

# MUHAMMED DAWOOD

0543822789 | mohammeddawood.hse@gmail.com | Iqama Number 2567728767 | Al Khobar, KSA.

ID & Sticker Incharge, Safety Officer, and GPS Coordinator with strong expertise in managing ARAMCO compliance, documentation, and operational coordination. Skilled in issuing personnel IDs, vehicle stickers, enforcing safety protocols, and optimizing GPS tracking systems to ensure smooth and safe site operations.

## EXPERIENCE

JULY 2024 - PRESENT

### AL SAIF TRANSPORTATION IN ABQAIQ, KSA

#### HELD MULTIPLE ROLES INCLUDING:

##### **GPS Coordinator, Safety Officer, Dispatcher, ID & Sticker In-Charge, Document Controller**

- Monitored vehicle movement through GPS systems to support route efficiency and fleet management
- Enforced safety standards and conducted inspections in line with ARAMCO protocols
- Handled dispatching, driver coordination, and daily operational communication
- Issued ARAMCO IDs and vehicle stickers, ensuring access control and compliance
- Managed documentation and reporting requirements for ARAMCO audits and internal reviews

#### LANGUAGES

- English
- Arabic
- Urdu/Hindi
- Telugu

## EDUCATION

AUGUST 2022

### MASTER'S DEGREE FROM MAULANA AZAD NATIONAL UNIVERSITY (MANUU), HYDERABAD, INDIA

MARCH 2020

### BACHELOR OF ARTS (EQUIVALENT) FROM JAMIA-TUL-FALAH, HYDERABAD, INDIA

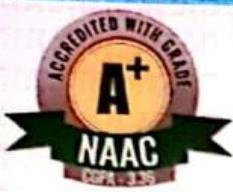
Served as General Student President, the highest student leadership position after the staff, responsible for coordinating student affairs and representing the student body.

## SKILLS

- Microsoft Office Suite (Word, Excel – Proficient, PowerPoint, Outlook)
- Google Workspace (Drive, Docs, Sheets, Forms)
- Video Conferencing Tools: Zoom, Microsoft Teams
- Operating Systems: Windows XP, 7, 8, 10
- Social Media Handling and Internet Research
- Strong organizational, planning, and teamwork skills

## ACTIVITIES

- General Student President** during bachelor's studies; led student initiatives and coordinated campus-wide activities
- Managed and maintained the **university library**, assisting students and organizing resources
- Contributed to **B.A. syllabus development** during master's degree



مولانا آزاد نیشنل اردو یونیورسٹی



CD 030892



مولانا آزاد نیشنل اردو یونیورسٹی

Maulana Azad National Urdu University

(A Central University)

(Accredited "A" Grade by NAAC)

Accredited 'A+' Grade by NAAC from December 2022



Enrollment No.

A201261

اندراج نمبر

Roll No.

20MATS009HY

رول نمبر

تصدیق کی جاتی ہے کہ محمد داؤد نے سال 2022 میں ریگو لر موز کے تحت دو سالہ ماہر اس پروگرام کی حکیمی کی  
اور درجہ اگریڈ A+ میں کامیابی حاصل کی۔ انھیں

ماہر آف آرٹس (ٹرنس لیشن اسٹڈیز)

کا اعلان قرار دیتے ہوئے سند تفویض کی جاتی ہے۔

This is to certify that MOHAMMED DAWOOD has been awarded the Degree of  
**Master of Arts (Translation Studies)**  
of this University having fulfilled the requirements of the two year Regular mode  
Master's Programme in the year 2022 and is placed  
in A+ Division/Grade.



بہ مر جامعہ جاری کی گئی۔

Given under the Seal of the University.

34203

Date : 16 NOV 2023

Place : Hyderabad, India.

شیخ الجامعہ  
Vice Chancellor



252068

مولانا آزاد نیشنل اردو یونیورسٹی  
MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University Established by an Act of Parliament in 1998)

Gachibowli, Hyderabad - 500032, Telangana, INDIA

(Accredited 'A' Grade by NAAC)



No. CM 126033

PROVISIONAL CERTIFICATE

This is to certify that

**Mr. MOHAMMED DAWOOD**, son of Mr. MOHAMMED DILDAR,

Roll Number 20MATS009HY, Enrollment Number A201261,

passed Master of Arts (Translation Studies)

Examination of this University in August-2022.

He Obtained CGPA 8.33 out of 10 and is placed in Grade A+.

PC00010698

Date of Issue 06-Sep-2022

**CONTROLLER OF EXAMINATIONS**

S. No: 027 رقم التسلسل:

Reg No: 084/15 رقم التسجيل:

## JAMIATUL FALAH HYDERABAD, INDIA.

### CERTIFICATE OF FAZEELAT



## جامعة الفلاح

جيدز آباد، الهند

شهادة الفضيلة

Praise be to Allah, the lord of universe and Peace be upon Muhammad, the last of Prophets.

This is to certify Mr: Mohammed Dawood.

S/o Mohammed Dillar.

an Indian National born on 27/03/1998. Has completed the course of FAZEELAT and passed the final examination held on 14.4.1 Corresponding to 2020, and placed in I<sup>st</sup> Division. In testimony of that the council issued him this certificate. He is exhorted to be accountable to Allah and to adhere to the teachings of the Holy Qur'aan and Hadith.

التاريخ: ١٩/١١/٢٠٢٠

Date: 11/07/2020

رئيس الجامعة  
President

الحمد لله رب العالمين والصلوة والسلام على محمد خاتم الأنبياء والمرسلين وعلى آله وصحبه أجمعين وبعد:

فإن مجلس الجامعة يشهد بأن ..... خ. د. داود

ابن ..... محمد ج. ديلار ..... هندي الجنسية.

المولود في ..... ٢٧/٣/١٩٩٨م قد أتم الدراسة حسب المقرر في مرحلة الفضيلة

ونجح في الامتحان النهائي المنعقد في ..... ١٤.٤.٢٠٢٠م.

الواقع ..... م.ك.ج.د.ا ..... بتقدير ..... ج. د. داود.

فالمجلس إذ يمنحه هذه الشهادة يوصيه بتقدير الله عزوجل في السر والعلن وسلوك سبيل العلماء الربانيين، وصلى الله على خير خلقه محمد واله وصحبه وسلم.



B. Md. Sh. .....  
شيخ الجامعة  
Principal

S. No: 027 رقم التسلسل:

Reg No: 084/15 رقم التسجيل:

## JAMIATUL FALAH HYDERABAD, INDIA.

### CERTIFICATE OF AALIMIYAT

(Short Term Course)



## جامعة الفلاح

جيدز آباد، الهند

شهادة العالمية

(قصيرة المدى)

Praise be to Allah, the lord of universe and Peace be upon Muhammad, the last of Prophets.

This is to certify Mr: Mohammed Dawood.

S/o Mohammed Dillar.

an Indian National born on 21.03.1998. Has completed the course of AALIMIYAT and passed the final examination held on 2018 Corresponding to 1439 H, and placed in SECOND Division. In testimony of that the council issued him this certificate. He is exhorted to be accountable to Allah and to adhere to the teachings of the Holy Qur'aan and Hadith.

التاريخ: ٢٧/٥/٢٠١٩

Date: 27/05/2019

رئيس الجامعة  
President

الحمد لله رب العالمين والصلوة والسلام على محمد خاتم الأنبياء والمرسلين وعلى آله وصحبه أجمعين وبعد:

فإن مجلس الجامعة يشهد بأن ..... خ. د. داود

ابن ..... محمد ج. ديلار ..... هندي الجنسية.

المولود في ..... ٢١/٣/١٩٩٨م قد أتم الدراسة حسب المقرر في المرحلة العالمية

ونجح في الامتحان النهائي المنعقد في ..... ١٤٣٩.

الواقع ..... م.ك.ج.د.ا ..... بتقدير ..... ج. د. داود.



B. Md. Sh. .....  
شيخ الجامعة  
Principal

SI.No. D371184



# Telangana State Board of Intermediate Education

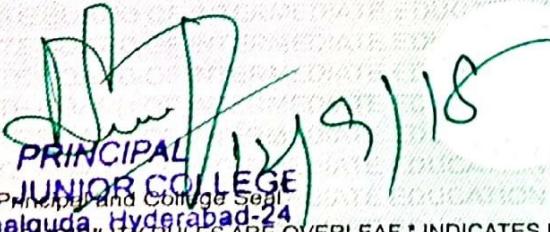
Vidya Bhavan, Nampally, Hyderabad - 500 001



## INTERMEDIATE PASS CERTIFICATE-CUM-MEMORANDUM OF MARKS

This is to certify that **MOHAMMED DAWOOD**Father's Name : **MOHAMMED DILDAR**Mother's Name : **SHAMEEM SULTANA**Registered No. **1861317197** has appeared for the Intermediate Public Examination heldin **MAY-2018** and passed in **COMPARTMENTALLY**with **ENGLISH** as the medium of instruction.

The subjects in which he was examined and the marks awarded are as follows :

Subject	I Year		II Year	
	Maximum Marks	Marks Secured	Maximum Marks	Marks Secured
Part - I : ENGLISH	100	048*	100	060*
Part - II : URDU	100	081*	100	063*
Part - III : Optional Subjects				
ECONOMICS	100	045*	100	042*
COMMERCE	100	035	100	063
CIVICS	100	035*	100	035
ENVIRONMENTAL EDUCATION				
ETHICS AND HUMAN VALUES				
Total Marks In Figures	507	→	507	
In words	*FIVE**ZERO***SEVEN*			
Date	08-06-2018		 	

Signature of the Principal and College Seal  
**GOVT. JUNIOR COLLEGE**  
**Chanchalguda, Hyderabad-24**  
 NOTE: INELIGIBILITY RULES ARE OVERLEAF \* INDICATES MARKS OBTAINED AT AN EARLIER EXAMINATION  
**Telangana State**

*Surinder Singh*  
Controller of Examinations

1861317197

# Board of Secondary Education

TELANGANA STATE, INDIA

TS-BB 581685



## SECONDARY SCHOOL CERTIFICATE

ASE PRIVATE PC/01/00453/0001685/5

Aadhaar No. 786065870091

CERTIFIED THAT : MOHAMMED DAWOOD

FATHER'S NAME : MOHAMMED DILDAR

MOTHER'S NAME : SHAMEEM SULTANA

ROLL NO. : 1601613279

DATE OF BIRTH : 27/03/1998 (TWO SEVEN MARCH ONE NINE NINE EIGHT)

SCHOOL : ST MAAZ HIGH SCHOOL, KURMAGUDA, HYDERABAD, HYDERABAD

MEDIUM : ENGLISH

Has appeared and PASSED SSC EXAMINATION held in JUNE-2016 IN COMPARTMENTAL

THE CANDIDATE SECURED THE FOLLOWING GRADE AND GRADE POINTS IN CURRICULAR AREAS :

SUBJECT	GRADE FA	GRADE SA	OVERALL GRADE	GRADE POINT
FIRST LANGUAGE : ( URDU )	B1	B2	B1 *	08
THIRD LANGUAGE : ENGLISH	B2	B2	B2 *	07
MATHEMATICS :	C1	C1	C1 *	06
SCIENCE :	B1	C2	C1	06
SOCIAL STUDIES :	B2	C2	C1 *	06
SECOND LANGUAGE: ( TELUGU )	C1	C2	C2 *	05

Cumulative Grade Point Average (CGPA) :



6.3

### CO-CURRICULAR AREAS :

SUBJECT	GRADE	SUBJECT	GRADE
VALUE EDUCATION & LIFE SKILLS ART & CULTURAL EDUCATION	A	WORK & COMPUTER EDUCATION PHYSICAL & HEALTH EDUCATION	A A

Marks of Identification : 1. A MOLE ON RIGHT ARM  
2. A MOLE ON LEFT ARM

Head of Institution  
with School Stamp

Date of issue : 17th July, 2016

Head Master  
ST. MAAZ HIGH SCHOOL  
Recognised by Govt. of AP

K. Soni

SECRETARY  
BOARD OF SECONDARY EDUCATION  
TELANGANA STATE, HYDERABAD

- Any corrections in the certificate will not be entertained after one year from the date of issue.
- Any unauthorised correction in the certificate will result in cancellation of certificate.
- The grades with asterisk indicate the old grades secured in previous appearances.

2016

