

Louise Brooks Wilson
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OBJECTIVE

Seeking a full time position or internship focused in front end web development.

EDUCATION

MOORE SCHOOL OF BUSINESS, University of South Carolina

Columbia, SC
December 2015

Bachelor of Science, Business Administration

Majors: Marketing and Management

Minor: HRTM

Directed Study: Graphic Design

IRON YARD

Charleston, SC
Spring 2016

Coding Education Program

Courses:

HTML & CSS

JavaScript

LORENZO DE MEDICI, the Italian International Institute

Florence, Italy

EXPERIENCE

RAWLE MURDY

Charleston, SC

Internship

September-December 2015

Worked in conjunction with the Rawle Murdy Brand Leadership Team

- Handled multiple account service activities across all clients

CAPE FEAR COUNTRY CLUB

Wilmington, NC

Internship

June 2013-August 2013

Shadowed various club departments and attended department head meetings

- Effectively managed food service, delivery and event scheduling.
- Organized kids camp and held accountable for a group of children between the ages of 8-12.
- Strategically planned activities such as golf, tennis, swimming and cooking.

DIXON HUGHES GOODMAN PLLC

Charleston, SC

Administrative assistant/intern

December 2012

Assisted in filing, scanning, and organizing litigation files for partners and administrative personnel.

- Improved the company's filing system by effectively storing archives into a new database.

ELIZABETH DIECK, ATTORNEY AT LAW

Charleston, SC

Nanny and Personal Assistant

June 2011-August 2011/June 2012-August 2012

Served as a nanny to three young children and contributed assistance in professional matters.

- Oversaw and entertained her three young children. Arranged their schedules for the summer.
- Coordinated various camps and activities for children ages 2-8.

IT SKILLS

HTML, CSS, SASS, Javascript, jQuery, Angular JS, Angular Bootstrap, Git, AJAX

ACTIVITIES

Wilderness Ventures Outdoor Leadership Program ~ Costa Rica, Special Olympics Volunteer, Kappa Delta Sorority, Backpacking through Europe

