

WeirWeather Mentor Meeting 2 Minutes

Date: 12:30, Fri 22/11/19

Room: RC374

Minute Taker: Zack North

1 Attendance

Zack North, Callum Brooksby, Tesfu Gebremedhin, Alexander Ulrichsen, Mario Manca
Professor Stephen Mcarthur

2 Announcements

3 Review Previous Meeting Minutes

Previous meeting minutes were reviewed and accepted.

4 Actions from Last Meeting

- Initial design Prototype
- Design decision
- Workload division
- Risk Assessment
- Technical problems/ Challenges

5 Agenda

- Workload
- Technical Problems/ Challenges
- Initial design

5.1 Project Progress

- Project on schedule
- Focus on the base project requirements
- Watch variables
- Set mitigations
- Design for adaptability
- IoT Standards
 - I2C functionality

5.2 Roof Access Update (Risk Assessment)

- Wifi Access possible on roof
- No reply on Risk assessment

6 Conclusions

Focus on development of the system design

7 Next Meeting

When/Where: 11:00, Friday 6nd December, RC374

Actions:

#	Action	Assigned To	Deadline
1	Get on with it	All	06/11/19
2	Finish health and safety paperwork	All	
3	Brief Update	All	
4	Individual Discussion	All	
5	Follow-up on roof access	Zander	

Brief update on project progress
Individual

11am Friday 6th RC374