

December 3, 2019

Hua Bai & Wei Hui Liu  
#504 - 6540 Burlington Avenue  
Burnaby, BC V5H 4G3

**RE: CONDITIONAL APPROVAL – REPAIRS & RENOVATIONS IN UNIT**

Dear Owner,

We are writing to you on behalf of the owners of Strata Plan NW 2068 – “Burlington Square”.

Please be advised that you have been granted permission for the proposed repairs and renovations in your unit per your proposal below:

| Area                 | Items (To be altered)  |
|----------------------|--|
| Bathroom             | Bath Tub   |
|                      | Bath Tub Wall Tile   |
|                      | Bath Room Counter and Basin  |
|                      | Floor Tile   |
|                      | Painting Wall  |
| Kitchen              | Kitchen Counter  |
|                      | Kitchen Cabinet  |
|                      | Floor Tile   |
|                      | Painting Wall  |
| Laundry Room         | Floor Tile   |
| Live Room & Bed Room | Laminate Flooring (*specifications must be provided before commencement) |
|                      | Painting Wall  |
|                      | Baseboard Replacement  |

**This approval is conditional upon the receipt of applicable permits required the attached Assumption of Liability Agreement completed and executed prior to the commencement of the contemplated renovations.**

You must wait to proceed with your renovation plans until we are in possession of these documents. Please note that any related maintenance going forward will be your responsibility.

*Select the gold standard*

Thank you in advance for your anticipated cooperation. Should you require any further assistance, please do not hesitate to contact the undersigned at your convenience.

Yours truly,

Sutton Select Property Management & Realty  
Managing Agents  
On Behalf of Owners' Strata Plan NW 2068

A handwritten signature in black ink, appearing to be 'Boon Sim', with a long horizontal stroke extending to the right.

Boon Sim  
Strata Manager  
Phone: 778-329-9966  
Email: boons@mysuttonpm.com  
BS/nl

Enclosed: Assumption of Liability Agreement