

# MARJUNEL U. RIZO

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**Phone:** 09937395436 | 09500438714

**Location:** San Aquilino, Roxas, Oriental Mindoro

**Portfolio:** <https://wedlock10.github.io/My-Portfolio/>

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## Objective

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A strong desire to develop & learn new skills in the field of information technology. I'm looking for an opportunity in any IT entry-level jobs where I can contribute to the company's success.

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## Education

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### Tertiary Education

*2018-June 2022*

Bachelor of Science in Computer Science

Odiong, Roxas, Oriental Mindoro

**John Paul College**

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### Junior & Senior High School

*2012-2018*

TVL – Computer System Servicing

San Aquilino, Roxas, Oriental Mindoro

**Marcelo I. Cabrera Vocational High School**

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## Experience

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*June 29, 2021 – August 04, 2021*

**OJT - 200 hours**

**Provincial Tourism, Investment, and**

**Enterprise Development Office**

Capitol Complex, Calapan City, Oriental Mindoro

Office Staff

- Assist with incoming & outgoing documents from the office (transfer & receive).
  - Perform other office-related tasks
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### **Critic Icon Internet Café**

2017

Odiong, Roxas, Oriental Mindoro

**80 hours**

IT Staff

- Installing software (browser, office suite and games) troubleshoot if necessary.
- Printing documents and assist costumers

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## **Trainings & Seminars**

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- **ISite (Integrated Southern Tagalog Association of Information Technology)**

Colegio de San Juan de Letran, Calamba Laguna

*October 01, 2018*

- **JPC IT Education Conference**

John Paul College Campus, Odiong, Roxas, Oriental Mindoro

*February 28, 2020*

- **Software Developer Career Paths: Everything You Need to Know (Webinar)**

John Paul College Campus, Odiong, Roxas, Oriental Mindoro

*March 09, 2022*

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## **Achievements**

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**Computer System Servicing NC II**

*2017 - 2022*

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