

Grant Schaaf

Sugar Grove, IL | 630-636-0662 | gtschaaf@gmail.com

Tidy individual with an emphasis on attention to detail. Strong written and oral communication skills. Able to bring “customer first” mentality, great listener, and with the ability to guide others to successful outcomes. Eager to learn new skills.

EDUCATION

Aurora University Aurora, IL Anticipated May, 2024
Bachelor of Science in Computer Science
Minor in Mathematics

Waubensee Community College Sugar Grove, IL May, 2021
Associate of Science

EXPERIENCE

Brickmania Schaumburg, IL June 2017 – July 2022
Retail Associate

- Communicated with customers in-store and over the phone to take and fulfill orders
- Understood the features of over 100 different kits and accessories, and where to find them
- Greeted customers and guided them through a personalized shopping experience
- Assisted with inventory taking, restocking, and reorganizing

Iowa State University Ames, IA August 2018 – May 2019
Computer Lab Assistant

- Assisted professors and students with any technical difficulties
- Lock/unlock laptop cart, inspect thoroughly at the end of the day
- Clean any messes at computer stations
- Unjammed and changed toner on lab printers

VOLUNTEER EXPERIENCE

Fox Valley Career Center Maple Park, IL August 2016 – May 2018
Graphic Design Intern

- Designed covers for quarterly school publications
- Created digital designs based off of faculty specifications
- Collected orders, payment, and sizing information for custom shirts
- Screen printed custom shirts for in-school organizations

ADDITIONAL SKILLS

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| • Python | • Fusion 360 |
| • Java | • Computer hardware troubleshooting |
| • Adobe Suite (Photoshop, Illustrator, Premier Pro) | • Microsoft Office Suite |