

MOHAMMED DAWOOD

0543822789 | mohammeddawood.hse@gmail.com | Iqama Number 2567728767 | Al Khobar, KSA.

ID & Sticker Incharge, Safety Officer, and GPS Coordinator with strong expertise in managing ARAMCO compliance, documentation, and operational coordination. Skilled in issuing personnel IDs, vehicle stickers, enforcing safety protocols, and optimizing GPS tracking systems to ensure smooth and safe site operations.

EXPERIENCE

JULY 2024 -
PRESENT

AL SAIF TRANSPORTATION IN ABQAIQ, KSA

HELD MULTIPLE ROLES INCLUDING:

GPS Coordinator, Safety Officer, Dispatcher, ID & Sticker In-Charge, Document Controller

- Monitored vehicle movement through GPS systems to support route efficiency and fleet management
- Enforced safety standards and conducted inspections in line with ARAMCO protocols
- Handled dispatching, driver coordination, and daily operational communication
- Issued ARAMCO IDs and vehicle stickers, ensuring access control and compliance
- Managed documentation and reporting requirements for ARAMCO audits and internal reviews

LANGUAGES

- English
- Arabic
- Urdu/Hindi
- Telugu

EDUCATION

AUGUST 2022

MASTER'S DEGREE FROM MAULANA AZAD NATIONAL UNIVERSITY (MANUU), HYDERABAD, INDIA

MARCH 2020

BACHELOR OF ARTS (EQUIVALENT) FROM JAMIA-TUL-FALAH. HYDERABAD, INDIA

Served as General Student President, the highest student leadership position after the staff, responsible for coordinating student affairs and representing the student body.

SKILLS

- Microsoft Office Suite (Word, Excel – Proficient, PowerPoint, Outlook)
- Google Workspace (Drive, Docs, Sheets, Forms)
- Video Conferencing Tools: Zoom, Microsoft Teams
- Operating Systems: Windows XP, 7, 8, 10
- Social Media Handling and Internet Research
- Strong organizational, planning, and teamwork skills

ACTIVITIES

- **General Student President** during bachelor's studies; led student initiatives and coordinated campus-wide activities
- Managed and maintained the **university library**, assisting students and organizing resources
- Contributed to **B.A. syllabus development** during master's degree



مولانا آزاد نیشنل اردو یونیورسٹی

CD 030892



مولانا آزاد نیشنل اردو یونیورسٹی
Maulana Azad National Urdu University
(A Central University)
(Accredited "A" Grade by NAAC)
Accredited 'A+' Grade by NAAC from December 2022



Enrollment No. A201261
Roll No. 20MATS009HY

اندراج نمبر
رول نمبر

تصدیق کی جاتی ہے کہ محمد داؤد نے سال 2022 میں ریگولر موڈ کے تحت دو سالہ ماسٹرس پروگرام کی تکمیل کی
اور درجہ / گریڈ A+ میں کامیابی حاصل کی۔ انھیں
ماسٹر آف آرٹس (ٹرانسلیشن اسٹڈیز)
کا اہل قرار دیتے ہوئے سند تفویض کی جاتی ہے۔

This is to certify that MOHAMMED DAWOOD has been awarded the Degree of
Master of Arts (Translation Studies)
of this University having fulfilled the requirements of the two year Regular mode
Master's Programme in the year 2022 and is placed
in A+ Division/Grade.



34203

یہ مہر جامعہ جاری کی گئی۔

Given under the Seal of the University.

Date : تاریخ 16 NOV 2023

Place : Hyderabad, India. حیدرآباد، انڈیا

Vice Chancellor شیخ الجامعہ



مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University Established by an Act of Parliament in 1998)
Gachibowli, Hyderabad - 500032, Telangana, INDIA
(Accredited 'A' Grade by NAAC)



No. CM 126033

PROVISIONAL CERTIFICATE

This is to certify that

Mr. MOHAMMED DAWOOD , son of Mr. MOHAMMED DILDAR,

Roll Number 20MATS009HY, Enrollment Number A201261,

passed Master of Arts (Translation Studies)

Examination of this University in August-2022.

He Obtained CGPA 8.33 out of 10 and is placed in Grade A+.

PC00010698

Date of Issue 06-Sep-2022

CONTROLLER OF EXAMINATIONS

S. No: 027 رقم التسلسل:

Reg No: 084/15 رقم التسجيل:

JAMIATUL FALAH HYDERABAD, INDIA.

CERTIFICATE OF FAZEELAT



جامعة الفلاح

حيدرآباد، الهند

شهادة الفضيلة

Praise be to Allah, the lord of universe and Peace be upon Muhammad, the last of Prophets.

This is to certify Mr. Mohammed Dawood

S/o Mohammed Dildar

an Indian National born on 27/03/1998 Has completed the course of FAZEELAT and passed the final examination

held on 14/4/2020 Corresponding to 2020 and placed in Ist Division.

In testimony of that the council issued him this certificate. He is exhorted to be accountable to Allah and to adhere to the teachings of the Holy Qur'aan and Hadith

الحمد لله رب العالمين والصلاة والسلام على محمد خاتم الأنبياء والمرسلين وعلى آله وصحبه أجمعين وبعد:

فإن مجلس الجامعة يشهد بأن محمد داود

ابن محمد ديلدار هندي الجنسية،

المولود في 27/03/1998م قد أتم الدراسة حسب المقرر في مرحلة الفضيلة

ونجح في الإمتحان النهائي المنعقد في 14/4/2020

الموافق 14/4/2020م، بتقدير جيد جداً

فالمجلس إذ يمنحه هذه الشهادة يوصيه بتقوى الله عز وجل في السر والعلن وسلك سبيل العلماء الربانيين، وصلى الله على خير خلقه محمد وآله وصحبه وسلم

التاريخ: 11/07/2020

Date: 11/07/2020

رئيس الجامعة
President



B. Md. شيخ الجامعة
Principal

S. No: 027 رقم التسلسل:

Reg No: 084/15 رقم التسجيل:

JAMIATUL FALAH HYDERABAD, INDIA.

CERTIFICATE OF AALIMIYAT

(Short Term Course)



جامعة الفلاح

حيدرآباد، الهند

شهادة العالمية

(قصيرة المدى)

Praise be to Allah, the lord of universe and Peace be upon Muhammad, the last of Prophets.

This is to certify Mr. Mohammed Dawood

S/o Mohammed Dildar

an Indian National born on 27.03.1998 Has completed the course of AALIMIYAT and passed the final examination

held on 2018 Corresponding to 1439 H and placed in SECOND Division.

In testimony of that the council issued him this certificate. He is exhorted to be accountable to Allah and to adhere to the teachings of the Holy Qur'aan and Hadith

الحمد لله رب العالمين والصلاة والسلام على محمد خاتم الأنبياء والمرسلين وعلى آله وصحبه أجمعين وبعد:

فإن مجلس الجامعة يشهد بأن محمد داود

ابن محمد ديلدار هندي الجنسية،

المولود في 27/03/1998م قد أتم الدراسة حسب المقرر في المرحلة العالمية

ونجح في الإمتحان النهائي المنعقد في 14/4/2020

الموافق 14/4/2020م، بتقدير جيد

فالمجلس إذ يمنحه هذه الشهادة يوصيه بتقوى الله عز وجل في السر والعلن وسلك سبيل العلماء الربانيين، وصلى الله على خير خلقه محمد وآله وصحبه وسلم

التاريخ: 11/07/2020

Date: 11/07/2020

رئيس الجامعة
President



B. Md. شيخ الجامعة
Principal

SI.No. D371184



61/61005/D371184



Telangana State Board of Intermediate Education

Vidya Bhavan, Nampally, Hyderabad - 500 001




INTERMEDIATE PASS CERTIFICATE-CUM-MEMORANDUM OF MARKS

This is to certify that **MOHAMMED DAWOOD**Father's Name : **MOHAMMED DILDAR**Mother's Name : **SHAMEEM SULTANA**

bearing

Registered No. **1861317197** has appeared for the Intermediate Public Examination heldin **MAY-2018** and passed in **COMPARTMENTALLY**with **ENGLISH** as the medium of instruction.The subjects in which **he** was examined and the marks awarded are as follows :

Subject		I Year		II Year	
		Maximum Marks	Marks Secured	Maximum Marks	Marks Secured
Part - I : ENGLISH		100	048*	100	060*
Part - II : URDU		100	081*	100	063*
Part - III : Optional Subjects					
ECONOMICS		100	045*	100	042*
COMMERCE		100	035	100	063
CIVICS		100	035*	100	035
ENVIRONMENTAL EDUCATION					
ETHICS AND HUMAN VALUES					
			Q U A L I F I E D		
			Q U A L I F I E D		
Total Marks In Figures	507 ➡ 507				
In words	*FIVE**ZERO***SEVEN*				
Date	08-06-2018				

PRINCIPAL

Signature of the Principal and College Seal

Govt Junior College
Chanchalguda, Hyderabad-24
Telangana State

Controller of Examinations

NOTE: ELIGIBILITY RULES ARE OVERLEAF * INDICATES MARKS OBTAINED AT AN EARLIER EXAMINATION

1861317197

Board of Secondary Education

TELANGANA STATE, INDIA

TS-BB 581685



SECONDARY SCHOOL CERTIFICATE

ASE PRIVATE PC/01/00453/0001685/5

Aadhaar No. 786065870091

CERTIFIED THAT : MOHAMMED DAWOOD

FATHER'S NAME : MOHAMMED DILDAR

MOTHER'S NAME : SHAMEEM SULTANA

ROLL NO. : 1601613279


DATE OF BIRTH : 27/03/1998 (TWO SEVEN MARCH ONE NINE NINE EIGHT)

SCHOOL : ST MAAZ HIGH SCHOOL, KURMAGUDA, HYDERABAD, HYDERABAD

MEDIUM : ENGLISH

Has appeared and PASSED SSC EXAMINATION held in JUNE-2016 IN COMPARTMENTAL BOARD OF SEC

THE CANDIDATE SECURED THE FOLLOWING GRADE AND GRADE POINTS IN CURRICULAR AREAS :

SUBJECT	GRADE FA	GRADE SA	OVERALL GRADE	GRADE POINT
FIRST LANGUAGE : (URDU)	B1	B2	B1 *	08
THIRD LANGUAGE : ENGLISH	B2	B2	B2 *	07
MATHEMATICS :	C1	C1	C1 *	06
SCIENCE :	B1	C2	C1	06
SOCIAL STUDIES :	B2	C2	C1 *	06
SECOND LANGUAGE: (TELUGU)	C1	C2	C2 *	05
Cumulative Grade Point Average (CGPA) : 				6.3

CO-CURRICULAR AREAS :

SUBJECT	GRADE	SUBJECT	GRADE
VALUE EDUCATION & LIFE SKILLS	A	WORK & COMPUTER EDUCATION	A
ART & CULTURAL EDUCATION	A	PHYSICAL & HEALTH EDUCATION	A

Marks of Identification : 1. A MOLE ON RIGHT ARM
2. A MOLE ON LEFT ARM

Head of Institution
with School Stamp

Date of issue : 17th July, 2016

Head Master
ST. MAAZ HIGH SCHOOL
KURMAGUDA, HYDERABAD
Recognised by Govt. of A.P.

K. Srinivas

SECRETARY
BOARD OF SECONDARY EDUCATION
TELANGANA STATE, HYDERABAD



- Any corrections in the certificate will not be entertained after one year from the date of issue.
- Any unauthorised correction in the certificate will result in cancellation of certificate.
- The grades with asterisk indicate the old grades secured in previous appearances.

2016

