

MARJUNEL U. RIZO

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Location: San Aquilino, Roxas, Oriental Mindoro

Portfolio: <https://wedlock10.github.io/My-Portfolio/>

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Objective

To be able to engage in reputable work that will provide the opportunity to apply my field of study and to be one of the assets that will bring growth and improvement to a company.

Education

Bachelor of Science in Computer Science

Odiong, Roxas, Oriental Mindoro

John Paul College

2018 - 2022

TVL – Computer System Servicing

San Aquilino, Roxas, Oriental Mindoro

Marcelo I. Cabrera Vocational High School

2012 - 2018

Tech Skills

- Web Design (HTML, CSS)
- Programming (Basic JavaScript)
- Computer Networking
- Microsoft Office (Word, Excel, Powerpoint)
- Installing Windows OS and software

Soft Skills

- Curiosity
- Observant
- Flexibility
- Adaptability

Experience

June 29, 2021 – August 04, 2021

OJT - 200 hours

Provincial Tourism, Investment, and

Enterprise Development Office

Capitol Complex, Calapan City, Oriental

Mindoro

Office Staff

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- Assist with incoming & outgoing documents from the office (transfer & receive).
 - Perform other office-related tasks
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Critic Icon Internet Café

2017

Odiong, Roxas, Oriental Mindoro

80 hours

IT Staff

- Installing software (browser, office suite and games) troubleshoot if necessary.
 - Printing documents and assist costumers
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Trainings & Seminars

- **ISite (Integrated Southern Tagalog Association of Information Technology)**
Colegio de San Juan de Letran, Calamba Laguna
October 01, 2018
 - **JPC IT Education Conference**
John Paul College Campus, Odiong, Roxas, Oriental Mindoro
February 28, 2020
 - **Software Developer Career Paths: Everything You Need to Know (Webinar)**
John Paul College Campus, Odiong, Roxas, Oriental Mindoro
March 09, 2022
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Achievements

Computer System Servicing NC II

2017
