

## Policies and Tenant Obligations

### Stalls Rentals

- ✓ Rent is due on the 15<sup>th</sup> of the month.
- ✓ 6 month or yearly contracts are available. Monthly rates are available at a premium. No refunds.
- ✓ \$25 late charge is applied to accounts and access is denied if payments are not made on time.
- ✓ Partial payments do not eliminate late fees. Payments must be on time and in full.
- ✓ Minimum of 2 weeks' notice is required for move outs.
- ✓ NSF charge is \$45.00 per incident. Alternative methods of payment may be required.

### Storage Unit Rentals

- ✓ Rent is due on the 1<sup>st</sup> of the month.
- ✓ Damage deposits are refunded if storage unit is:
  1. Completely empty.
  2. Swept clean.
  3. No stains or spills left behind and
  4. Proper notice was received.
- ✓ \$25 late charge is applied to accounts and access is denied if payments are not made on time.
- ✓ Units are double locked when rent is overdue.
- ✓ Partial payments do not eliminate late fees. Payments must be on time and in full.
- ✓ Minimum of 2 weeks' notice is required for move outs.
- ✓ NSF charge is \$45.00 per incident. Alternative methods of payment may be required.
- ✓ No combustibles, radioactive, corrosive goods or food items to be stored.
- ✓ Not to use the premises for the operation of any business.
- ✓ Not to assign or sublet the premises.
- ✓ Not to use the premises for any illegal premises.
- ✓ Door pull handles and rope must be left INSIDE the door.

### Policies

- ✓ No backing up to storage unit doors. Load / unload parallel to the buildings only!
- ✓ Do not leave any trash behind. All trash must be taken with you.
- ✓ Please back into stalls, centre with marker and leave 2-3 feet behind for weed control.
- ✓ One vehicle per stall/unit.
- ✓ Nothing is to be left on the ground at any time. (unused blocking will be discarded)
- ✓ All steps, awnings & bump outs must be left in the travel position.
- ✓ No flushing plumbing in CSS yard.
- ✓ Vehicle repairs not permitted in CSS yard.
- ✓ Any tarps in use must be fastened down. Tarps left loose will be removed and discarded.
- ✓ Be aware that our weed control program may be harmful to pets and children.

**DO NOT BLOCK GATE ACCESS. Please park in the designated areas only.**

\*Policies & Obligations are subject to change without notice.