

IN THE DISTRICT/SUPERIOR COURT FOR THE STATE OF ALASKA
AT _____

VS.

Plaintiff(s),

CASE NO. _____ CI

Defendant(s).

**REQUEST TO SERVE DEFENDANT BY
POSTING AND ALTERNATIVE SERVICE
and AFFIDAVIT OF DILIGENT INQUIRY**

REQUEST

I request the court's permission to serve the defendant named

under Civil Rule 4(e), by posting on the Alaska Court System's legal notice website.

☐ I also request to do the following additional alternative service:

AFFIDAVIT

I state the following upon oath or upon affirmation under penalty of perjury:

1. A court case has been filed or is about to be filed against the defendant.
2. Attempts to Serve the Defendant. I attempted to serve the defendant with the summons and complaint by:

☐ Personal service by process server that was returned unserved, because:
[Attach the return you received back from the process server.]

☐ Certified mail, restricted delivery, return receipt requested, sent on _____
to the defendant's last known address:

The mail was returned unserved, because: *[Attach envelope you received back.]*

3. Attempts to Locate the Defendant. In addition to the above, I made diligent inquiry (reasonably searched) for the defendant as follows:

[Check only the boxes that apply.]

- a. ☐ I wrote to and/or questioned the defendant's friends and family:

Person Contacted

Relationship

Results

_____	_____	_____
_____	_____	_____
_____	_____	_____

- b. ☐ I wrote to and/or questioned the defendant's current and previous employer(s):

Employer Contacted

Results

_____	_____
_____	_____

- c. ☐ I checked telephone directories and Polk city directories (available at the library), and called telephone information:

Directory Checked

Results

_____	_____
_____	_____

- d. ☐ I used a locate-and-research company (such as Accurint, Ingens, Motznik, etc.):

Company Contacted

Results

_____	_____
_____	_____

- e. ☐ I conducted people-finder research on the internet:

Website Researched

Results

_____	_____
_____	_____
_____	_____

- f. ☐ I checked Facebook and/or other online social networks, with these results:

- g. ☐ I sent the summons to the defendant by first-class mail (not certified) to

_____ [address]
on _____ [date], with these results:

I enclosed postage sufficient for the return of an answer.

- h. ☐ I asked motor vehicle registrars at _____ [location(s)]
with these results: _____

- i. ☐ I called utility companies:

Company Contacted

City

Results

- j. ☐ I searched property tax listings:

Community Searched

Results

- k. ☐ I searched the Alaska Court System's trial court records online (<https://records.courts.alaska.gov/>) to find any cases involving the defendant. Then I went to the courthouse to check the file(s) for a current address and found: _____

- l. ☐ I searched court records outside of Alaska:

Location of Court

Results

- m. ☐ I searched recorded or filed documents at

(1) ☐ the Recorder's Office of the Alaska Department of Natural Resources (<https://dnr.alaska.gov/ssd/recoff/>), with these results: _____

(2) ☐ a recorder's office outside of Alaska: _____
with these results: _____

- n. ☐ I searched business license information at

(1) ☐ the Alaska Division of Corporations, Business, and Professional Licensing (<http://www.commerce.alaska.gov/web/cbpl/>), with these results: _____

(2) ☐ other local and state agencies outside of Alaska, with these results: _____

- o. ☐ I believe that the defendant may be in the military. Therefore, I contacted the following military locator service(s):

☐ Air Force: (210) 565-2660

☐ Army: (866) 771-6357

☐ Navy: (866) 827-5672 or (901) 874-3388

☐ Marines: (703) 784-3942

☐ Coast Guard: (866) 772-8724

with these results: _____

p. ☐ I made the following other attempts to locate the defendant:

4. The purpose of these efforts was to give the defendant notice of the case, so that the defendant could appear and defend it.
5. I believe other methods of service (for example: publication in a print or online newspaper, email, messages on the defendant's social network account, physically posting on the defendant's front door, etc.) may be more likely to give the defendant actual notice. Therefore, I did the following:

After completing the actions described above, I do not know the whereabouts of the defendant, and I do not know of any other sources of information I can use to learn the whereabouts of the defendant.

Date

Signature of Party or Attorney/Attorney's Agent

Print or Type Name

Subscribed and sworn to or affirmed before me at _____, Alaska
on _____.

(SEAL)

Court clerk, notary public, or other
person authorized to administer oaths.
My commission expires: _____

ORDER

It is ordered that:

Date

Clerk/Judicial Officer

Type or Print Name

I certify that on _____, I distributed a copy of this order to the plaintiff(s). Clerk: _____