LATE BOOKING REQUEST FORM

|  |  |  |  |
| --- | --- | --- | --- |
| «FirstName» | First Name: «FirstName» | | Surname: «LastName» |
| Full Postal Address: «FirstName» «FirstName» «FirstName» | | | |
| Post Code : «Country» | Country: «Country» | | |
| Day Tel No: «DayTimeTelephone» | | Home Tel No. . «DayTimeTelephone» | |
| Mobile Phone No: «DayTimeTelephone» | | Alternative Mobile Phone: : «Country» | |
| E-mail address: «DayTimeTelephone» | | | |

*\* Please ensure you provide the mobile telephone you will be using on holiday.*

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| --- |
| **No of nights** |
| «LastName» |

**GUEST LIST**

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **First Name** | **Surname** | **Age** |
| «LastName»«LastName» | «LastName» | «LastName» | «LastName»«LastName» |

**ARRIVAL AND DEPARTURE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Arrival Date** | **Departure Date** | **Airport of Arrival & Departure Details** | | |
| «BookingStartDate» | «BookingEndDate» | Lisbon Airport | Flight Date | ETA / ETD |
| ***Check-In Time:***  After 16.00 PM or as arranged | ***Check-Out Time:***  By 10.30 AM or as arranged. | *Arrival Flight No: «LastName»* | *«LastName»* | *Flight Time Arrival* |
| *«LastName» Hours* |
| *Depart Flight No: «LastName»* | *«LastName»* | *Flight Time Depart* |
| *«LastName» Hours* |

|  |  |
| --- | --- |
| **PRODUCTS ORDERED** |  |
|  |  | «DayTimeTelephone»«DayTimeTelephone» |
| Accommodation Rental: (Payable Immediately) | | «DayTimeTelephone»«SpecialRequests» |
|  | | «DayTimeTelephone»«SpecialRequests» |
| +Plus Service Extras Swim Towels: : (@«DayTimeTelephone» «DayTimeTelephone»2.00 per towel per week) | | «DayTimeTelephone»«SpecialRequests» |
| +Plus Service Extras Mid-vacation Cleaning: (@«DayTimeTelephone» «DayTimeTelephone»50.00 per visit) | | «DayTimeTelephone»«SpecialRequests» |
| +Plus Service Extras Swimming Pool Heating: (@«DayTimeTelephone» «DayTimeTelephone»25.00 per night) | | «DayTimeTelephone»«SpecialRequests» |
| +Plus Service Extras Winter/Cold Weather Heating:(@«DayTimeTelephone» «DayTimeTelephone»20.00 per night) | | «DayTimeTelephone»«SpecialRequests» |
| +Plus Service Extras Extra Linen Set: (@«DayTimeTelephone» «DayTimeTelephone»6.50 per set) | | «DayTimeTelephone»«SpecialRequests» |
| +Plus Service Extras End of Vacation Cleaning: (Payable Immediately): | | «DayTimeTelephone»«SpecialRequests» |
| +Plus Refundable Breakage Deposit: ( Payable Immediately) | | «DayTimeTelephone»«SpecialRequests» |
| +Value-Added Tax VAT@ 20% *(Zero rated for this transaction)* | | «DayTimeTelephone»000,00 |
| **Total Amount Payable Immediately:** | | «DayTimeTelephone»«SpecialRequests» |

***CAR RENTAL FROM LISBON OR OPORTO AIRPORT WITH LOCAL CAR HIRE NEAR VILLA***

*\* For prices or* information on any of the above services/features – Please check us out at[*www.portugalrentalcottages.com*](http://www.portugalrentalcottages.com)

You can book any of these services online or just let us know and we can take care of it for you. Our reasonably priced Airport transfer service can be conveniently combined with flexible local car hire. You will need to collect and return your vehicle from Caldas da Rainha, which is a short taxi ride from the villa.

\*\* For cheap car rental at Lisbon Airport, we recommend using Economy Car Hire by clicking on the link below:

*http://www.economycarhire.com/?utm\_source=Fab+Holidays+%28UK%29+Ltd&utm\_medium=Affiliate&utm\_content=Blue+Banner+180x150&utm\_expid=543417-1&utm\_referrer=http%3A%2F%2Fwww.portugalrentalcottages.com%2F*

**PAYMENT INSTRUCTIONS:**

Please find below the account details for our Sterling Transaction Account (GBP), for your transfer.

Beneficiary Name: Brendon Andrew Williamson

Bank Name & Address: Barclays Bank - 62/64 High Street, Watford, Hertfordshire WD17 2B, UK.

Sort Code: 20-91-80

Account Number: A/C Number: 93812146

Swift Code: BARCGB22 (If transfer is from outside the UK)

IBAN: GB17 BARC 2091 8093 8121 46 (If transfer is from outside the UK)

* A full rental payment of «DayTimeTelephone» «DayTimeTelephone» «DayTimeTelephone» is payable by bank transfer immediately using the bank details provided in this booking form. This includes the final cleaning and laundry charge of «DayTimeTelephone» «DayTimeTelephone» «DayTimeTelephone». Please make sure to enter your full name as reference when you make the bank transfer for the initial deposit. We will acknowledge receipt of the funds in the Confirmation Voucher we will be as soon as the initial deposit is received in the destination account. ***Please do not send funds to any other account except this one, and if in doubt, you should call on 07906 137718 and confirm with me.***
* A fully refundable security/breakage deposit of «DayTimeTelephone» «DayTimeTelephone» «DayTimeTelephone»also is payable immediately, along with the rental amount above, using the bank details provided in this booking request form. This deposit will be refunded to you within 10 working days of your departure from the villa by bank transfer using the bank details you provide in the special Bank details box below. Alternatively, if you are from a Non-IBAN country such as the US or Japan, we will refund the breakage deposit in cash Euros on your departure day, subject to any breakage or damage we find during the property inspection.
* In the first instance, please complete and return this Booking Request Form by email as an MS word doc. not forgetting to provide the mobile phone contact number that will be used by you on vacation.

**Special Requests / Service Extras**

«DayTimeTelephone»

**Your bank details for return of your breakage deposit**

Beneficiary: «DayTimeTelephone»

A/C Number : «DayTimeTelephone»

Sort Code: «DayTimeTelephone»

Bank Name: «DayTimeTelephone»

Bank Address: «DayTimeTelephone»

«DayTimeTelephone»

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| --- |
| **On Behalf of Portugal Holiday Rentals** |
| Ben Wilson |
| «DayTimeTelephone» |