

VCS Group.		
IT Equipments Request Form		
Document No. QF-ITC-0001	Effective Date : 21 September 2023	Revision: 1
Requestor Detail		
Name-Surname : test test	Employee ID : 123123	
Company : VCS	Department & Section : IT	
Position : O3	Telephone : 123123	
Request Description		
Request for : Software	item : Microsoft Office	Quantity : 2
Purpose of Usage : (Please write in Detail)	- test	
Device Specification / Software Version :	- test	
Refer to Quotation No. :		
Refer to R/O. No. :	Qweqweasd	Date Required (Approximately) : 6/6/2567
Remark :	6/6/2567 REQUESTOR	6/6/2567 APPROVER Position : O4
IT Center		
<input checked="" type="radio"/> Able to proceed PO. No. : <input type="radio"/> Unable to proceed	<input type="radio"/> Able to proceed PO. No. : <input type="radio"/> Unable to proceed	
Remark :	Remark :	
6/6/2567 IT STAFF	6/6/2567 IT DEPT MGR	IT DIV MGR