

IN THE DISTRICT/SUPERIOR COURT FOR THE STATE OF ALASKA  
AT \_\_\_\_\_

vs.

Plaintiff(s),

Defendant(s).

CASE NO. \_\_\_\_\_

**MEMORANDUM TO SET  
CIVIL CASE FOR TRIAL**

1. All essential parties have been served with process or have appeared herein, and this case is at issue as to all such parties.
2. Estimated time for trial: \_\_\_\_\_ hours.
3. Has a jury trial been timely demanded (Civil Rule 38(b))? ☐ Yes ☐ No
4. Nature of Case: ☐ F.E.D. ☐ Paternity ☐ Divorce ☐ Other \_\_\_\_\_
5. Is this case entitled to legal preference in scheduling the trial under Civil Rule 40(b)(1)(d)?  
☐ No ☐ Yes.  
If yes, cite statute or authority: \_\_\_\_\_
6. The names, addresses and telephone numbers of all attorneys and of parties appearing without attorneys are: (Attach additional sheet if necessary.)

FOR PLAINTIFF

FOR DEFENDANT

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Party or Attorney

Certificate of Service

I certify that on \_\_\_\_\_  
a copy of this memorandum was  
sent to the persons listed above

\_\_\_\_\_  
Attorney or Party

\_\_\_\_\_  
Date

\_\_\_\_\_  
Type or Print Name

Attorney(s) for \_\_\_\_\_

Any party not in agreement with the  
information or estimates given in this  
memorandum shall, within 10 days after  
service thereof, serve and file an opposition  
or counter memorandum.