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Things can consider when doing the project
Can modify or standardise just in a case we need to read in the excel files
Advise the clients disadvantages, and advantages for using that specific technology

1. Minimum viable product: upload the existing spread and generate the summary.
   - Can prototype such as drawing or simple interactive dashboard for client to experience and give feedback, if that is what they considered
   - Different roles with different UI (such as using bottom click), now can consider the main security is the file system
   - Can show the default dashboard
   - User able to filter the summary of hour spend on delivery, assessment (the main components that are important)
   - Filter different collections
   - Easy to spot anomalies by just using the dashboard
   - Spot the error, pull up the comment to check whether it is an anomaly. Head of department can decide whether to contact the unit coordinator or it is ok.
   - Check function in the database, run a check on that (next meeting give to client)
   - Do some acceptance test (next meeting to give to client)
   - Prefer something to be more interactive (next meeting to give to client)
2. Read in the and check the rules
3. Check the business rules

Security will be high impact but low urgency. Database will have different permission. Security also need to consider in the requirement and scope of the project but it can be used a features that can be added later.
Features backlog: features that can be added later
1. security: users can just click roles and access to that. It would be a lot of easier to add the login later.
2. security: can migrate the database later
3, Security will come in when people can come in and make some change