



DEPARTMENT OF LABOR & INDUSTRY

OFFICE OF VOCATIONAL REHABILITATION

August 29, 2014

Nathan Weiler  
325 W. End Ave., Apt. 3  
Manheim, PA 17545

Dear Nathan:

Our office has recently received and reviewed your Employment Planning Application and I have been assigned as the Vocational Rehabilitation Counselor to work with you.

**Please contact me within the next 30 days to schedule an appointment for us to discuss your application and schedule an intake appointment.** I can typically be reached at 717-779-8821. If I am unavailable to take your call, please be sure to leave a message so that I may get back to you as soon as possible.

**Effective July 1, 2013, it will be necessary for all OVR applicants to provide identification at the time of application.**

**For U.S. Citizens:** please bring your driver's license or another form of photo ID issued by a state or outlying possession of the United States. For those who do not have either of these documents, please ask your counselor regarding acceptable alternatives.

**For non-U.S. Citizens:** please bring documentation of your identity as well as your authorization for employment within the U.S.

- Valid Foreign Passport that includes a work VISA
- Permanent Resident Card ("Green Card") or Alien Registration Receipt Card
- Valid Employment Authorization Card

We will also be asking for information in reference to your disability and income. If you have any of the following items in your possession, please bring them to your first appointment. If you have questions about any items, please be sure to ask.

- **Disability:** records from a doctor, counselor, or school confirming your diagnosis(es)
- **Income:** recent tax return, recent paystub, and/or a Social Security Award letter.

Please be advised that if I do not hear from you **within 30 days** of the date of this letter, I will assume you are no longer interested in services through OVR and your application will be deactivated and removed from our records.

I look forward to meeting with you.

Sincerely,

*Abigail Pratt/bw*

Abigail Pratt  
Vocational Rehabilitation Counselor

AP/bw