# **Non-Prof Lite**Installation Instructions

You must have Wordpress version 4.8 or later installed to use this theme

### Install

If you don't already have it, download the theme folder from here

Unzip the folder and move it to your themes folder YOUR\_WORDPRESS\_SITE\wp-content\themes\

Activate the theme from the Wordpress dashboard Appearance > Themes > Activate

### Build

The site content is located in a folder named content
We recommend navigating to this folder now for the site build process

### WooCommerce

As soon as you activate the theme you will be prompted to install WooCommerce Please follow the prompts to install WooCommerce

After installation go to Plugins > Installed Plugins and activate it

Once it's activated you will be prompted to run the WooCommerce set up wizard to set up your store, please complete this as it's required for the theme

### Media

Load the Wordpress dashboard and add the images by clicking on Media > Add New Navigate to the content folder and find the images folder inside

Upload all of the images by dragging all of the folders into the drag and drop area (You can drag multiple folders at the same time)

# **Pages**

From the dashboard go to Pages > All Pages

Trash Sample Page and Privacy Policy by hovering over the names and clicking Trash

Navigate to the content folder and find the text folder inside

Create pages by clicking Add New

#### **HOME**

Write Home as the title and copy/paste the text into the block
Click Publish and Publish again to confirm
From the dashboard go to Appearance > Customise > Home Page Settings
Click A static page and select Home for your home page
Click Publish and then click the back arrow
Click Home Page Content and choose a slideshow or feature image
Once you have decided click Publish and return to the dashboard

#### **ABOUT**

Write About as the title and copy/paste the text into the block
On the right hand side menu click on Document
Click Featured image and then Set featured image
Select an image from the Media Library and add image details as necessary
Click Page Attributes and select About from the Template drop-down menu
Click Publish and Publish again to confirm

#### **HOW TO HELP**

Write How to help as the title and copy/paste the text into the block
On the right hand side menu click on Document
Click Featured image and then Set featured image
Select an image from the Media Library and add image details as necessary
Click Page Attributes and select Help from the Template drop-down menu
Click Publish and Publish again to confirm

#### CONTACT

Write Contact as the title and copy/paste the text into the block
On the right hand side menu click on Document
Click Featured image and then Set featured image
Select an image from the Media Library and add image details as necessary
Click Page Attributes and select Contact from the Template drop-down menu
Click Publish and Publish again to confirm

# **WooCommerce Pages**

WooCommerce has automatically created some pages to give us a fully functional shop, we will need to edit one to fit in with our theme

Edit pages by clicking Edit

#### **CART**

Click Edit on the Cart Page from All Pages Click Page Attributes and select Cart from the Template drop-down menu Click Update

### Menu

Now that we have set up our pages, we can create a menu to navigate through them From the dashboard go to Appearance > Menus

Give your menu a name

Remove pages by clicking the dropdown arrow and then Remove

Your menu should end up having the following five pages:

HOME ABOUT HOW TO HELP CONTACT SHOP

Click Create Menu

Make sure Main Menu is ticked next to Display location

Click Save Menu

# Map

To enable your map you will need a key supplied by Google

For your website we have obtained this key and stored it in a secure location

From the dashboard go to Map

Enter the key we gave you and then click Save Changes

Once the changes are saved you can now enter the location of your business

After you have entered your location click Save Changes again

# Shop

From the dashboard go to Products > All Products

Create products by clicking Add New

Enter a name, description, and a price

Click Set product image on the right

Select an appropriate product image from the Media Library

Click Publish

We recommend at least 8 products for optimal display

### **Posts**

From the dashboard go to Posts > All Posts

Trash Hello World by hovering over the name and clicking Trash

Create posts by clicking Add New

Add a title and content

On the right hand side menu click on Document

Click Featured image and then Set featured image

Select an image from the Media Library and add image details as necessary

Click Publish

We recommend at least 2 posts for optimal display

# Dogs

From the dashboard go to Dogs > All Dogs

Create dogs by clicking Add New

Add a title and content

On the right hand side menu click on Document

Click Featured image and then Set featured image

Select an image from the Media Library and add image details as necessary

Click Publish

We recommend at least 6 dogs for optimal display

# Customisation

You can customise many aspects of your new website

From the dashboard go to Appearance > Customise

#### **Site Colours**

Click Site Colours to find your options

Change the colours for a range of components from this panel

### **Site Identity**

Click Site Identity to find your options

Add your logo and site icon from the Media Library, and change your site title

#### **Site Fonts**

Click Site Fonts to find your options

Change the font used throughout your site from here

#### Menus

Click Menus to find your options
Customise your menu through this section

### **Home Page Content**

Click Home Page Content to find your options You can decide if you would like a slideshow or a feature image on your home page

### **General Page Content**

Click General Page Content to find your options
Update the headings throughout your site from here

#### **Social Media Icons**

Click Social Media Icons to find your options

Add your social media icons by entering the links to the ones you want, they will
then display on your site

#### **WooCommerce**

Click WooCommerce to find your options

You can edit details for your shop from this menu