

Inviting users to join your organization

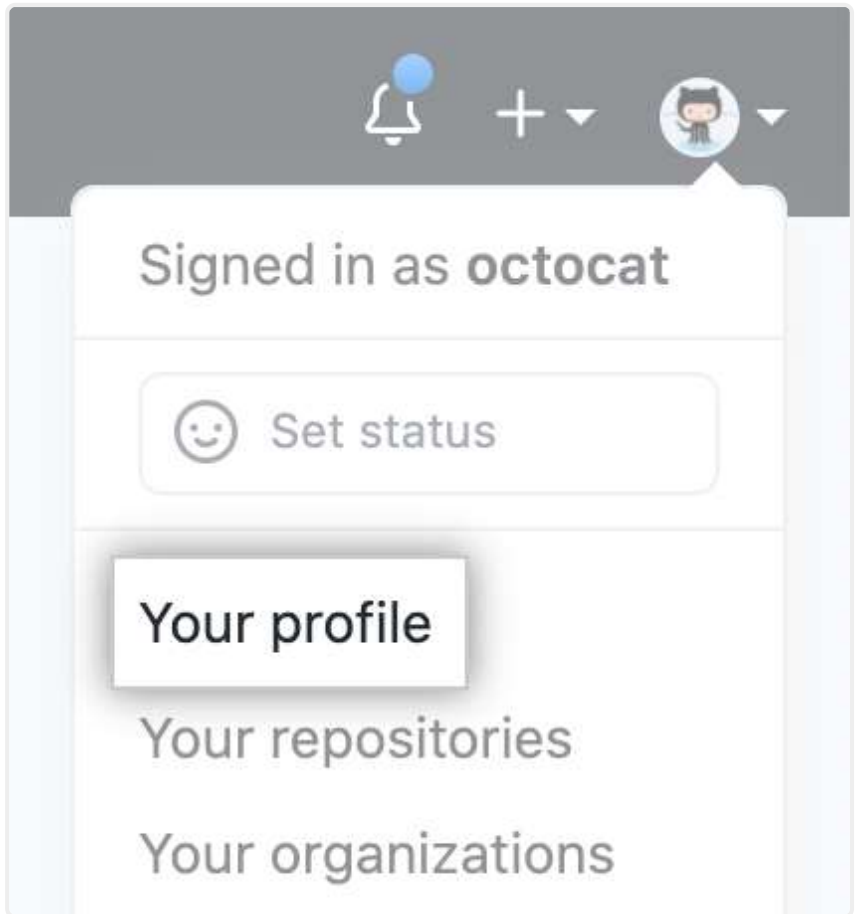
You can invite anyone to become a member of your organization using their GitHub username or email address.

Organization owners can invite users to join an organization.


Tips:

- If your organization has a paid per-user subscription, an unused license must be available before you can invite a new member to join the organization or reinstate a former organization member. For more information, see "[About per-user pricing](#)." Pending invitations will expire after 7 days, restoring any unclaimed licenses.
- If your organization requires members to use two-factor authentication, users that you invite must enable two-factor authentication before accepting the invitation. For more information, see "[Requiring two-factor authentication in your organization](#)" and "[Securing your account with two-factor authentication \(2FA\)](#)."

In the top right corner of GitHub, click your profile photo, then click **Your profile**.



On the left side of your profile page, under "Organizations", click the icon for your organization.



The Octocat

octocat

Edit profile

3.1k followers · 9 following · 3

@github

San Francisco

octocat@github.com

<https://github.blog>

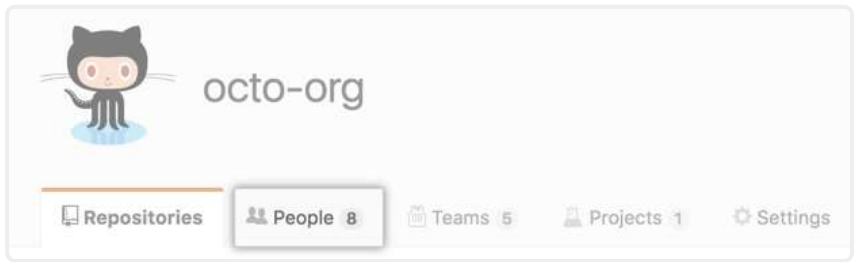
Highlights

☆ PRO

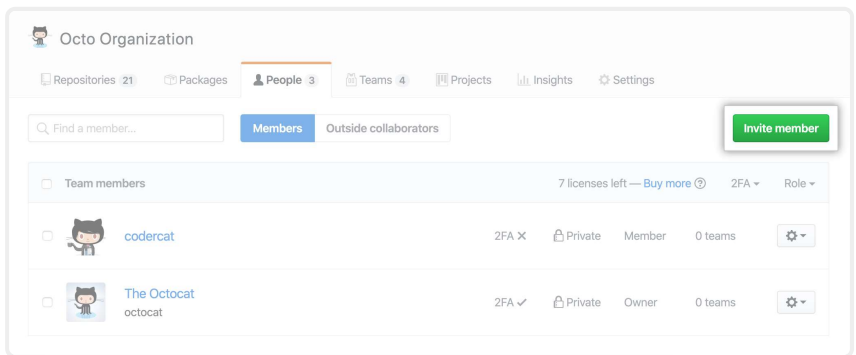
Organizations

The Octocat profile page features a large circular avatar of the Octocat mascot. Below the avatar is the name 'The Octocat' and the handle 'octocat'. A button labeled 'Edit profile' is positioned below the name. The profile statistics show '3.1k followers · 9 following · 3'. The bio section includes the handle '@github', the location 'San Francisco', the email 'octocat@github.com', and the website 'https://github.blog'. The 'Highlights' section shows a 'PRO' badge. The 'Organizations' section displays a row of four organization logos: The Octocat, GitHub, and two others.

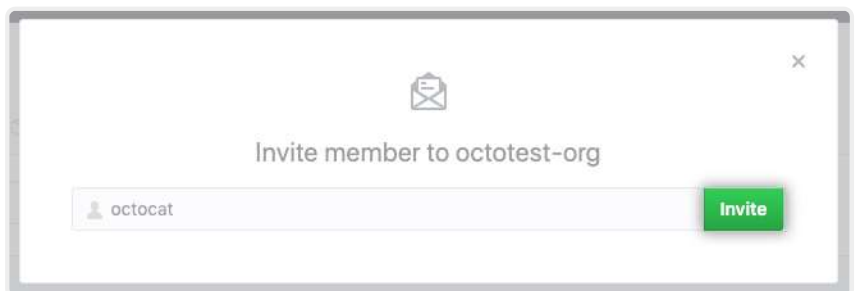
Under your organization name, click  **People**.



On the People tab, click **Invite member**.



Type the username, full name, or email address of the person you want to invite and click **Invite**.









If the person you're inviting was an organization member within the last three months, choose whether to restore their privileges or start fresh, then click **Invite and reinstate** or **Invite and start fresh**.

Invite @octocat back to octo-org

@octocat was previously a member of the octo-org organization.
Do you want to reinstate their account?

☒ **Yes, reinstate their previous privileges.**
Reinstating a member will restore their previous privileges once the invitation is accepted. Privileges to be reinstated:

 Role	Member
 Teams	2 teams
 Forks	1 fork
 Repositories	9 repositories
 Stars	3 stars
 Issue assignments	42 issue assignments

☐ **No, start fresh.**
Starting fresh will clear the member's previous privileges. You'll be able to choose a new role and new team memberships for the member.

Invite and reinstate

If the person you're inviting has never been a member of the organization or if you cleared their privileges, choose a role for the user.

Invite Octocat to Octo Organization

Give them an appropriate role in the organization and add them to some teams to give access to repositories.

Role in the organization

☒ **Member**

Members can see all other members, and can be granted access to repositories.

☐ **Owner**

Owners have full administrative rights to the organization and have complete access to all repositories and teams.

Optionally, add the user to teams in the organization.

Teams — Optional		
Teams	Members	Repositories
<input type="checkbox"/> Admins	1	1
<input type="checkbox"/> Authors Writers for the octo-project	2	3
<input type="checkbox"/> Core People with full access to all repositories, billing info, and settings.	4	3
<input type="checkbox"/> Design	2	0
<input type="checkbox"/> docs-owners Team to test CODEOWNERS	1	1
Show all 17 teams ▼		

Click **Send invitation**.

The invited person will receive an email inviting them to the organization. They will need to accept the invitation before becoming a member of the organization. You can [edit or cancel an invitation](#) any time before the user accepts.