MANAR OMAR SHOKFA

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Al Safa Dist., Jeddah, Saudi Arabia

OBJECTIVE

A bilingual professional with strong multitasking skills and self-motivation, driven by a passion for delivering exceptional customer service and a solid work ethic to achieve results. Experienced in general management, sales, and marketing, with a strong operational background in express services, last-mile delivery, and supply chain, and equipped to contribute effectively to enhancing sales and driving company profitability.

SKILLS & ABILITIES

- good communication skills
- Leadership skills.
- good teamwork skills.
- Operational management
- Sales Management
- Operational quality control
- Project planning

EXPERIENCE

• SAEE logistics

2023-Present • Airport Operations Coordinator

- Supervised ground operations and baggage handling.
- Trained staff and ensure regulatory compliance.
- Optimized passenger flow and airport logistics.
- Coordinated with airlines, ground staff, and security.

2019 -2023 • Western Region Manager

2018 -2019 • Warehouse coordinator and team leader

• Institution of Amr Hatahet for Marble

2013 -2018 • Project sales manager.

• Al-Melhem company for Marble

2007 -2013 • Sales Representative Projects for Marble.

• **Eba'a House for Ceramic and Marble**

2005 -2007 • Senior Sales Representative.

2004 -2005 • Gallery Salesman.

2003 -2004 • Sales Representative Projects for Italian Kitchen.

EDUCATION

2006-2012 Economics and Administrative Sciences, B.Sc. Degree in Marketing. Queen Arwa

University

PERSONAL DATA

• Leadership	• MS Windows applications and the internet.
• Communication	• Self-Motivation
• Decision Making	• Adaptability
• Creativity	

COURSE

2005-2006 Course of English – Level. 4

Jicc/Jeddah Int'l Training Inst.

LANGUAGE

Arabic - Mother tongue

English - Upper-Intermediate

PERSONAL DATA

Date of Birth - 14 Dec 1986

Nationality - SYRIA

Marital status - Married

Driving License - Valid

KSA Iqama - Valid and transferable