Team Contract – Team MEDIArchive Date: Jan 17th

Tutorial Section: E Team Number: 01

**1. Team Goals**

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| Gain experience in a team based environment.  Get a mark of at least 85% at the end of the on the end project.  Gain knowledge of steps to design a project throughout the project. |

**2. Team Roles** *(e.g., Code Reviewer, Lead, Designer, Architect, Technical Writer, Coordinator, etc.)*

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| **Name** | **Roles** |
| Tyler | ***Programmer, Leader, Writer, Interviewer*** |
| Julie | ***Programmer, Design co-director, Editor, Interviewer*** |
| Cole | ***Programmer, Coordinator, Writer, Interviewer*** |
| Brennan | ***Programmer, Designs Director, Documenter, Interviewer*** |

**3. Team Organization**

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| **How will you communicate?** | Texting, email, discord |
| **Where/when will you meet?** | On-Campus, during breaks between classes, Wednesday before class(1 hour) |
| **How will you share files?** | Git, or Google Drive |
| **What operating system will you use?** | Windows |
| **What editor(s) will you use?** | Notepad++, Sublimetext, Atom, Notepad.exe |
| **What editing style will you use?** | Indentation in all blocks, allman’s style, comment significant parts of code |
| **Any additional considerations?** |  |

**4. Expectations from Team Members** *(e.g., Attend all meetings – Bring donuts after missing a meeting, Complete project task before class – Kicked out of team if not completed 3 times, Be open to contributions and ideas from all team members, etc.)*

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| **Expectation** | **Consequence if expectation not met** |
| Complete designated part of assignment | 3 strike system – 3 unexcused incomplete works will result in expulsion from team |
| On time for business meetings | Bring donuts to next meeting if more than or equal to 15 minutes late |
| Reply to messages sent by other team members | Incredible spam attacks from other team members |
| Be respectful to other team members | You have to dab, which will be recorded and uploaded to youtube. |
| 90%+ | Disappointment |
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