation are true and accurate record.

- I authorise the Churchill Institute of Higher Education ('Churchill') to obtain enrolment and academic information from any of my previous or current education providers, if applicable.
- I declare that I have accessed information regarding the costs related to studying at Churchill (Tuition and Supplementary Fees) and that I have accessed information regarding the costs associated with living in Australia for me and any dependents accompanying me, published by the Australian Government at [www.studyaustralia.gov.au/en/study-costs](http://www.studyaustralia.gov.au/en/study-costs).
- I declare that I have adequate funds available to cover tuition fees, supplementary fees costs (Refer To Student Fees Policy) and living expenses for myself and any dependents travelling with me.
- I consent to information collected about me on this form being disclosed if required by law and/or the Australian Government.
- I understand that Churchill may vary or reverse any decision regarding admission or enrolment based on incorrect, incomplete or fraudulent information provided by me or a Churchill Institute authorized education agent acting on my behalf.
- I understand that all documents I submit with my application become the property of Churchill and will not be returned.
- I confirm that I have read and fully understood the requirements of the course as outlined on the Churchill website.
- I will notify Churchill immediately if there is any change to the information I have given in this application within seven days.

Full Name:

Signature:

Date:

Please return completed application for admission form to:

For Onshore applicants Email: [admissions@churchill.edu.au](mailto:admissions@churchill.edu.au)

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