Removing an outside collaborator from an organization repository

Owners and repository admins can remove an outside collaborator's access to a repository.
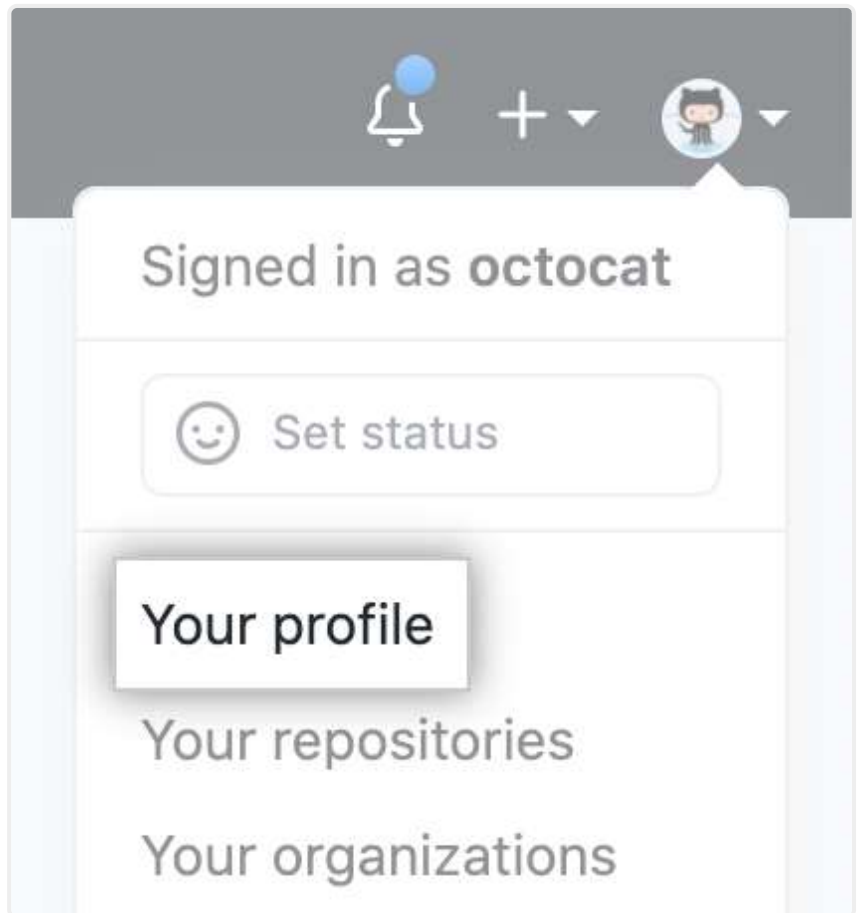
In this article

> **Warning:**
>
> - When removing an outside collaborator from a private repository, the paid license count does not automatically downgrade. To pay for fewer licenses after removing users from your organization, follow the steps in "[Downgrading your organization's paid seats](#)."
>
> - You are responsible for ensuring that people who have lost access to a repository delete any confidential information or intellectual property.
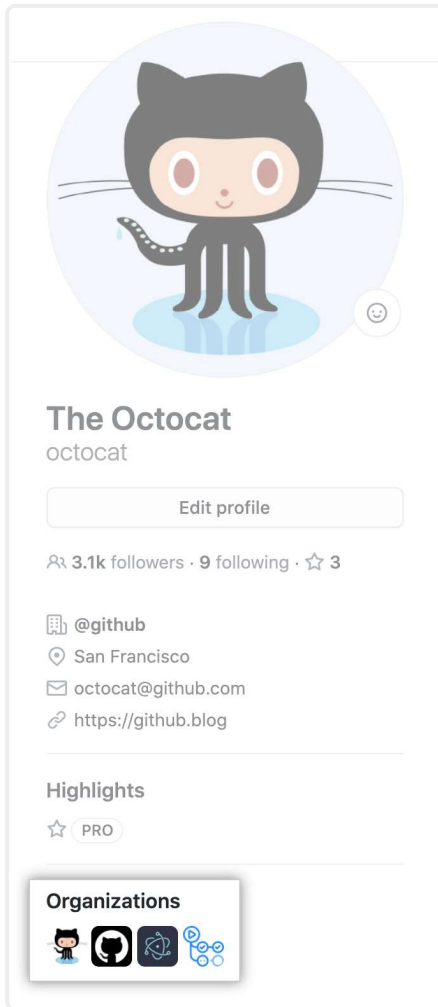
While forks of private repositories are deleted when a collaborator is removed, the person will still retain any local clones of your repository.

Removing outside collaborators from all repositories in an organization

In the top right corner of GitHub, click your profile photo, then click **Your profile**.

On the left side of your profile page, under "Organizations", click the icon for your organization.
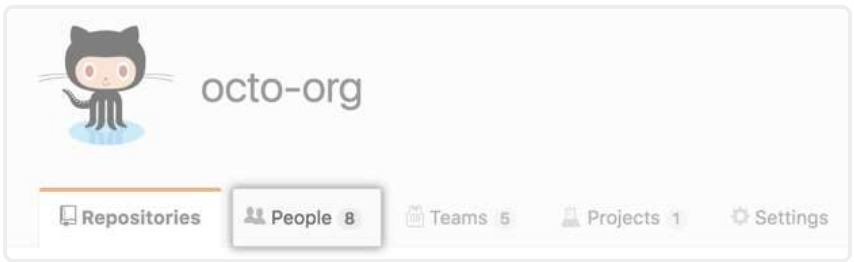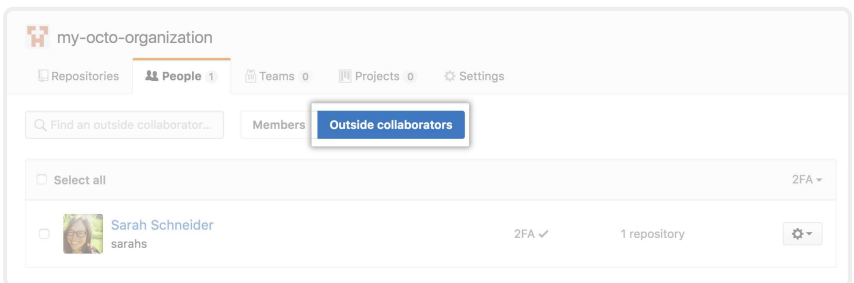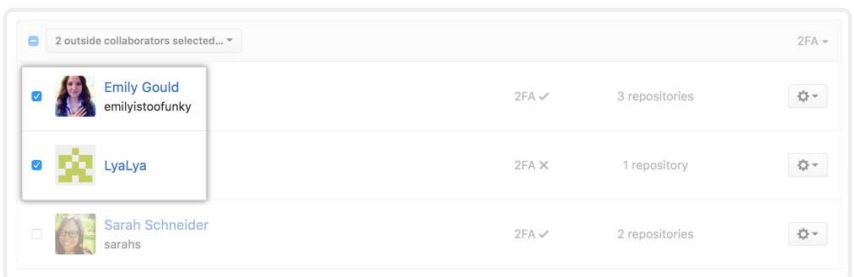

Under your organization name, click ⊞ **People**.

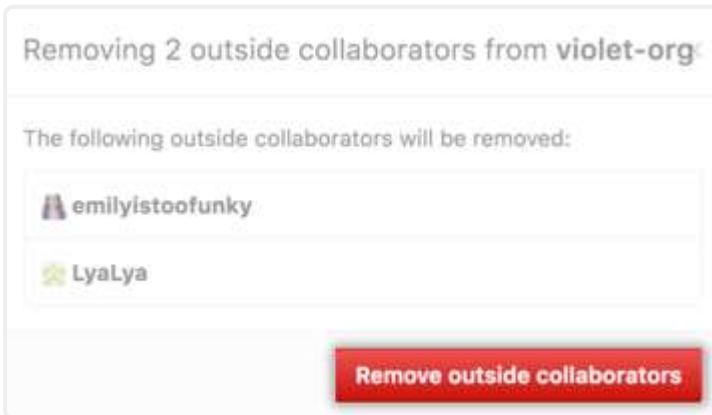Under the "People" tab, click **Outside collaborators**.

Select the outside collaborator or outside collaborators you'd like to remove from the organization.

Above the list of outside collaborators, use the drop-down menu, and click **Remove from all repositories**.
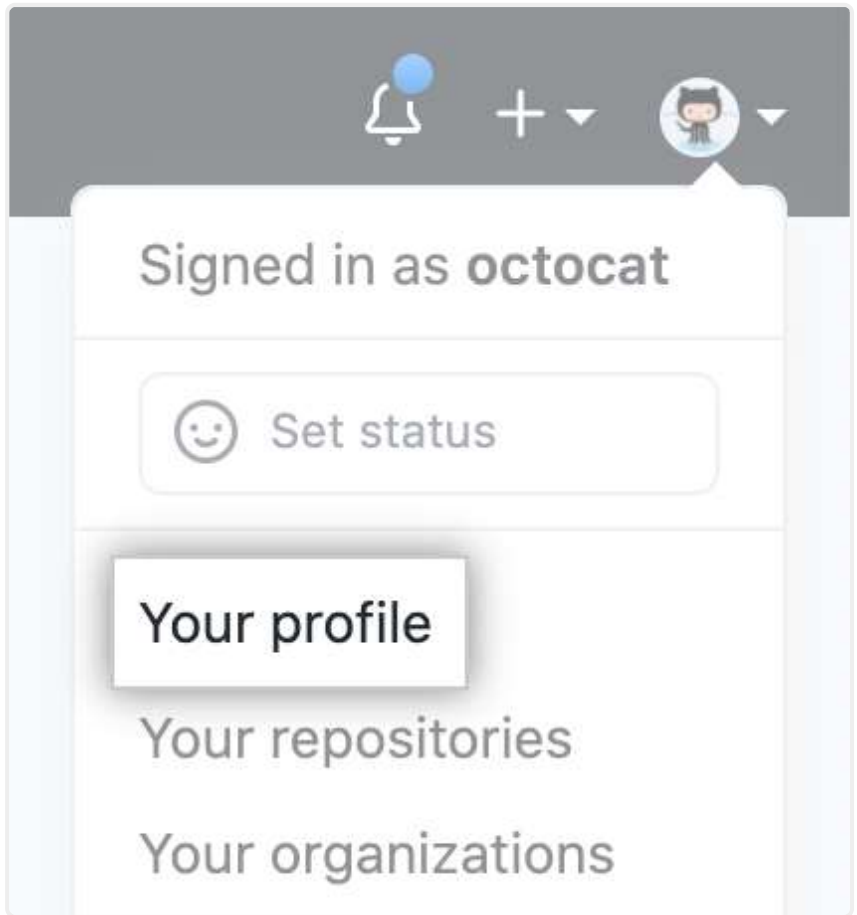
Review the outside collaborator or outside collaborators who will be removed from the organization, then click **Remove outside collaborators**.
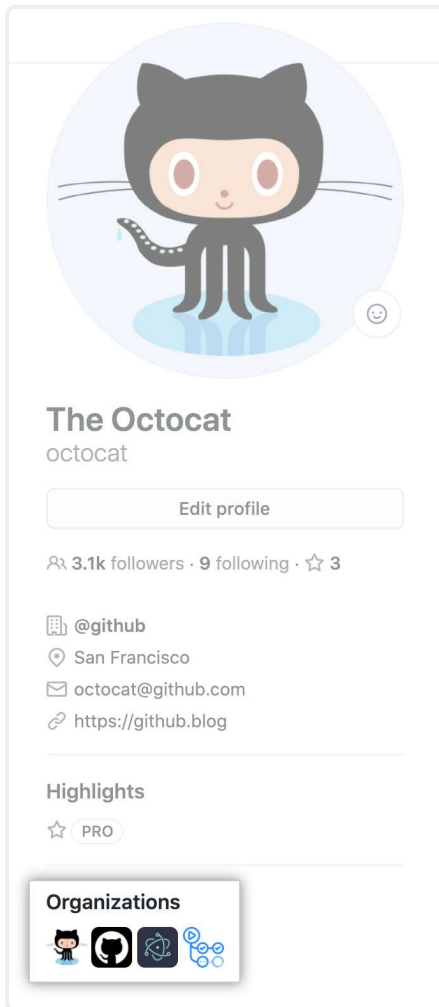

Removing an outside collaborator from a particular repository in an organization

If you only want to remove an outside collaborator from certain repositories in your organization, you can remove this person's access to one specific repository at a time.
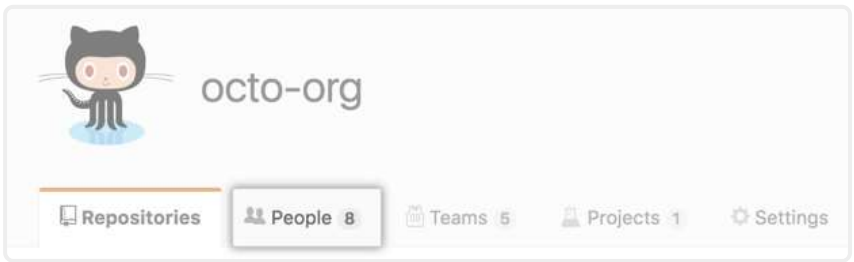
In the top right corner of GitHub, click your profile photo, then click **Your profile**.
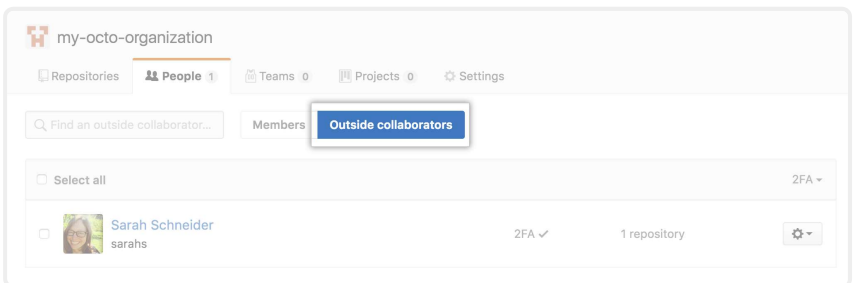
On the left side of your profile page, under "Organizations", click the icon for your organization.
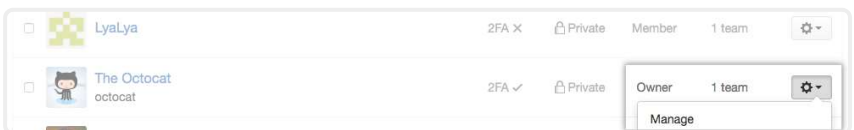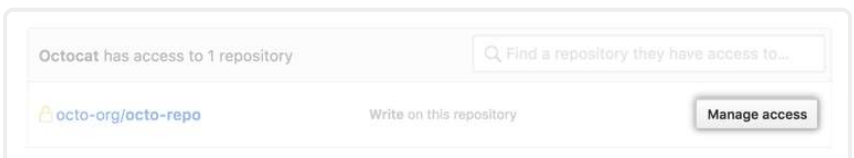
Under your organization name, click ▥ **People**.

Under the "People" tab, click **Outside collaborators**.

To the right of the username of the person you want to remove, use the ⚙ drop-down menu, and click **Manage**.

To the right of the repository that you want to remove the outside collaborator from, click **Manage access**.

To completely remove the outside collaborator's access to the repository, in the upper right corner, click **Remove access to this repository**.

Remove access to this repository

To confirm, click **Remove access**.

Remove Octocat's access to octo-org/octo-repo ×

They'll be **removed as a collaborator** on the repository.

Afterwards, **Octocat** will have **no access** to octo-org/octo-repo.

Remove access