

Georgia College and State University
Student Government Association
2024-2025 Session

SR.2425.x

President Pro Tempore Wright

A RESOLUTION

To Establish the Laundry Grant Committee Policies and Procedures for Future Student
Government Administrations

BE IT ENACTED BY THE STUDENT GOVERNMENT ASSOCIATION OF GEORGIA
COLLEGE & STATE UNIVERSITY

WHEREAS, students may face financial hardships that prevent them from affording necessary on-campus laundry services;

WHEREAS, maintaining proper hygiene is essential to student health and well-being;

WHEREAS, an accessible and timely financial assistance process for laundry services will support students in need;

WHEREAS, the 88th Senate of the Student Government Association seeks to establish the standards and procedures for an ad-hoc Laundry Grant Committee, which will be delegated by the Student Government Treasurer;

WHEREAS, the committee will receive a line-item budget under the Office of the Secretary at the beginning of each academic year to fund this initiative;

WHEREAS, after a three-year trial period, Student Government will meet with the Care and Outreach Program, Financial Aid, Auxiliary Services, and any other relevant offices to evaluate

the program's success and determine any additional funding resources necessary outside the Student Government budget;

WHEREAS, the Laundry Grant Committee shall adhere to the following policies and procedures:

Laundry Grant Committee

1. Purpose

- The Student Government Association (SGA) has the authority and discretion to fund students in need of financial assistance for on-campus laundry services.
- The committee is allocated funds annually through the Student Government budgeting process.
These funds are primarily designated to provide partial financial assistance to students experiencing temporary financial hardship related to health and hygiene needs.
- The committee shall be chaired by the Student Government Treasurer.

2. Criteria for Consideration

- Applicants must submit a short essay explaining their circumstances and reasons for applying for laundry funds.
- The committee reserves the right to request additional documentation to assess financial need, per policies outlined by Georgia College & State University, the University System of Georgia, and state and federal regulations.

3. Committee Structure

- The committee shall be composed of:
 - Chair (Student Government Treasurer)
 - Vice-Chair
 - Secretary

- Any general members appointed by the Student Government Vice President

4. Review Process

- The Laundry Grant Committee shall meet at least once per week to review submitted applications.
- Applications will be assessed based on financial need, the student's written submission, and any supporting documentation requested.
- If financial constraints arise, the committee may request additional funding allocations from SGA.
- Decisions to approve or deny applications must be thoroughly documented.
- No denial shall be made on the basis of race, national origin, religion, sex, income, age, or disability.
- Committee members shall adhere to strict confidentiality regarding applicant information and are prohibited from discussing cases outside of official committee settings.

5. Optional Interview Procedure

- The Laundry Grant Committee may conduct applicant interviews during periods of high application volume or competitive funding cycles, at the discretion of the Committee Chair.

6. Approval and Fund Distribution

- Approved applicants' names and award amounts will be submitted to Financial Aid and Auxiliary Services for processing by the committee secretary.
- At the end of each month, the Student Government Association will receive an itemized bill from Auxiliary Services reflecting the total amount allocated through the laundry grant program.
- SGA shall be responsible for ensuring timely payments to maintain program funding.

7. Awareness and Outreach

- The committee shall actively promote the availability of the Laundry Grant Program through collaboration with:
 - SGA Chief of Staff
 - Community Assistants
 - Community Directors
 - Auxiliary Services
 - Care and Outreach Program
 - Other relevant university offices
- Informational flyers shall be displayed in laundry facilities to ensure students are aware of their eligibility for financial assistance in cases of demonstrated financial hardship.

THEREFORE, BE IT RESOLVED, that the Georgia College & State University Student Government Association adopts these policies for future academic years unless revised by subsequent Student Government administrations.