

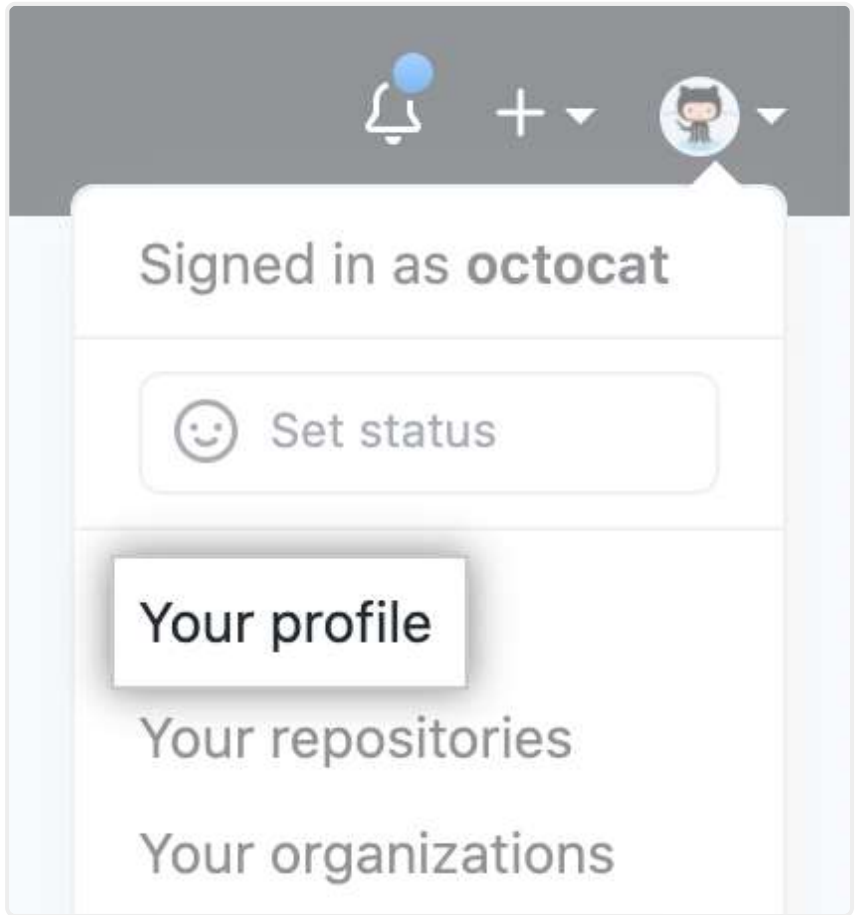
Converting an outside collaborator to an organization member

If you would like to give an outside collaborator on your organization's repositories broader permissions within your organization, you can invite them to become a member of the organization.



Tips:

- Only organization owners can invite users to join an organization. For more information, see "[Permission levels for an organization](#)."
- If your organization is on a paid per-user subscription, an unused license must be available before you can invite a new member to join the organization or reinstate a former organization member. For more information, see "[About per-user pricing](#)." Pending invitations will expire after 7 days, restoring any unclaimed licenses.
- If your organization [requires members to use two-factor authentication](#), users you invite must [enable two-factor authentication](#) before they can accept the invitation.

In the top right corner of GitHub, click your profile photo, then click **Your profile**.



On the left side of your profile page, under "Organizations", click the icon for your organization.



The Octocat

octocat

Edit profile

👤 3.1k followers · 9 following · ☆ 3

🏠 @github

📍 San Francisco





✉ octocat@github.com

🔗 <https://github.blog>

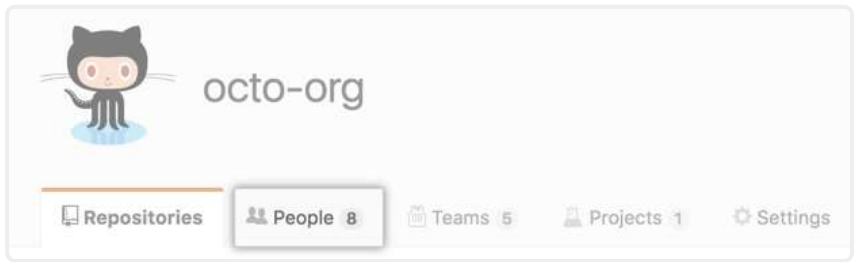
Highlights

☆ PRO

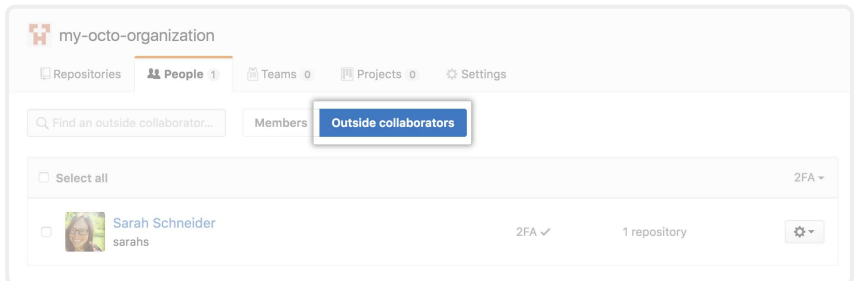
Organizations



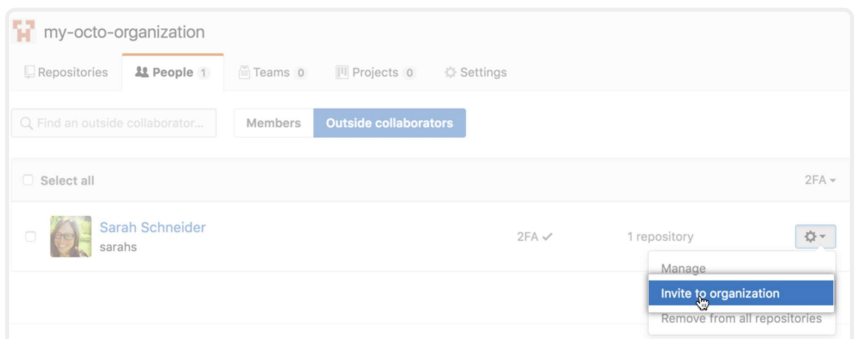
Under your organization name, click  **People**.



Under the "People" tab, click **Outside collaborators**.



To the right of the name of the outside collaborator you want to become a member, use the ⚙️ drop-down menu and click **Invite to organization**.









If the person you're inviting was an organization member within the last three months, choose whether to restore their privileges or start fresh, then click **Invite and reinstate** or **Invite and start fresh**.

Invite @octocat back to octo-org

@octocat was previously a member of the octo-org organization.
Do you want to reinstate their account?

☒ **Yes, reinstate their previous privileges.**
Reinstating a member will restore their previous privileges once the invitation is accepted. Privileges to be reinstated:

 Role	Member
 Teams	2 teams
 Forks	1 fork
 Repositories	9 repositories
 Stars	3 stars
 Issue assignments	42 issue assignments

☐ **No, start fresh.**
Starting fresh will clear the member's previous privileges. You'll be able to choose a new role and new team memberships for the member.

Invite and reinstate

If the person you're inviting has never been a member of the organization or if you cleared their privileges, choose a role for the user and optionally add them to some teams, then click **Send invitation**.

Invite The Octocat to octo-org

Give them an appropriate role in the organization and add them to some teams to give access to repositories.

☒ **Member**

Members can see all other members, and can be granted access to repositories. They can also create new teams and repositories.

☐ **Owner**

Owners have full administrative rights to the organization and have complete access to all repositories and teams.

Optionally, you can also add **The Octocat** to some teams.

Teams	Members	Repositories
 core	1	0
 Octo project	1	0

Send invitation

The invited person will receive an email inviting them to the organization. They will need to accept the invitation before becoming a member of the organization. You can [edit or cancel an invitation](#) any time before the user accepts.