

Keith Willis

Houston, Texas

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OBJECTIVE To obtain a position on a team of experienced developers to continue to further my knowledge and assist in creating an extraordinary experience for the company's technical audience.

QUALIFICATIONS Team oriented and customer focused. Quick learner and highly efficient at execution. Strong communication skills with ability to effectively manage adverse situations.

EDUCATION **Digital Crafts Full Stack Immersive Program**
PROGRAM COMPLETION (JULY 2020)

THE UNIVERSITY OF TEXAS AT SAN ANTONIO

BACHELOR OF BUSINESS ADMINISTRATION IN FINANCE (DEC. 2017)

EXPERIENCE **Escrow Analysis, CBRE**
September 2019 – March 2020

- Monitors loan portfolio of 500+ to ensure compliant insurance coverage is in place to protect applicable commercial real estate loan collateral
- Prepare and maintain monthly quality reports and standards, including quality control audits and trend analysis
- Main point of contact for all insurance inquiries

Manufacturing Business Analyst, TIMBERMARK LLC

March 2018 – September 2019

- Recruit, hire, and train a team of employees to meet manufacturing demand
- Plan, coordinate and lead a team of ten plus staff members to meet delivery and installation deadlines on six figure construction projects while always ensuring all staff abide by company and safety guidelines
- Maintain an open line of communication with supervisor and field manager
- Create and submit purchase orders for all needed materials

RELEVANT EXPERIENCE **PetMatch application** - Node.js, Javascript, PostgreSQL, Sequelize, AWS, Pet finder API.

Cocktail application - RestAPI, HTML, Javascript, CSS, React/Redux, Surge for deployment.

SKILLS HTML5, CSS, Javascript, Node.js, React, jQuery, PostgreSQL, Python, Microsoft Office, e.g., Word, Excel, PowerPoint, Outlook.

REFERENCES Available upon request