

TAHIR AZIZ

CONTACT

- 📞 +91 7889779570
- ✉️ ionetahir848@gmail.com
- 📍 192301 Sopore Baramulla
Jammu and kashmir india

EDUCATION

MRS PUNJAB TECHNICAL UNIVERSITY

- Bachelor's in Computer Applications

STATE BOARD OF SCHOOL EDUCATION J&K

12th Commerce | Major |
BUSINESS | Entrepreneurship |
Accounting

Workforce development institute
Pvt Ltd Crouse: Sales and
customer service

SKILLS

- Retail/Store Operations
- Performance Analysis
- MsExcel, Word, office, web
- Technical skills
- Report writing and Presenting
- Effective Communication
- Critical Thinking

LANGUAGES

- English
- Urdu
- Arabic
- Kashmiri

PROFILE

Personable and dedicated customer service representative with extensive experience in industry. Exemplary previous experience of leading Retail team, customer service, Sales Analysis, Information Technology, inventory management. Proactive approach and commitment to accuracy in all tasks. Seeking Opportunities to enhance my skills and competence and explore best career opportunities to nurture my dreams alongside growth of the organization.

WORK EXPERIENCE

Zaid Al Hussain Brothers group Riyadh Saudi Arabia 08 2022- 08 2024

- Sales executive of showroom
- Greet and service walk-in customers provide high level service through product knowledge.
- Knowing on proper use of system and pos system, product knowledge, customer service techniques and selling techniques and methods. Resolving customer complaints and addressing any issue that arise.
- Up to date with new trends and skilled in handling international customer service by satisfying their requirements.
- Maintain a clean and organized work environment/to ensure enjoyable shopping and service experience for customers.
- Conducted presentations to potential customers about products and services.
- Attending regular staff meetings to discuss operational updates and improvements.
- Managed staff by setting goals, providing guidance monitoring performance and offering training as needed.

Maple Mart Department Store Sopore j&k 2021 - 2022

Salesman cum Cashier

- Greet and assist customers providing a welcoming atmosphere.
- Provide information to customers about products/services and special offers.
- Attend daily briefings and take on daily assigned tasks.
- Answer inquiries in person and phone or via email.
- Maintain good communication while interacting with customers.
- Maintain a clean and organized store environment.
- Deliver exceptional customer service to ensure high satisfaction.
- Assist the store in charge in checking the inventory levels.
- Handle customer complaints and addressing any issue that arise.
- Maintain accurate records of daily transactions and cash register.
- Provide excellent customer service.



The Jammu & Kashmir State Board of School Education
Secondary School Examination (Class 10th)
GRADE CARD

Session : Annual (Regular) - 2011

Name	TAHIR AZIZ LONE	Roll No.	345240
Mother's Name	GULSHANA BEGUM	Regn. No.	N10441670076
Father's Name	ABDUL AZIZ LONE	D.O.B	15/03/97

School Code

SUBJECTS		GRADE	GRADE POINT (GP)	 High School
ENGLISH		C1	06	
MATHEMATICS		B2	07	
URDU/ XXXX		B1	08	
SCIENCE	THEORY	PRACTICAL		
	C1	B2	C1	
SOCIAL SCIENCE			06	
ADDITIONAL/OPTIONAL	ARABIC	B1		
CUMULATIVE AVERAGE GRADE POINT (CAGP)		B2	6.60	Marks : 300/500

Note: i- A candidate has to pass both theory & Practical in Science Subject separately.

ii- Students having E1 or E2 grade in more than one subject are not eligible to seek admission in next higher class.

ERRORS & OMISSIONS EXCEPTED ANY
QUERY OR CLARIFICATION MAY BE
SOUGHT FROM THE BOSE BUT
WITHIN SIX MONTHS ONLY AFTER THE
DATE OF DECLARATION OF THIS RESULT

Result : Qualified

(Signature)

Kashmir : 28, December - 2011

SECRETARY



The Jammu & Kashmir State Board of School Education
Certificate of Eligibility-Cum-Improvement
Session : Annual (Regular) - 2011 (Class 10th)

Examination:	Annual (Regular) - 2011	Roll No.:	345240
--------------	-------------------------	-----------	--------

Name:	TAHIR AZIZ LONE	
Mother's Name:	GULSHANA BEGUM	
Father's Name:	ABDUL AZIZ LONE	
D.O.B	15/03/97	
Subjects:	PREV. Record: 2011 KMR-345240	
Grade/Result	Registration No. N10441670076	
B2 / Qualified		

This certificate must be attached with Admission form for the next Examination

Fees

Draft No.



The Jammu & Kashmir State Board of School Education
Higher Secondary Part Two Examination

Annual 2013

ROLL NO. 352201

NAME TAHIR AZIZ LONE
 FATHER ABDUL AZIZ LONE
 MOTHER GULSHANA BEGUM
 FACULTY COMMERCE REG. NO. N10441670076



SUBJECTS	THEORY		PRACTICAL			TOTAL		AWARD	
	MARKS OBTAINED	MIN MARKS	INTR	EXTR	TOTAL	MIN	MARKS OBTAINED	MAX MARKS	
General English	52	33					52	100	
Accountancy	33	29	5	14	19	7	52	100	
Business Studies	61	36					61	100	
Entrepreneurship	52	29	5	14	19	7	71	100	
Typewriting / Shorthand	--		37	52	89	36	89	100	
	First Division						325 / 500		

KTR : 17 Jan 14

SECRETARY

ERRORS & OMISSION EXCEPTED
 ANY QUERY OR CLARIFICATION MAY
 BE SOUGHT FROM THE BOARD BUT
 WITHIN SIX MONTHS OF THE DATE OF
 DECLARATION OF THIS RESULT

FAILED

-F

PREVIOUSLY PASSED

-P

STATUTORY CONCESSION

-S



The Jammu & Kashmir State Board of School Education
CERTIFICATE OF ELIGIBILITY

EXAM	SESSION	ROLL NO.
NAME	TAHIR AZIZ LONE	
FATHER	ABDUL AZIZ LONE	
MOTHER	GULSHANA BEGUM	
SUBJECTS	<GE> <AY> <BS> <EP> <SY>	
RESULT	1st Division	
PREV. RECORD	13AKTR 352201	REG. NO. N10441670076

This certificate must accompany the admission form for the next examination.

FEES DRAFT NO.

ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ
 (2015 ਦੇ ਪੰਜਾਬ ਐਕਟ ਨੰ: 5 ਦੁਆਰਾ ਸਥਾਪਤ ਅਤੇ ਯੂ.ਜੀ.ਸੀ ਵੱਖੇਸ਼ਨ 2(f) ਤਹਿਤ)

Maharaja Ranjit Singh Punjab Technical University, Bathinda
 (Established by Govt. of Punjab vide Punjab Act No. 5 of 2015 and under section 2(f) of UGC)

Regn cum Roll No: 170231832

Bachelor of Computer Applications
6th Semester, June 2020Result cum Detailed Marks Card

Name	TAHIR AZIZ LONE	Name of the College/Institute			
Father's Name	ABDUL AZIZ LONE	Aryans Institute of Management & Technology, Rajpura			
Mother's Name	GULSHANA BEGUM				

Subject Code	Subject	Type	Course Credits	Grade Obtained	Credits Earned
BBAD0F9A	Marketing Management	Theory	3	A	3
BCAP1627	Computer Graphics	Theory	4	A	4
BCAP1628	Emerging Trends in Information Technology	Theory	4	A	4
BCAP1663	Cloud Computing	Theory	4	C	4
BESE0101	Environmental Studies	Theory	2	A	2
BCAP1629	Major Project	Practical	2	A	2
BCAP1630	Software Lab-XI (Computer Graphics based on BCAP1627)	Practical	2	B+	2

Credits registered in the semester	21
Credits earned in the semester	21
Credits earned (Cumulative)	135
Semester Grade Point Average (SGPA)	8.33
Cumulative Grade Point Average (CGPA)	7.41

Place: BATHINDA

Date of issue: 21-09-2021

Prepared by

Checked & verified by

Controller of Examinations

TO WHOM IT MAY CONCERN

PROVISIONAL CERTIFICATE

This is to certify that **Tahir Aziz Lone S/o Sh. Abdul Aziz Lone** was a bonafide student in BCA Programme of Aryans Institute of Management & Technology (AIMT) Vill. Nepra/Thuha, Chandigarh – Patiala. He has cleared all his semesters of BCA Course successfully. The BCA course is approved by Govt. of Punjab and affiliated to Maharaja Ranjit Singh Punjab Technical University (MRS-PTU), Bathinda. His University Roll No. is 170231832. His marks detail in SGPA is as below:-

S. No	Semester	Obt. Marks/Max. Marks	Exam Session
1	1 st	7.57/10	Nov-2018
2	2 nd	8.17/10	June-2021
3	3 rd	6.00/10	Nov-2018
4	4 th	6.09/10	May-2019
5	5 th	7.00/10	Dec-2019
6	6 th	8.33/10	June-2020
	Total	(7.19)CGPA	

We wish him success in future endeavours.

With Regards

Principal

Aryans Institute of Management & Technology (AIMT)
 Highway, Tehsil Rajpura, Dist. Patiala (Punjab)

S No: 2014-3002

Exam Conducted in: *May, 2014*

MEMORANDUM OF MARKS

Name: **TAHIR AZIZ**

S/o, D/o, W/o: **ABDUL AZIZ LONE**

Program: **RETAIL SALES ASSISTANT**

Training Center: **SOPORE**

The proficiency of the student was examined and marks secured are as follows:

Grade: B

COURSE TITLE	MAX MARKS	MARKS SECURED
Basic English	80	62
Computers	80	57
Life Skills	80	63
Technical Trade	100	77
TOTAL	340	259

Date of issue: *31st May, 2014*


Authorized signatory
Students Support Services, CAP-WDI

GRADING: A - 80% & Above

B - 60% - 79%

C - 45% - 59%

F - Less than 45%

Aage Badho Izzat Se.

TAHIR AZIZ

has completed

BASIC EMPLOYABILITY SKILLS TRAINING FOR RETAIL SALES
ASSISTANT

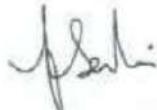
with

CAP WORKFORCE DEVELOPMENT INSTITUTE

an Edexcel Assured programme

AWARDED : JUNE 2014

93740B:DKX51 :FU41262: 000072070:15:03:95:ISSUED 21-JUN-2014



Lesley Davies
Responsible Officer
Pearson Education Ltd.

Government of Jammu and Kashmir

(Tehsil Office - Zaingear)

Domicile Certificate

Certificate No: DOM/1810/01Sep2020/121908339

Dated: Sat Sep 05 08:47:42 IST 2020

This is to certify that Shri/Shrimati/Kumari **TAHIR AZIZ LONE** Son/Daughter/Wife of **A B D U L A Z I Z L O N E** resident of L - 38 Village/Street **HARWANSOPORE** Tehsil **ZAINGEER** District **BARAMULLA** of Jammu and Kashmir, Pin Code **193201** Aadhaar No. **XXXX XXXX 0473** whose photograph is attested below is a Domicile of Union Territory of Jammu and Kashmir.

2. That the applicant is eligible in terms of the following clause of Rule 5 of the Jammu and Kashmir Grant of Domicile Certificate (Procedure) Rules, 2020 .

(a) Clause 1(a)



Name : Mohammad Shafi Lone

Designation : Tehsildar

Signature valid

Signed by Tehsildar
Zaingear
Sat Sep 05 08:47:42 2020

