Dear Senators,

We had a very productive meeting this past Friday! I'm excited to work with you all, and I'd like to set some goals for us to achieve this semester:

- Sponsor/Endorse 3 bills/resolutions
- Introduce 1 bill/resolution (please let me know if you need help writing it!)
- Attend one meeting of each of your RSO's
 - o (Assigned next Monday, see this form from previous email to give me your preferences)
 - I will send another email out with this again but this will be the live updating document for RSO Assignments:
 - o 24-25 Senator RSO Assignments
- Plan a one-on-one meeting with an Executive Officer (see Exec office hours, published in GroupMe)
- Be active and contribute to discussions during committee meetings
 - (these are still being processed and assigned, look for an email from an Exec member soon)
- Stay in contact with your RSO's (more on that later)

Finally, I want to emphasize that I'm here to help/walk you through with any of this. Feel free to stop by my office during my hours:

• **Monday:** 3 - 6 PM

• Tuesday: By appointment only

• Wednesday: 9 - 10:30 AM, 3:30 - 5:30 PM

• Thursday: By appointment only

• Friday: 10 AM - 1 PM

Please let me know when you'd like to meet and what you would like to discuss so I can prepare in advance! (Or just stop by for free printing and scantrons) Additionally, I've set up a scheduling system for Senators to view my availability in case of changes, and it additionally has the option to schedule a teams/virtual meeting if you are not able to meet in person.

Schedule a meeting with me here

For more tips and guidance, you can-

Review Secretary Middlebrooks' 'Senator Tips' document attached below.

Visit the SGA Website and view our **constitution** and **bylaws** (I highly recommend you do this, this outlines your duties as Senator along with the overall functions of SGA) Secretary Middlebrooks also has a running archive of all of the documents associated with legislations we have carried out since 2015, its really neat! **SGA ONEDRIVE ARCHIVE.**

Again, if you have not joined the GroupMe, do so with this link.

Best regards, Will Wright

GCSU Class of 2027 Physics Major PPT, Student Government