

Marking Rubric for Project Management, Part 2 (Mindmap)

Introduction 4	
HD 80 - 100	The introduction is clear and succinct and includes a brief of the student project and the importance of project management, explains a mindmap briefly and leads to the content of the whole document. Well written and presented. The reader is clear about what the document is about and what to expect. Relates very well to assignment specification overall.
D 70-79	The introduction is clear and includes most of the following: a brief of the student project, the importance of project management, mentions a mindmap and leads to the content of the whole document. The reader is reasonably clear of what the document is about. Relates reasonably to assignment specification overall.
C 60-69	The introduction includes some(half) of the brief of the student project, the importance of project management, mentions the mind map and leads to the content of the whole document. However, the reader is not fully clear on what to expect. Relates to assignment specification.
P 50-59	The introduction includes a few briefs on student projects and the importance of project management and leads to the content of the whole document. The reader is not clear on what to expect. Vague relation to assignment specification.
F <50	Does not meet the above requirements. No clear relation to assignment spec. Allocate a mark based on estimated effort.

Mind Map 30	
HD 80 - 100	Shows at least 4 levels of expansion. All main concepts are shown: scope, schedule, resource, risk, communication, quality, financial and integration management. 4th or higher level nodes are instantiated to their project. All connections are correct. All nodes and links are clearly and correctly labelled. Non-radial Connections between nodes, i.e. between branches, are shown and appropriate. Eg risk and schedule branches. Instantiation to actual projects is well done and comprehensive. Excellent presentation and layout.
D 70-79	Shows 4 levels of expansion. All main concepts are shown: scope, schedule, resource, risk, communication, quality, financial and integration management. 4th or higher level nodes are instantiated to their project. All or most connections are correct. All nodes and links are correctly labelled. Non-radial connections between nodes, i.e. between branches, are shown and appropriate. Eg risk and schedule branches. Instantiation to actual projects is done and adequate. Good presentation and layout.

C 60-69	Shows 3 or 4 levels of expansion. Most main concepts are shown: scope, schedule, resource, risk, communication, quality, financial and integration management. 4th level nodes are instantiated to their project. Most connections are correct. Most nodes and links are correctly labelled. Non-radial Connections between nodes, i.e. between branches, are shown. Eg risk and schedule branches. Instantiation to actual projects is done on most branches. Good presentation and layout.
P 50-59	Shows at least 3 levels of expansion. Most main concepts are shown: scope, schedule, resource, risk, communication, quality, financial and integration management. 4th or higher levels are instantiated to their project. Most connections are correct. Nodes and links are clearly and correctly labelled. Instantiation to actual projects is done. Reasonable presentation and layout
F <50	Does not meet the above. No clear relation to assignment spec. Give a mark based on estimated effort.

Explanation 30	
HD 80 - 100	All nodes and links are clearly and comprehensively explained. The reader has an excellent understanding of the mind map from the explanation.
D 70-79	All nodes and links are clearly and comprehensively explained. The reader has a good understanding of the mind map from explanation but may need some clarification.
C 60-69	Most nodes and links are explained. The reader has a good understanding of the mind map from explanation but may need some clarification.
P 50-59	Most nodes and links are explained. The reader has a good understanding of the mind map from the explanation but needs some clarification. The reader has an incomplete or partial understanding of the mind map.
F <50	Does not meet the above. No clear relation to assignment spec. Give a mark based on estimated effort.

Project schedule 30	
HD 80 - 100	Shows excellent understanding of all concepts and factors relating to scheduling of project including how schedule is prepared, showing a realistic breakdown of tasks and subtasks and showing an understanding of task dependencies, how schedule can be managed and documented and what factors can affect scheduling. Discussion of scheduling relates directly to the project being undertaken. The discussion is very coherent and well

	presented. Comprehensive Gantt Chart or equivalent is shown.
D 70-79	Shows a good understanding of most concepts and factors relating to scheduling of project including how the schedule is prepared, showing a realistic breakdown of tasks and subtasks and showing an understanding of task dependencies, how the schedule can be managed and documented and what factors can affect scheduling. Discussion of scheduling relates directly to project being undertaken. The discussion is reasonably coherent and well-presented. Gantt Chart or equivalent is shown.
C 60-69	Shows a basic to reasonable understanding of concepts and factors relating to the scheduling of the project including most of: how the schedule is prepared, showing a breakdown of tasks and subtasks, how the schedule can be managed and documented. Discussion of scheduling relates to project being undertaken. The discussion is reasonably coherent and well-presented.
P 50-59	Shows some basic understanding of some concepts and factors relating to scheduling of project including some of how schedule is prepared, showing a realistic breakdown of tasks and subtasks and showing an understanding of task dependencies, how schedule can be managed and documented and what factors can affect scheduling. Discussing of scheduling relates directly to the project being undertaken. The discussion is basic and incomplete.
F <50	Does not meet the above. No clear relation to assignment spec. Give a mark based on estimated effort.

Presentation 5	
HD 80 - 100	Excellent presentation using good visual components, with consistency. The reader can easily read mind map and has an excellent understanding very quickly. The explanation section has an excellent layout, with clear headings and easy to follow and has easy to follow relationship to the mindmap.
D 70-79	Good presentation using good visual components, with consistency. The reader can easily read the mindmap and has a good understanding reasonably quickly (say a few minutes after reading the mindmap). The explanation section has a good layout, with clear headings and easy to follow and has a good relationship to the mindmap.
C 60-69	Good presentation using good visual component may have some inconsistency. Readers can read mindmap and get an understanding after examining mindmap for some time. The explanation section has a good layout, with headings and is reasonably easy to follow with a good relationship to the mindmap.

P 50-59	Presentation using good visual components can be understood but may have some inconsistency. Reader can read mindmap and get an understanding after examining mindmap for some time. The explanation section has a good layout, with headings and is reasonably easy to follow with some relationship to mindmap.
F <50	Does not meet the above. No clear relation to assignment specification.

Note: Marks above total over 100. These are provided for use as a guide. Final marks will be scaled as closely as possible to the nearest 0.5, based on the marking guide in the assignment specification. For example, for introduction, HD=4, D=3.5, C=3, P=2.5.