

## PERSONAL INFORMATION

Peter M. Gruener, BSc

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Sex Male | Date of birth 12/13/1988 | Nationality Austria



## APPLYING FOR A New Challenge

## WORK EXPERIENCE

2014 – today

### CEO

P. Grüner GmbH

- Project Management
- Acquisition
- Marketing & Sales
- Quality Management

Quality Assurance

2008 – 2014

### Paramedic

Austrian Red Cross

- Emergency Medical Technician

Medical Industry

## EDUCATIONAL TRAINING

2018 – today

### Master of Science in Business Information Systems

University of Applied Sciences Northwestern Switzerland, Switzerland

- Business Process Management
- IT Management
- Digitalization of Business Processes
- Business Model Development and -Innovation

2014 – 2018

### Bachelor of Science in Business Engineering

University of Applied Sciences Northwestern Switzerland, Switzerland

- Product Management (Major)
- Project Management
- Process Management

2008

### Highschool Diploma

Bundesgymnasium & Bundesrealgymnasium Leoben alt, Austria

2005 – 2006

### AFS Exchange Year

Globe High School, Arizona USA

Extra-Curricular

### 2019:

- Co-Author for a book about Digital Transformation, Springer Gabler
- Lean-Six Sigma Greenbelt
- IPMA Level D
- South Africa Live Tour 2019, international student project, focus: digitalization

### 2018:

- connectUS 2018 Delegation Member – international study project, focus: innovation

### 2017:

- HUAWEI Seeds for the Future – Program 2017 – international study project, focus: ICT

## PROJECTS

03/2019 – 05/2019

### Optimization of Supplier Time-Slot Management

Customer: M+M SixSigma Academy, Germany

- Business Analytics
- Process Optimization (LEAN-SixSigma)
- Supplier Assessment

02/2018 – 07/2018

### Job board 5.0 – From the Idea to a Digital Business Model

Customer: G-TPM Maintenance and Consulting, Switzerland

- Business Model Development
- Business Model Innovation

09/2017 – 02/2018

### Marketing Concept for a green future

Customer: Greengroup AG, Liechtenstein

- Market Research
- Strategic Marketing

09/2016 – 02/2017

### Optimization of Catering Process

Customer: Alters- und Pflegeheim zumEibach, Switzerland

- Process Management
- Process Optimization

09/2015 – 02/2016

### Development of a Management Manual ISO9001

Customer: P. Grüner GmbH, Switzerland

- Process Management
- Quality Management

## PERSONAL SKILLS

### Languages

- German Mother tongue
- English Level C2
- Spanish Level A2

### Communication skills

- good communication skills gained through my open-minded character as well as my foreign experiences
- open minded and broad knowledge for first impression

### Organizational / managerial skills

- leadership (currently responsible for a team of 5)
- trying to act as a role-model for my staff
- well-organized due to a tight schedule as a part-time student
- stress resistant since I am used to mental and physical challenges

### Job-related skills

- good command of quality control processes (currently responsible for quality assurance)
- including non-destructive testing, welding inspection, personnel management
- capacity for teamwork due to several tasks in bigger projects

### Digital competence

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Proficient User	Proficient User	Independent User	Independent User	Independent User

Levels: Basic user – Independent user – Proficient user

Digital competences – Self-assessment grid

- excellent command of office suite:
- Microsoft Office (Excel, Outlook, PowerPoint, Word, Visio)
- iWork (iCal, iPhoto, Keynote, Numbers, Pages) due to daily use
- HTML, CSS, Java basics due to personal interest and pre-master courses
- Visual Paradigm, Vensim, Camunda

### Other skills

- ambitious, athletically, cosmopolitan,
- focussed, goal-oriented, loyal
- proactive, rational, structured

### Hobbies

- Sports (Gym, Tennis, Skiing, Running, Sailing, Golf)
- Reading (Biographies, specialized books, self-improvement books)
- New technologies
- Cooking