WENDY L. PESIMO

Internship Applicant

📞 +63 921 742 0552

✉ pesimowend.y@gmail.com

📍 A. Reyes St., Baritan, Malabon City

🖥 https://github.com/WendyPesimo/Portfolio.git

EDUCATION

Bachelor of Science in Information Technology
City of Malabon University
2022 - Present

CERTIFICATIONS

- Workshop 1: Leadership and Technopreneurial Mindset | PhilDev
- Design Thinking | PhilDev
- Strategic Foresight and Intro to Technopreneurship | PhilDev
- AI-Powered Cybersecurity: Defending Systems with Machine Learning | PhilDev

OTHER INTERESTS

- Video Editing
- Gaming

REFERENCES

Prof. Jay G. Concepcion
Professor, College of Computer Studies
City of Malabon University
Phone: +63 955 044 7726
Email : concepcion.jhay@gmail.com

(Additional references available upon request)

OBJECTIVE

Seeking an IT internship opportunity where I can improve technical skills in system support while continuing to learn and adapt to emerging tools, workflows, and industry practices.

SUMMARY OF QUALIFICATIONS

- Knowledgeable in Microsoft Office and Google Workspace
- Familiar with Figma for UI/UX Design and Prototyping
- Basic Graphic Editing and Design
- Working knowledge of Hardware and Network Troubleshooting
- Project Documentation and Reporting
- Effective and creative communication
- Time management and attention to detail
- Adaptability to new tools and workflows

WORK EXPERIENCE

Part-Time Data Entry Clerk / Dispatcher
Tecson Flowers - 2021

- Responsible for entering and updating customer orders in spreadsheets
- Recorded company expense receipts for tracking and reporting
- Coordinated deliveries and dispatched orders to drivers