Managing people's access to your organization with roles

A person's role in your organization defines their level of access to your organization, its settings, and your data. You can make people owners, members, or billing managers for your organization, or you can give them team maintainer permissions.

Permission levels for an organization

After you create an organization, you should give Owner permissions to a small group of people who will manage the organization account.

Maintaining ownership continuity for your organization

Organizations can have more than one organization owner to avoid lapses in ownership.

Giving "team maintainer" permissions to an organization member

An organization owner can promote any member of the organization to *team maintainer* for a team, giving them a subset of privileges available to organization owners.

Adding a billing manager to your organization

A *billing manager* is a user who manages the billing settings for your organization, such as updating payment information. This is a great option if regular members of your organization don't typically have access to billing resources.

Removing a billing manager from your organization

If a person with the *billing manager* role no longer needs to view or change your organization's billing information, you can remove their access to the organization.