

# Hui-Ni Jane

Hsinchu, Taiwan 300 | +1864-392-3952 | [whitney0721@gmail.com](mailto:whitney0721@gmail.com) | <https://WhitneyTheEducator.github.io>

---

## **SUMMARY**

TESOL graduate and 6+ years of experience educating ESOL students from elementary to adults. 1+ years of teaching experience in an American middle school. Focused on providing an innovative, fun, and inspiring classroom. Keep good relationships with students' parents regarding both academic grades and behaviors.

## **EDUCATION**

**Master of Teaching English as a Second Language (TESOL)** | University of South Florida - Tampa, FL 01/2017-12/2018

- Overall GPA: 4.0 | USF Academic Scholar
- Relevant Coursework: FL/ESOL Practicum | Cross-Culture Issue in Teaching ESOL | Current Trends in Foreign Language Education

**Bachelor of English of Language and Literature** | Chinese Culture University - Taipei, Taiwan 07/2012-07/2016

## **WORK EXPERIENCES**

**Chinese English Teacher** | Kang Chiao International School – Hsinchu, Taiwan 08/2020- Present

- Teach Vocabulary, Grammar, Reading and Writing to 1<sup>st</sup> and 3<sup>rd</sup> grade
- Developed curricula, and plan lessons and class activities
- Frequently examined and adjusted learning units and materials to meet students' need.
- Routinely contact parents regarding students' performances as their homeroom teacher
- Assist administration work

**Mandarin Teacher** | Village of Excellence Academy Middle School – Tampa, FL 01/2019 – 02/2020

- Taught beginning and intermediate Chinese to 6th ,7th, and 8th grade as their homeroom teacher
- Developed curricula, and plan lessons and assessments
- Frequently examined and adjusted learning units and materials to meet students need.
- Assisted, monitored, evaluated, assessed and reported students learning performance through formative and summative assessments

**Chinese Teacher Internship** | Safety Harbor Middle School – Safety Harbor, FL 02/2018 - 04/ 2018

- Observed and shadowed the class
- Helped the teacher prepare class materials
- Gave lessons to 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders.

**INTO USF Lab Assistant** | INTO University of South Florida – Tampa, FL 02/2018 - 12/ 2018

- Helped the instructors set up the classroom materials
- Made classroom reservations for instructors
- Fixed computer hardware for staff and instructors

**Chinese Tutor** | Tampa, FL 08/2017 - 05/ 2019

- Mentored English-speaking student in Mandarin
- Provided fun and interesting learning activities

**English Tutor** | Taoyuan, Taiwan 10/2013 - 08/ 2017

- Planned and delivered lessons to various students from elementary to adults
- Provided appropriate analysis and feedback on academic work
- Evaluated student progress and prepare teaching plans according to their specific
- Customized lesson materials to each level and improve their pronunciations and speaking skills.

## **Leadership**

**Class leader** | Chinese Culture University– Taipei, Taiwan 07/2012-06/2016

- Managed class meetings and recorded student attendance
- Assisted teachers in grading exams and organizing subject materials

## **Community Service**

**P.E.E.R Refugee Program Mentor** | University of South Florida– Tampa, FL 02/2017-05/2017

- Provided instruction on several fundamental disciplines for refugee youth
- Planned lessons and activities on English writing and reading, American History, and Math

## **SKILLS**

- Highly proficient in Microsoft Word, Excel, PowerPoint