#### Peng Lei

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### **EDUCATION**

Honour Bachelor's Degree of Arts, Specialist in History and Minor in Latin American Study

#### WORK EXPERIENCE

Share Tea | Toronto, Canada

October 2018 - Present

Barista/Cashier

My Job duty include two major parts: Communicating with customer, taking orders and be in charge with opening and closing the cashier, making drinks and preparing all necessary ingredient before opening the restaurant.

Improving my abilities with multitasking, salesmanship, communication and coordination in team play.

## Volunteer Experience

Three Day Workshop with KCC | Sikkim, India

May 2018

Teacher Assistant

Assistant instructors to teach website skills to local NGO group members and Government staffs

Future Aces TTC Positive Ticketing Program | Toronto, Canada March 2013 - November 2013

Team Captain

In charge of organizing and contacting the monthly activities for the team.

Scotiabank Toronto Waterfront Marathon | Toronto, Canada October 2012

Event Guide

Responsible for answering question regarding the route and direction about the event.

# **SKILLS**

 $Microsoft\ Office\ |\ Omeka\ |\ HTML\ |\ CSS\ |\ JavaScript\ |\ Bilingual\mbox{-}\ Chinese(Mandarin)$