

IN THE DISTRICT/SUPERIOR COURT FOR THE STATE OF ALASKA  
AT \_\_\_\_\_

_____	)	
	)	
Plaintiff,	)	
	)	
v.	)	
	)	
_____	)	CASE NO. _____
Defendant.	)	
_____	)	

**AFFIDAVIT OF PROOF OF SERVICE AT JAIL FACILITY**

TO: Shift Supervisor at \_\_\_\_\_  
(Name of Jail or Correctional Facility)

Pursuant to AS 09.05.050, please do the following:

- a. Serve ☐ the above-named defendant ☐ \_\_\_\_\_  
with the attached documents: ☐ Summons ☐ Complaint ☐ Subpoena  
Other Documents (List): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- b. Complete the "Affidavit of Proof of Service" below.
- c. Mail this completed form to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AFFIDAVIT OF PROOF OF SERVICE**

1. I am the shift supervisor at \_\_\_\_\_, located at \_\_\_\_\_  
(Jail or Correctional Facility)  
\_\_\_\_\_, Alaska.  
(City)
2. On \_\_\_\_\_, 20\_\_\_\_, I personally delivered the documents listed above  
to ☐ the above-named defendant ☐ \_\_\_\_\_.

\_\_\_\_\_  
Signature of Shift Supervisor

\_\_\_\_\_  
Print Name

Subscribed and sworn to or affirmed before me at \_\_\_\_\_, Alaska,  
on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Alaska  
My Commission Expires: \_\_\_\_\_