Title: Discussion 3
Date: Monday 12th February 2024
Time: 17:00-17:25
Duration: 25 minutes
Agenda: discuss an initial plan for the submission of the first deliverable (due 25/02/24)
Members present: Betul Cilenk, Adam Hussain, William Leslie, Maheen Matin, Martinson Yan

Topics discussed:
1) Each individual question (three questions) in the assignment
2) Division of tasks/questions among group members
3) Platform for communication during the assignment
4) Template and initial data for project binder
5) Provisional timeline for assignment submission

Decisions made:
1) Each individual question (three questions) in the assignment
-Further research will be undertaken by Maheen to provide greater clarity in regards to the assignment questions

2) Division of tasks/questions among group members
-Betul, Adam and Maheen will work on the first question (requirements analysis)
-William and Martinson will work on the second question (Java programming)

-Division of tasks/questions for for Question 3 will be completed at a future date

3) Platform for communication during the assignment
-William will set up a Discord server for group members to use for communication

4) Template and initial data for project binder
-Betul will complete this by 25/02/24
-Maheen will then review the template and the initial data - and add additional data

5) Provisional timeline for assignment submission
-Question 1 will be completed by Sunday 5pm
-The answer to Question 1 will then be sent by Maheen to William and Martinson

-Betul, Adam and Maheen will participate in an in-person study session on Friday 16th February at 3pm

-Question 2 will be completed by 23/02/24
-William or Martinson will then send the answer to Question 2 to Maheen
-Maheen will review the code, collate the answers and upload the submission to Moodle

-Provisional timeline for Question 3 will be completed at a future date

Miscellaneous:
1) Betul will book a library room for Friday's session
2) Maheen will inform Sultan of all information and decisions made from today's group discussion