Title: Meeting 5
Date: Monday 1st April 2024
Time: 21:00-21:45
Location: Online (Discord)
Chair: Maheen Matin

Agenda:
x) Point - Owner

1) Minutes of the last meeting - Maheen

2) Introduction to meeting structure (list of all agenda points) - Maheen

3) Share and explain the analysis class diagram - Betul

4) Share and explain the changes to the GUI - Maheen, William, Martinson

5) Determine a plan for Tuesday's customer interview - William

6) Establish sprint tasks for this week - Maheen
--administration - meeting notes 5, customer interview 3, coach meeting 4
--OOAD / documentation - design class diagram
--programming - database and GUI

7) Any other business - Maheen

8) Date of next meeting - Maheen

Minutes:
-Proposed by chair - to be formalised at next meeting

Members present:
-Betul Cilenk, William Leslie, Maheen Matin, Martinson Yan

Topics discussed:
3) The analysis class diagram was checked and approved - other team members had no proposed changes
4) The changes to the GUI were demonstrated and explained
5) A plan was discussed and agreed upon for Tuesday's customer interview
6) Sprint tasks were set

Decisions made:
3) The analysis class diagram will not be changed further - it is ready to be designed into the first draft of the design class diagram
5) William will finish the remainder of the GUI tonight, in time for the customer interview on Tuesday afternoon

Actions:
-Betul will complete half of a design class diagram by next Monday
-Maheen will learn and practice using JFrame, JPanel and other relevant Java GUI elements
-William will finish the agreed upon sections of the GUI by this Tuesday
-Martinson will create the database by next Monday

<u>Miscellaneous:</u>
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