



User Manual 2.6 2009

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1. User Manual Introduction

ODAnic is the online database of Official Development Assistance (ODA) from EU Member States to Nicaragua. It was created in response to the Paris Declaration on Aid Effectiveness, which advocates stronger coordination of donor activities and better alignment of aid with the poverty reduction strategy of the Government of Nicaragua. In the spirit of increasing aid harmonization, starting in 2009, ODAnic now contains information on assistance from a wide range of donor organisations.

ODAnic is user-friendly, free of charge, and available to all. Users can search for projects by donor, sector, and other criteria, and create custom reports using the "Design Your Own Report" function. ODAnic also contains donor profiles with each EU Member State's strategy for assistance to Nicaragua. With ODAmap, users can locate projects by geographic location. The EU Blue Book is an interactive, online resource with graphs and other tools to help users understand and analyze the data.

ODAnic and the EU Bluebook are currently available online at http://nic.odadata.edu . **ODAnic** enables users to run a variety of reports including a full list of development activities, reports by DAC sector, by region, by Donor, as well as offering detailed **commitment and disbursement information and 3 year forecasts** on specific projects themselves. The EU Bluebook offers dynamic, database linked, information on the structure and content of EU Development Cooperation in general as well as specifically in the Nicaraguan context. Individual Donor Profiles, including EU donor country strategies, for the European Commission and all EU Member States active in Nicaragua, are available.

Information will be managed online by donors themselves who have designated focal points to oversee data entry.

This user manual is a living document. Its purpose is to be of use and support for you, the user. To that end, if you have suggestions about how to improve it please contact the **ODAnic Master Focal Point** at: odanic@dgfoundation.org

1.1 Purpose of this system

The overarching purpose of **ODAnic** is to improve coordination and harmonisation among international donors in Nicaragua and to provide essential information for donors and the Government of Nicaragua with a snapshot of donor development assistance programmes and projects as well as strategies. **ODAnic** serves as an online tool to view and update the data, and generate reports in the form of profiles, tables and geographic maps that can be printed or posted on a website.

ODAnic has two main goals:

- To improve the coordination and harmonisation among donors and development partners; and
- To provide a public overview of donor strategies, programmes and projects in Nicaragua.

1.2 Why a web-based database?

A successful multi-user database has several key elements. These include:

- data collection;
- data maintenance;
- data publishing; and
- support.

A web-based database reduces management risks because of the following advantages:

a. The data collection follows a decentralized approach. Data can be entered on any computer that is connected to the Internet.

- b. The data can be updated anytime and anywhere. There is no need to distribute and collect questionnaires.
- c. As reports on the Internet can directly retrieve data from the database, published project information are up to date at any time.
- d. Users who are familiar with the Internet find themselves in a customary environment.
- e. There is no need to distribute and install additional software. New database releases do not require any action from the user side.

1.3 Scope of information

In order to improve coordination and harmonisation among donors present in Nicaragua and to provide forecast information for the Nicaragua Budget Cycle and SYSODA, **ODAnic** includes ongoing projects as well as pipeline projects where possible.

As of February 2009, 21 donor/partner agencies have agreed to participate in **ODAnic**: Austria, Canada, Denmark, EC, Finland, France, Germany, Iceland, Inter-American Development Bank, Italy, Japan, Luxembourg, Netherlands, Norway, Spain, Sweden, Switzerland, U.K., United Nations Development Program, the United States, the World Bank

It is up to each donor to determine the level of detail to be displayed in the database and individual donors are requested to input information on their activities according to programme, project or sub-project directly. This saves time, ensures accuracy of data, and contributes to across donor ownership of the database.

It is anticipated that in most cases project level information is provided, but that sub-project level should also be taken into consideration if the sub-projects reflect sector specific activities of a project and/or if its location, partner or financial data differ from each other. Programme level should be chosen if the programme's projects contribute to the same sector, if they are supported by a limited number of partners and if the duration, location and government counterpart are in line to a large extent.

1.4 Structure

The structure of **ODAnic** includes among other the following data series **for individual Projects**:

1. Project Title	14. Implementation Level
2. Project Description	15. Type of Implementation
3. Donor Project Number	16. Aid Modality
4. OECD Number	17. Type of Funding
5. Recipient Country Budget Number	18. Rio Policy Markers
6. Donor Agency	19. Contact Information
7. Related Country Strategy	20. Related Millennium Development Goal
8. Project Status	21. Project Location
9. Start Date	22. Co-Funding Donor
10. End Date	23. Historic Funding
11. Project Focal Sectors	24. Current Funding
12. Implementing Agency	25. Projected Funding
13. Contracted Agency	

Donor focal points are responsible for inputting the data online. See Appendix glossary for details and definitions

The structure of **ODAnic** includes among other the following data series for **Donor Profiles**:

Management System for ODA	15. Period Covered
2. Total Staff in Nicaragua	16. Amount Foreseen
Total Expatriate Staff	17. Internet Link
4. Total Local Staff	18. Focal Sectors and their Regions

5. Contact Address	19. Disbursements versus EU Disbursements in			
6. Degree of Centralisation–Programming	%			
7. Degree of Centralisation–Project Appraisal	20. Grant versus Loans in %			
and Approval	21. Multilateral ODA versus Total ODA in %			
8. Degree of Centralisation–Tenders	22. Btilateral ODA versus Total ODA in %			
9. Degree of Centralisation-Commitments and	23. Support to NGOs versus Total ODA in %			
Payments	24. Top 3 Regions			
10. Degree of Centralisation–Monitoring and	25. Disbursements in Millions 2007 and 2008			
Evaluation	26. Disbursements per DAC Sector			
11. Commitment to Budget Support	27. Summary of current Country Strategy or			
12. Commitment to sector-wide approaches	Policy			
13. Commitments to projects				
14. Country Strategy Paper Yes/No				

Donor focal points are responsible for inputting the data online. See Appendix glossary for details and definitions

1.5 The ODAnic User

ODAnic has two main groups of users, the focal points (data provider) and the general public (data viewer/audience). Therefore **ODAnic** can be accessed in two ways, through two different interfaces. One is the data input or maintenance interface, which is password protected and only used by donor focal points to enter and update their data. The other is the data presentation interface, which is freely accessible for anyone through http://nic.odadata.edu and used to view the EU Bluebook and the project lists and -reports. It is expected there will be several main users of these lists and reports including development partners (donors, UN agencies and other organisations and institutions) and the general public.

1.6 Responsibilities

With support from DFID, ODAnic was established in 2007 by ODAdata, a consultancy group that joined forces with the Development Gateway in 2008. ODAnic was created to centralize and publish information on the activities of the European Commission and all EU Member States operating in Nicaragua. In 2008, DFID extended ODAnic to the entire donor community in Nicaragua and provided support to Development Gateway to improve the system, create the EU Blue Book, and work with the local counterpart, Xolo, S.A.

Donor Focal Point	Development Gateway	Xolo
Provide complete, accurate and up-to-date Donor and project data Maintain and quarterly update database with Donor and project information	 Technical responsibility Quality control User trainings and password management 	Local counterpart Assist with training and support Provide long-term system maintenance

1.7 Contact / Support

Questions, requests and suggestions should be sent to odanic@dgfoundation.org

2. ODAnic Report Functions

The following screenshot shows the database as it appears when you enter the first time on http://nic.odadata.edu



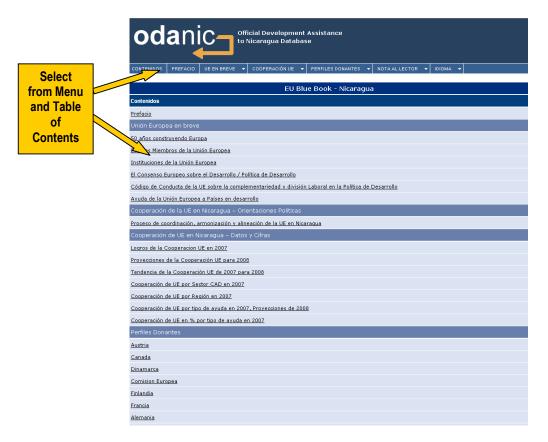
O introductory page with the main menu items listed on the top side of the screen (from left to right):

- Home
- EU Bluebook
- · Search Projects by
- Design own Report
- · Links. Downloads
- Resources
- Contact
- Language

This page gives you an overview of **ODAnic**, its purpose and history while serving as the entry point to all reporting needs. You can also reach the **ODAmap** tool from this page (explained in a separate chapter).

2.1 The EU Bluebook

To access the **EU Bluebook** select the option from the main menu and choose the year for which you would like to see data. You are welcomed to the **EU Bluebook** component of **ODAnic** by a Table of Contents page, with the main menu items, equal to the table of contents, listed on the top side of the screen (from left to right):



The menu items of the **EU Bluebook** (from left to right):

- Table of Contents
- Foreword
- EU at a Glance
- EU Cooperation
- Donor Profiles
- Note to Reader

2.1.1 The EU at a Glance

The EU at a Glance sub-chapter includes following general information chapters on the European Union as a whole as well as qualitative and quantitative information on general EU Development Policy in the light of the Paris Declaration and the EU's efforts for further coordination and harmonisation of ODA activities:



- 50 Years Building Europe
- Member States of the European Union
- Institutions of the European Union
- The European Consensus on Development / Development Policy
- The European Code of Conduct
- European Aid to Developing Countries

http://nic.odadata.eu/bluebook/2007/pages/eu at a glance 50 years

http://nic.odadata.eu/bluebook/2007/pages/eu at a glance member states



http://nic.odadata.eu/bluebook/2007/pages/eu at a glance institutions

http://nic.odadata.eu/bluebook/2007/pages/eu at a glance consensus on development



http://nic.odadata.eu/bluebook/eu at a glance code of conduct

http://nic.odadata.eu/bluebook/eu at a glance aid



2.1.2 EU Cooperation in Nicaragua

This sub-chapter on EU Cooperation in Nicaragua includes following aggregated information chapters on Development Policy Orientations and Fact and Figures of the EC Delegations and European Union Member States activities in Nicaragua:



- EU Coordination and Harmonisation Process
- EU Cooperation Achievements 2007
- EU Cooperation Forecasts 2008
- EU Cooperation Trend 2007-2008
- EC Cooperation by DAC Sector 2007
- EC Cooperation by Region 2007
- EU Cooperation by Type of Aid 2007-2008

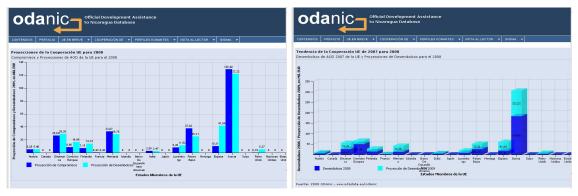
http://nic.odadata.eu/bluebook/eu at a glance h and a process

http://nic.odadata.eu/bluebook/eu cooperation achievements



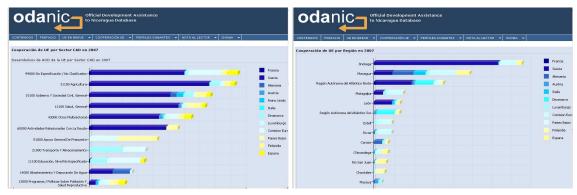
http://nic.odadata.eu/bluebook/eu cooperation forecasts

http://nic.odadata.eu/bluebook/eu cooperation trend

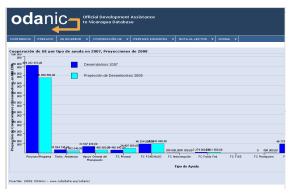


http://nic.odadata.eu/bluebook/2007/pages/eu cooperation dac sector column char





http://nic.odadata.eu/bluebook/2007/pages/eu cooperation type of aid



2.1.3 Donor Profiles

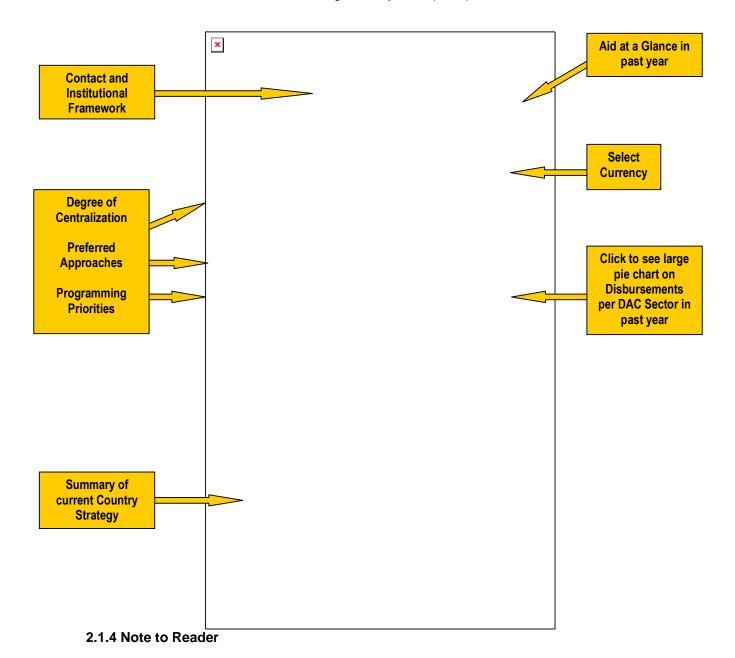
This sub-chapter on Donor Profiles of the EC Delegation and EU Member States active in Nicaragua includes information generated dynamically from **ODAnic** on how EU Donors provide their assistance to Nicaragua:

This includes information on Contact, Institutional Framework, Degree of Centralization, Preferred Approaches for Aid Delivery, Programming Priorities, an overview of the current Country Strategy or Policy as well as a set of quantitative figures on the individual Donors Aid in Nicaragua at a Glance during the past year.

Further there is a possibility to choose between various currency outputs.

For a full descriptions and definitions of the individual fields, please refer to the Note to Reader – Explanatory Note on the Donor Profiles: http://nic.odadata.eu/bluebook/explanatory note or below 2.1.4.

The Following screenshot gives an example of the profiles available for each participating Donor:



As mentioned above, the full descriptions and definitions of the individual fields of the Donor Profiles can be found under this menu item: http://nic.odadata.eu/bluebook/explanatory note

	Explanatory Note to the Donor Profiles					
Institutional Framework						
Management System for ODA	For example: Ministry of Foreign Affairs / Development Cooperation Directorate within the Ministry of Foreign Affairs/Autonomous Aid Agency /other (please specify)					
Total Staff in Nicaragua	Estimate of full time staff working on ODA in Nicaragua					
Total Expatriate Staff	Estimate of full time expatriate staff working on ODA in Nicaragua					
Total Local Staff	Estimate of full time local staff working on ODA in Nicaragua					
Aid in Nicaragua at a Glance in 200	7					
Disbursements / EU Disbursements	2007 Disbursements compared to 2007 EU Disbursements (in %)					
Grant ODA / Total ODA	2007 Grant Disbursements compared to total 2007 Disbursements (in %)					
Loan ODA / Total ODA	2007 Loan Disbursements compared to total 2007 Disbursements (in %)					
Bilateral ODA / Total ODA	2007 Bilateral Disbursements compared to total 2007 Disbursements (in %)					
Multilateral ODA / Total ODA	2007 Multilateral Disbursements compared to total 2007 Disbursements (in %)					
Support to NGOs / Total ODA	2007 Support to NGOs Disbursements compared to total 2007 Disbursements (in %)					
Top 3 Regions	Next to national activities, the top 3 regions according to disbursements made in 2007 - Please note that regional disbursements are based on individual project disbursements divided by their number of regions. This might not reflect the full reality in the field but gives a confident trend.					
Degree of Centralisation	Who has the final decision on each stage of the ODA process? a) Headquarters or b) Field?					
	Country ODA allocation, approval of country strategy					
	Appraisal and approval of projects and programmes					
Tenders	Issue, approval and evaluation of tenders, selection of contractors					
Commitments & Payments	Signature of contracts, approval of commitments and payments					
	Monitoring and evaluation of projects					
Preferred approaches for aid delive	ery					
	Estimated % of ODA for 2007-2010 through budget support					
	Estimated % of ODA for 2007-2010 through sector-wide approaches					
	Estimated % of ODA for 2007-2010 through projects					
Programming priorities						
	Availability of a country strategy paper (response: yes/no)					
	Period covered by the last available CSP					
Internet link	Link to the Internet webpage where the CSP is available					
	Priority sectors according to the last CSP and their regions					
Disbursements 2007-2008* in Millions	ODA disbursements from 2007-2008* for grants and loans in million €, with 2008 being forecast data. Please note that only ODA under responsability of the Agency/Embassy of the EU Member State participating is counted here. Full ODA disbursements can be higher.					
Distribution of Assistance by sector	Distribution of 2007 Disbursements by general DAC sector					

2.2 Search Projects By:

The sub-chapters mentioned here are **predefined queries** in order to give the user an overview of project information according to **Donors, DAC Sectors, Location** and **Millennium Development Goals**. Running any query will produce a web-based report in a pop-up window.

2.2.1 Search Projects by Donors:



After having selected "Donors" on the "Search by Projects" option, the user reaches following page http://nic.odadata.eu/reports/donors, providing a list of donors currently captured by ODAnic, the amount of Programmes/Projects currently available in ODAnic and a link to further more detailed lists of Donor portfolios:



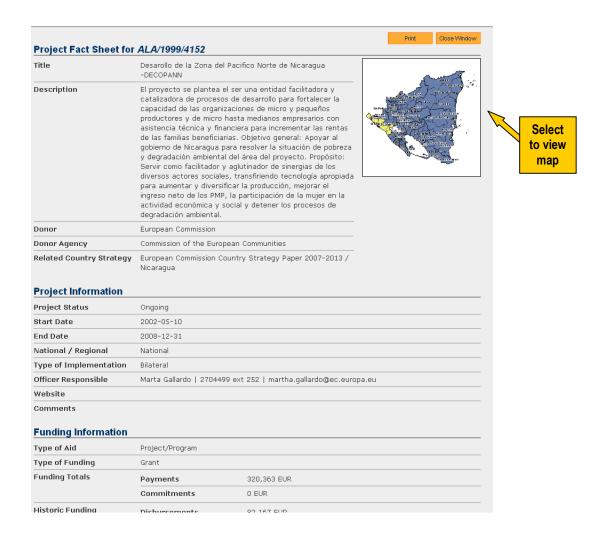
e.g. List of all Programmes/Projects for France gives you a first overview of France's projects: their Project Number, Title, Total Commitments, Total Payments, Total Commitments 2008, Total Payments 2008, Commitments Forecast 2009, Payment Forecast 2009, Start and End Date.

Full totals are available at the bottom of the list or projects. Links to the individual complete project information in the Project Fact Sheet is available on the left side, and a choice of the output currency on the top left.

Click to

	Donante	Número del Proyecto	Título del Proyecto	Total de Compromisos	Total de Desembolsos	Total de Compromisos 2008	Total de Desembolsos 2008	Proyección de Compromisos 2009	Proyección de Desembolsos 2009		Fecha de Culminació
	Francia	C2D	Contrato de desendeudamiento y desarrollo	2.285.833 EUR	2.285.833 EUR	0 EUR	0 EUR	n/a	n/a	2005-01-01	2007-03-31
<u> </u>	Francia	Nic-A2-SA21	Cooperación educativa y linguística	337.300 EUR	337.300 EUR	0 EUR	0 EUR	n/a	n/a	2007-01-01	2007-12-31
	Francia	Nic-A2-SA22	Cooperación científica, técnica y universitaria	238.320 EUR	134.960 EUR	0 EUR	0 EUR	n/a	n/a	2007-01-01	2007-12-31
<u> </u>	Francia	Nic-URG1	Ayuda alimentaria de emergencia para los damnificados por el Huracán Felix	315.133 EUR	315.133 EUR	0 EUR	0 EUR	n/a	n/a	2007-09-19	2007-09-19
1	Francia	Nic-URG2	Ayuda alimentaria de emergencia para los damnificados por el Huracán Felix	300.000 EUR	300.000 EUR	0 EUR	0 EUR	n/a	n/a	2007-09-19	2007-09-19
TOTAL				3.476.586 EUR	3.373.226 EUR	0 EUR	0 EUR	0 EUR	0 EUR		

Selecting the Project Fact Sheet of an individual project will provide you with a printable full compilation of all information entered for the selected project and a map view link to its geographic location.



2.2.2 Search Projects by Sectors:

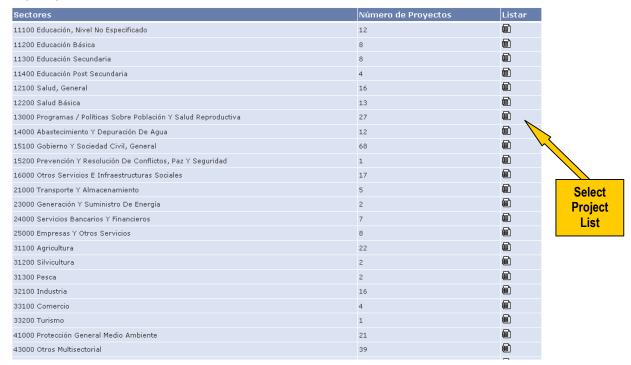
You can reach the main menu items listed on the top side of the screen such as "Search Projects by" from home or from most of the of ODAnic. In order to reach the predefined query "Search Projects by: Sectors", you can proceed as with the donor query but selecting instead "Sectors":



The list that opens is similar to the donor list but is instead sorted according to the main OECD/DAC/CRS 3 digit sector list, which is the international adhered to project sector codification: http://nic.odadata.eu/reports/sectors. The list shows the amount of Programmes/Projects currently allocated to individual DAC Sectors in ODAnic and a link to more detailed lists. Selecting the overall major sectors mentioned such as 11100 Education or 12100 Health General will provide you with a list of all projects including sub sectors:



Proyectos por Sector



The project list provided offers the user a detailed listing of projects in the selected sector (e.g. list of all Programmes/Projects for 11200 BASIC EDUCATION). The report output gives you a first overview of the sectors projects: their Project Number, Title, Total Commitments, Total Payments, Total Commitments 2008, Total Payments 2008, Commitments Forecast 2009, Payment Forecast 2009, Start and End Date foreseen.

Full totals are available at the bottom of the list. Links to the individual complete project information in the **Project Fact Sheets** is available on the left side, a choice of the output currency on the top.



Note: Please be aware that since projects may be attributed to more than one sector, project totals are currently not disaggregated in reports by sector. Please see the FAQ for more information.

2.2.3 Search Projects by Location:

In order to reach the predefined query "Search Projects by: Location", you can proceed as with the Sector query but selecting instead "Location":



The list that opens is similar to the Donor or Sector list but sorted according to the regions in Nicaragua and offering as a further level of detail a listing of projects on Municipality level http://nic.odadata.eu/reports/locations:



If we click the "Show Municipalities" link for any Region, a pop-up window with the list of municipalities will appear. Click the **List** icon This is the window of **municipal level Information** e.g. for Matagalpa:

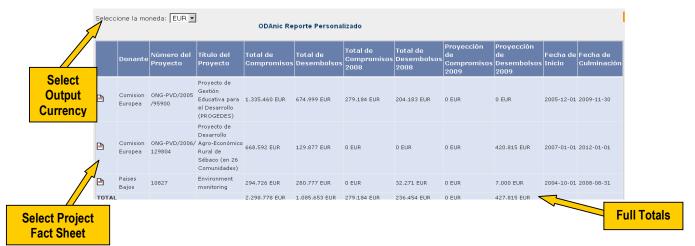


The project list provided offers the user the same detailed listing of projects in the selected Region or Municipality as in the predefined lists according to Donors or Sector, giving you a first overview of the projects in the selected region: their Project Number, Title, Total

Commitments, Total Payments, Total Commitments 2008, Total Payments 2008, Commitments Forecast 2009, Payment Forecast 2009, Start and End Date foreseen.

Full totals are available at the bottom of the list. Links to the individual complete project information in the **Project Fact Sheets** is available on the left side, a choice of the output **currency** on the top.

Following list shows projects in the region of Granada:



Note: Please be aware that since projects may be attributed to more than one region, project totals are not disaggregated in reports by region. Please see the FAQ for more information.

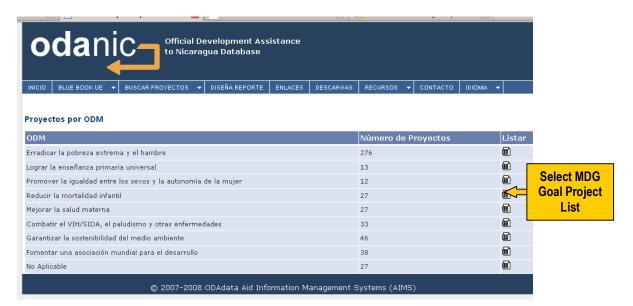
2.2.4 Search Projects by Millennium Development Goal:

In order to reach the predefined query "Search Projects by: MDG's", you can proceed as with the Location query but selecting instead "MDG's":



The list that opens is similar to the Donor, Sector or Location list but sorted according to MDG Goals and Targets: http://nic.odadata.eu/reports/mdgs. The list shows the amount of

Programmes/Projects currently allocated to individual MDG's in ODAnic and a link to further more detailed lists:



The project list provided offers the user the same detailed listing of projects allocated to the selected MDG as in the predefined lists according to Donors, Sector or Location, giving you a first overview of the projects allocated to the selected region: their Project Number, Title, Total Commitments, Total Payments, Total Commitments 2007, Total Payments 2007, Commitments Forecast 2008, Payment Forecast 2008, Start and End Date foreseen.

Full totals are available at the bottom of the list. Links to the individual complete project information in the **Project Fact** Sheets are available on the left side, a choice of the output **currency** on the top.

The following screenshot example shows projects allocated to the MDG Goal 3: Promote gender equality and empower women:

.



Note: Please be aware that since projects may be attributed to more than one Millennium Development Goal, project totals are not disaggregated in reports by MDG. Please see the FAQ for more information.

2.3 Search Projects by "Design Own Report":

The "Design Own Report" function of ODAnic is its most powerful and user-friendly reporting tool. With this tool, users are able to filter content available in the database according to their needs, using different criteria such as Donors, Regions, Rio and Policy Markers, Millennium Development Goals, DAC Sectors, Grant and Loan, Type of Aid, On/Off Budget and Treasury, Type of Aid as well as Status. "Design Own Report" also enables information queries in the archive of ODAnic with completed projects, starting as of 2007.

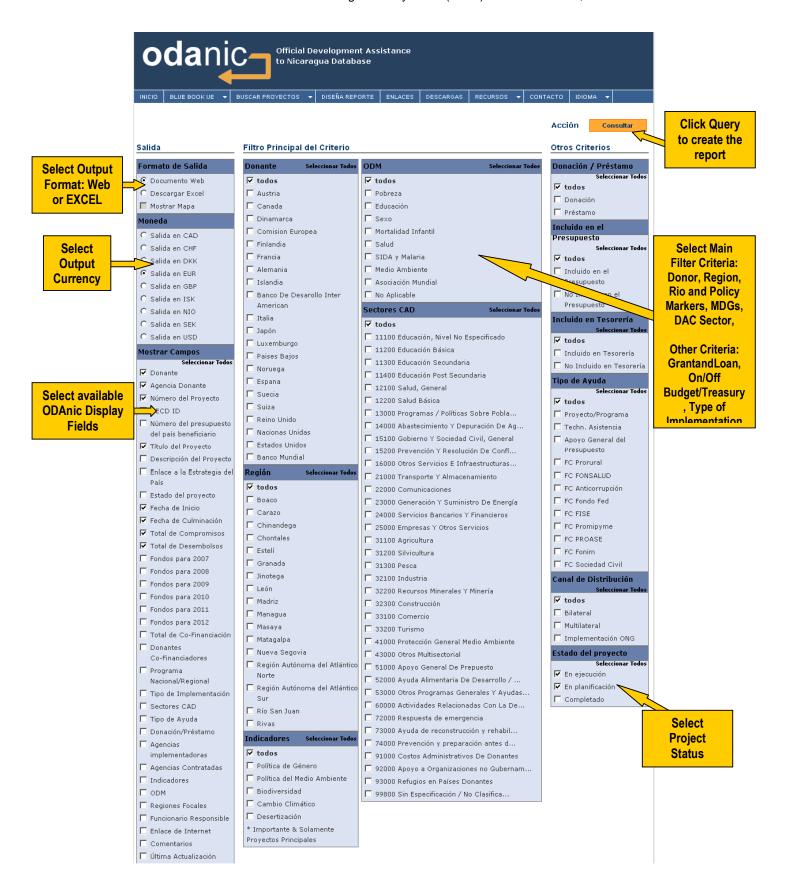
In order to reach the "**Design Own Report**" function you need to select the relevant link on the menu bar of **ODAnic**:



Query results can be shown either as **web output** window or as **Excel** spreadsheet for further user needs and individual applications. In the Web output format you also have access to the individual fact sheets.

Further query results can be shown in **different currencies as output** with currently following options possible: **CAD**, **CHF**, **DKK**, **EUR**, **GBP**, **ISK**, **NIO**, **NOK**, **SEK and USD**. A list of used currencies and exchange rates can be found under the menu item Resources. The exchange rates used are the average exchange rates from the OECD or the EC Budget website. The current and forecast years use the average exchange rates of the past year.

The design own report is available under: http://nic.odadata.eu/reports/custom



The query output will be a pop-up browser window showing the outputs and filters that you selected. You have the possibility to define the output currency once more in the resulting table:



If you change the selected output format to **Excel download** you will be requested to open or save the output file:

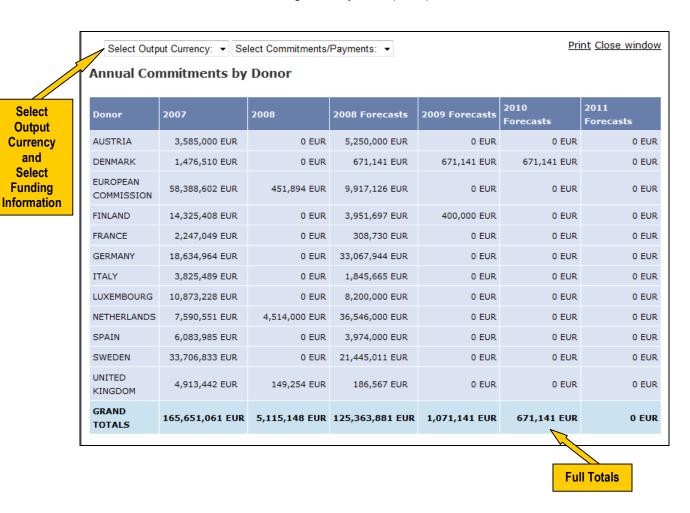


2.4 Annual Totals:

You can reach the predefined reports "Annual Totals" through Design own Report under "Action".

The report that opens is different to the previous reports and lists as it provides the user with aggregated information on funding by Donors over currently a 5 year period, starting with 2007 and thereby including the MTEF forecasts years per default. A selection of output currency and either commitments or payments is currently possible.

The screenshot below shows an example of a report showing Annual Totals:



2.5 ODAmap:

and

ODAmaps is a tool for locating projects based on their implementation location. You can access ODAmaps from the ODAnic homepage.





Zoom in and navigate to see the municipality level. Zoom out to see the regional level. To find a project in a particular region, simply click the region you are interested in. You may select more than one region or municipality. If you make a mistake, click the region/municipality again. These selections will show on the right of the page.

Continue through the next steps to choose other report filters. Click **Query Database** and a pop-up window with a report similar to other reports in ODAnic will appear.

3. Additional Information available

3.1. Links

This page provides the user with interesting and important links to field office web sites of Donors included in **ODAnic**, as well as relevant sites such as OECD/DAC: http://nic.odadata.eu/links.



3.2. Downloads

This page is the place where **all finalized reports in EXCEL or PDF format** are made available for all users for easy download. In most cases these documents are .zip files in order to reduce the size of the documents. In this initial phase no downloads are yet available: http://nic.odadata.eu/downloads

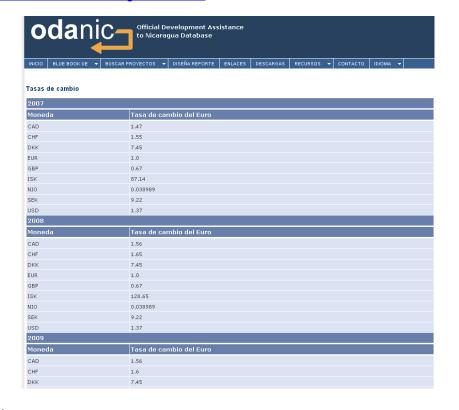


3.3. Resources

The "Resources" part of the menu is where you will find PDF versions of the ODAnic manual, the Glossary, the DAC – CRS Manual and a list of Used Exchange Rates, containing clear instructions on how to use the database and all the definitions of what fields are available. In order to reach the "Resources" section you need to select the relevant icon on the menu bar of ODAnic:



The following example shows the list of **Used Exchange Rates** by year. The exchange rates used are the average exchange rates from the OECD or the EC Budget website. The current and forecast years use the average exchange rates of the past year: http://nic.odadata.eu/exchange-rate/show



3.4. Contact

The menu line item "Contact" leads you to person in charge of the maintenance of ODAnic. By selecting it, the user has the possibility to contact the database management of

ODAnic via email in order to request further help or to indicate any problems relevant to the functioning of the database.

Appendix:

Gloss	sary I: Individual Projects	- Data Fields Details and Definitions
1.	Donor	Name of Donor such as France or EC
2.	Donor Agency	Name of Donor Agency. For Germany e.g. KFW, GTZ etc.
3.	Project Number	Specific Project Number. EC Example: 9ACPMOZ001
4.	OECD ID	Unique Project Number given by the OECD DAC on first reporting of the project to the OECD.
5.	Recipient Country Budget Nr	Specific Project Number that appears in the Nicaraguan State Budget if On-Budget
6.	Project Title	Official Title of the Project used internally by the Donor
7.	Project Description	The project description preferably consists of the following information:
		Context: Basic background information which helps (the general public) to understand the project description.
		Problem to be addressed
		 Explanation on the national institutional and legal framework Reference to findings of relevant reviews or evaluations.
		Goals/objectives: The purpose or goal representing the desired result that a project or programme seeks to achieve. This can be written in a short statement covering the main objectives pursued by the project, or in a list of objectives, described in keywords. Include target groups and number of beneficiaries if the data is available and if it helps to understand the scope of the project. If goals are described by using % figures, make sure that the respective basis (100%) and the time frame are known.
		 Implementation: Key activities (main actions to achieve above described goals) Explanations on cooperation and partnerships (context specific information on partner involvement; additional information to the 'partners' section)
8.	Country Strategy Link	Link to the country strategy or policy included in the Donor Profile section
9	Status	The status of a project can be selected to be either pipeline , ongoing or completed .
10	Start-End Date	The time from the actual project start- to the actual anticipated project end date, which means that delays are taken into consideration.

Gloss	ary I: Individual Projects :	Data Fields Details and Definitions
11.		
	Total Commitments (to Date)	Total Funds committed so far to the project.
12.	Total Disbursements (to Date)	Total Funds disbursed by the project so far. To date here means up to the past quarter.
13.	Funds for 2007	Funds for 2007 include the total amount of Funds committed and paid or disbursed by a project in 2007 as well as the quarterly detail of the payments. This field also includes the ON/OFF Budget or Treasury situation of the Project
14.	Funds for 2008	Funds for 2008 include the total amount of Funds committed and paid or disbursed by a project in 2008 as well as the quarterly detail of the payments to date. It also includes the Forecast Commitments and Payments for 2008 as well as the ON/OFF Budget or Treasury situation of the Project
15.	Funds for 2009	Funds for 2009 include the Forecast Commitments and Payments for 2009 as well as the ON/OFF Budget or Treasury situation of the Project
16.	Funds for 2010	Funds for 2010 include the Forecast Commitments and Payments for 2010
17.	Funds for 2011	Funds for 2011 include the Forecast Commitments and Payments for 2011
18.	Co-Funding Totals	This field includes information on the total contribution (commitments) of other Donors towards the implementation of the project. Co-Funding is seen here as financial delegation of the funds by Donors towards the Donor reporting. The Donor reporting must have implementation responsibility. This is not to be confounded with Common Fund Co-Financing arrangements
19.	Co-Funding Donors	This field gives the Names of the Donors Co-Funding
20.	National/Regional Program	This field is meant to give information on whether the project is part of a National or Regional Strategy and if it is Regional whether the national or country component is financially clearly distinguishable
21.	Type of Implementation	Following possibilities exist: Multilateral: if the Project/Program is implemented via a UN Agency/Multilateral such as e.g. the World Bank / ADB/ UNDP Bilateral: if the Project/Program is implemented as direct agreement between Donor and GoN meaning not via UN Agency/Multilateral or NGO NGO: if the Project/Program is implemented via NGOs
22.	DAC Sector	Area(s) of core activity of a project. As the DAC/CRS Sector codification is the only international standard useable for interagency or inter-donor statistical comparability, it is necessary to use only this type of codification. See Appendix 2 The selection of more than one sector is now allowed. When selecting more than one sector, please identify the percentage of that project that
		is going to each sector. DAC/CRS codification used by the member State for reporting to the OECD. Member States should therefore request this information from their Head Quarters in case this information is not available in their Field Office. The DAC Sector is the 3 digit code such as 111000 Education, 12100 Health General

Gloss	sary I: Individual Projects	- Data Fields Details and Definitions
23.	DAC CRS Sector	Next to the Main 3 digit DAC Sector Code, the DAC CRS Sector is the more specific 5 digit sub-Sector code such as 11110 Education policy and administrative management. See Appendix 2
24.	Aid Modality	Following possibilities exist:
		Budget Support, Pooled Fund, Technical Assistance, and Project/Program. These options expand with more detailed options such as type of budget support, specific pooled fund, etc.
25.	Grant / Loan	This field defines the type of financing of the activity. Whether it is a Grant or a Loan
26.	Government Counterpart	This field is meant for future inclusion of Nicaraguan Government beneficiaries as codified e.g. in SYSODA
27.	Implementing Agencies	The Implementing Agency is the organisation/entity that physically implements/manages the project. More than one can be entered
28.	Contracted Agencies	In some cases, a donor will contract a third party outside of the implementing agency to serve as an intermediary between the donor and the implementing agency. As with the Implementing Agency, the contracting agency can be an NGO, a ministry or any other organisation that was contracted for the project. More than one can be entered. Implementing and Contracted Agencies can be the same.
29.	Rio and Policy Markers	ODAnic includes following Policy and Rio Conventions Markers as per OECD definition:
		Environment Policy Marker: Non applicable, Significant, Principal Gender Policy Marker: Non applicable, Significant, Principal Bio Diversity Marker: Non applicable, Significant, Principal Climate Change Marker: Non applicable, Significant, Principal Desertification: Non applicable, Significant, Principal
		This system of Policy and Rio Convention Markers was introduced by OECD/DAC in order to establish a method to monitor ODA according the different international agreements such as for Environment.
30.	Millennium Development Goals	All activities entered in ODAnic can be attributed to the achievement of an MDG and Target. Multiple allocations are possible.
31.	Focal Regions	This field is supposed to enable Donors to show the geographic location of their individual activities up to Municipal level.
		In most cases however activities are of more general nature at national level.
32.	Officer Responsible	Name and contact details of the person in charge of the activity at the Donor. In most cases the Project Officer.
33.	Internet Link	If available the internet link to a specific site on the activity or project.
34.	Comments	Any other information not covered by the data fields relevant to the understanding of the activity
35	Last update	The date when data on the activity was last edited in ODAnic
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Gloss	sary II: Donor Profiles- Da	ta Fields Details and Definitions
1.	Management System for ODA	The individual Institutions responsible for ODA in the Donor Country. E.g. Ministry of Foreign Affairs / Development Cooperation Directorate within the Ministry of Foreign Affairs/ Autonomous Aid Agency /other
2.	Total Staff in Nicaragua	Estimate of full time staff working on ODA in Nicaragua
3.	Total Expatriate Staff	Estimate of full time expatriate staff working on ODA in Nicaragua
4.	Total Local Staff	Estimate of full time local staff working on ODA in Nicaragua
5.	Contact Address	Address of the Field Office in Nicaragua including Tel. and email.
6.	Degree of Centralisation – Programming	Who has the final decision on each stage of the ODA process? a) Headquarters or b) Field? For Country ODA allocation, approval of country strategy
7.	Degree of Centralisation – Project Appraisal and Approval	Who has the final decision on each stage of the ODA process? a) Headquarters or b) Field? Appraisal and approval of projects and programmes
8.	Degree of Centralisation – Tenders	Who has the final decision on each stage of the ODA process? a) Headquarters or b) Field? Issue, approval and evaluation of tenders, selection of contractors
9.	Degree of Centralisation – Commitments and Payments	Who has the final decision on each stage of the ODA process? a) Headquarters or b) Field? Signature of contracts, approval of commitments and payments
10.	Degree of Centralisation – Monitoring and Evaluation	Who has the final decision on each stage of the ODA process? a) Headquarters or b) Field? Monitoring and evaluation of projects
11.	Commitment to Budget Support	Estimated % of ODA for 2007-2010 through budget support
12.	Commitment to Sector- Wide approaches	Estimated % of ODA for 2007-2010 through sector-wide approaches
13.	Commitment to Projects	Estimated % of ODA for 2007-2010 through projects
14.	Country Strategy Paper	Availability of a country strategy paper (response: yes/no)
15.	Period Covered	Period covered by the last available CSP
16.	Amount Foreseen	If Funds have been committed in the CSP, they should be mentioned here
17.	Internet Link	Link to the Internet webpage where the CSP is available
18.	Focal Sectors and their Regions	Priority sectors according to the last CSP and their regions
19.	Disbursements versus EU Disbursements in %	Past Year Disbursements compared to 2007 EU Disbursements (in %)
20.	Grants versus Loans in %	Past Year Grant/Loan Disbursements compared to total Past Year Disbursements (in %)

Gloss	sary II: Donor Profiles- Da	ta Fields Details and Definitions
21.	Mulitlateral ODA versus Total ODA in %	Past Year Multilateral Disbursements compared to total Past Year Disbursements (in %)
22.	Bilateral ODA versus Total ODA in %	Past Year Bilateral Disbursements compared to total Past Year Disbursements (in %)
23.	Support to NGOs versus Total ODA in %	Past Year Support to NGOs Disbursements compared to total Past Year Disbursements (in %)
24.	Top 3 Regions	Next to national activities, the top 3 regions according to disbursements made in the past year - Please note that regional disbursements are based on individual project disbursements divided by their number of regions. This might not reflect the full reality in the field but gives a confident trend.
25.	Disbursements in Millions 2007 and 2008*	ODA disbursements from 2007-2008* for grants and loans in million €, with 2008 being forecast data. Please note that only ODA under responsibility of the Agency/Embassy of the EU Member State participating is counted here. Full ODA disbursements can be higher.
26.	Disbursements per DAC Sector	Distribution of the past year Disbursements in % by general DAC sector (see point 22 of Glossary I).

DAC 5	CRS	Sector Description
Codes	Code	Sector Description
11100		Education, level unspecified
	11110	Education policy and administrative management
	11120	Education facilities and training
	11130	Teacher training
	11182	Educational research
11200		Basic education
	11220	Primary education
	11230	Basic life skills for youth and adults
	11240	Early childhood education
11300		Secondary education
	11320	Secondary education
	11330	Vocational training
11400		Post-secondary education
	11420	Higher education
	11430	Advanced technical and managerial training
12100		Health, general
	12110	Health policy and administrative management
	12181	Medical education/training
	12182	Medical research
	12191	Medical services
12200		Basic health
	12220	Basic health care
	12230	Basic health infrastructure
	12240	Basic nutrition
	12250	Infectious disease control
	12261	Health education
	12262	Malaria control
	12263	Tuberculosis control
42000	12281	Health personnel development
13000	13010	Population Policies/Programmes and Reproductive Health Population policy and administrative management
	13010	
	13020	Reproductive health care Family planning
	13040	STD control including HIV/AIDS
	13040	Personnel development for population and reproductive health
14000	10001	Water Supply and Sanitation
14000	14010	Water resources policy and administrative management
	14015	Water resources protection
	14020	Water supply and sanitation - large systems
	14030	Basic drinking water supply and basic sanitation
	14040	River development
	14050	Waste management/disposal
	14081	Education and training in water supply and sanitation
15100		Government and civil society, general
	15110	Economic and development policy/planning
	15120	Public sector financial management
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DAC 5	CRS	Sector Description
Codes	Code	
	15130	Legal and judicial development
	15140	Government administration
	15150	Strengthening civil society
	15161	Elections
	15162	Human rights
	15163	Free flow of information
	15164	Women's equality organisations and institutions
15200		Conflict prevention and resolution, peace and security
	15210	Security system management and reform
	15220	Civilian peace-building, conflict prevention and resolution
	15230	Post-conflict peace-building (UN)
	15240	Reintegration and SALW control
	15250	Land mine clearance
	15261	Child soldiers (Prevention and demobilisation)
16000		Other Social Infrastructure and Services
	16010	
	16020	Employment policy and administrative management
	16030	Housing policy and administrative management
	16040	Low-cost housing
	16050	Multisector aid for basic social services
	16061	Culture and recreation
	16062	Statistical capacity building
	16063	Narcotics control
21222	16064	Social mitigation of HIV/AIDS
21000	01010	Transport and Storage
	21010	Transport policy and administrative management
	21020	Road transport
	21030	Rail transport
	21040	Water transport
	21050	Air transport
	21061	Storage
22000	21081	Education and training in transport and storage Communications
22000	22010	
	22010	Communications policy and administrative management Telecommunications
	22020	Radio/television/print media
	22030	Information and communication technology (ICT)
23000	22040	Energy Generation and Supply
23000	23010	Energy policy and administrative management
	23020	Power generation/non-renewable sources
	23020	Power generation/non-renewable sources Power generation/renewable sources
	23040	Electrical transmission/ distribution
	23050	Gas distribution
	23061	Oil-fired power plants
	23062	Gas-fired power plants
	23063	Coal-fired power plants
	23064	Nuclear power plants
	20004	INVOICAL POWEL PLAINS

DAC 5	CRS	Sector Description
Codes	Code	
	23065	Hydro-electric power plants
	23066	Geothermal energy
	23067	Solar energy
	23068	Wind power
	23069	Ocean power
	23070	Biomass
	23081	Energy education/training
	23082	Energy research
24000		Banking and Financial Services
	24010	Financial policy and administrative management
	24020	Monetary institutions
	24030	Formal sector financial intermediaries
	24040	Informal/semi-formal financial intermediaries
	24081	Education/training in banking and financial services
25000		Business and Other services
	25010	Business support services and institutions
	25020	Privatisation
31100		Agriculture
	31110	Agricultural policy and administrative management
	31120	Agricultural development
	31130	Agricultural land resources
	31140	Agricultural water resources
	31150	Agricultural inputs
	31161	Food crop production
	31162	Industrial crops/export crops
	31163	Livestock
	31164	Agrarian reform
	31165	Agricultural alternative development
	31166 31181	Agricultural extension
	31182	Agricultural education/training Agricultural research
	31191	Agricultural services
	31192	Plant and post-harvest protection and pest control
	31193	Agricultural financial services
	31194	Agricultural co-operatives
	31195	Livestock/veterinary services
31200	01100	Forestry
0.200	31210	Forestry policy and administrative management
	31220	Forestry development
	31261	Fuelwood/charcoal
	31281	Forestry education/training
	31282	Forestry research
	31291	Forestry services
31300		Fishing
	31310	Fishing policy and administrative management
	31320	Fishery development
	31381	Fishery education/training
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DAC 5	CRS	Sector Description
Codes	Code	
	31382	Fishery research
	31391	Fishery services
32100		Industry
	32110	Industrial policy and administrative management
	32120	Industrial development
	32130	Small and medium-sized enterprises (SME) development
	32140	Cottage industries and handicraft
	32161	Agro-industries
	32162	Forest industries
	32163	Textiles, leather and substitutes
	32164	
	32165	Fertilizer plants
	32166	Cement/lime/plaster
	32167	Energy manufacturing
	32168	Pharmaceutical production
	32169	Basic metal industries
	32170	Non-ferrous metal industries
	32171	Engineering
	32172	Transport equipment industry
22222	32182	Technological research and development
32200	00010	Mineral Resources and Mining
	32210	Mineral/mining policy and administrative management
	32220	Mineral prospection and exploration
	32261 32262	Coal Oil and gas
	32263	<u> </u>
	32264	Nonferrous metals
	32265	Precious metals/materials
	32266	Industrial minerals
	32267	Fertilizer minerals
	32268	Offshore minerals
32300	02200	Construction
0200	32310	Construction policy and administrative management
33100	020.0	Trade Policies and Regulations
	33110	Trade policy and administrative management
	33120	Trade facilitation
	33130	Regional trade agreements (RTAs)
	33140	Multilateral trade negotiations
	33181	Trade education/training
33200		Tourisim
	33210	Tourism policy and administrative management
41000		General environmental protection
	41010	Environmental policy and administrative management
	41020	Biosphere protection
	41030	Bio-diversity
	41040	Site preservation
	41050	Flood prevention/control

DAC 5	CRS	Sector Description
Codes	Code	Sector Description
Codes	41081	Environmental education/ training
	41082	Environmental research
43000	11002	Other multisector
10000	43010	Multisector aid
	43030	Urban development and management
	43040	Rural development
	43050	Non-agricultural alternative development
	43081	Multisector education/training
	43082	Research/scientific institutions
51000		General budget support
	51010	General budget support
52000		Developmental food aid/Food security assistance
	52010	Food aid/Food security programmes
53000		Other commodity assistance
	53030	Import support (capital goods)
	53040	Import support (commodities)
60000		Action Related to Debt
	60010	Action relating to debt
	60020	Debt forgiveness
	60030	Relief of multilateral debt
	60040	Rescheduling and refinancing
	60061	Debt for development swap
	60062	Other debt swap
	60063	Debt buy-back
72000		Emergency Response
	72010	Material relief assistance and services
	72040	Emergency food aid
	72050	Relief co-ordination; protection and support services
73000		Reconstruction relief and rehabilitation
	73010	Reconstruction relief and rehabilitation
74000		Disaster prevention and preparedness
	74010	Disaster prevention and preparedness
91000		Administrative Costs of Donors
	91010	Administrative costs
92000		Support to Non-Governmental Organisations (NGOs)
	92010	Support to national NGOs
	92020	Support to international NGOs
	92030	Support to local and regional NGOs
93000		Refugees in Donor Countries
	93010	Refugees in donor countries
99800		Unallocated / Unspecified
	99810	Sectors not specified
	99820	Promotion of development awareness