Planning for Leaving Campus



How long can I stay on campus?

Feb 21 entry can stay until Jan 2, 2022 (2 weeks after the Career Strategy Workshop)

May 21 entry can stay until Jan 2, 2022 (original date)

Please look for emails from Chandra MSCS@miu.edu or Elaine for more information.

How long can I stay on campus if I have an offer?

Once you start working, you must move off-campus. You will not be able to remain on campus to your entry's extended departure date I just gave.

Earlies date you are eligible to start working:

- Feb 2021 entry in this workshop can start by Dec 20, 2021.
- May 2021 entry in this workshop can start by Dec 30, 2021.

What to do before you leave campus...

- Complete DE registration if not already done before workshop.
- Notify RD <u>at least 2 days</u> before you plan to leave.
- Fill out AD (Arrival-Departure) form and give form and keys to RD (or drop at their room) Ideally, you should fill the form out with your RD
- Send email to computercareers@miu.edu with the date you have turned in your keys.
 - If we don't receive this date, you may be charged for more time on campus.

Housing questions?

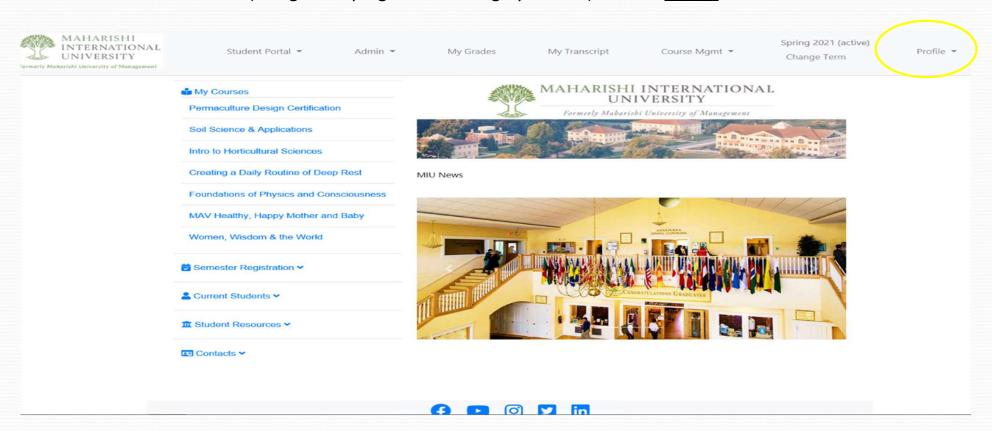
Any questions regarding the room and board charges, departure dates or other questions should be sent to Chandra at mscs@miu.edu.

What to do after you leave campus...

- Update your address in the student portal within 7 days of moving. The
 U.S. government requires this.
- Keep submitting job search reports in Infosys (5-15 per day, approx. 30 hours a week in job search activities)
- Keep in touch weekly with your coach.
- When you get an offer, send it to computercareers@miu.edu
- Any questions?

Updating Address in Student Portal

- 1. Sign into the Student Portal
- 1. (along the top right corner on gray banner) Click on **Profile**





Change Term

Profile details

Edit Addresses

Change Password

Logout



Updating Phone Number in Student Portal

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Address Information

Action	Туре
	01 MUM Email
Edit	02 Phone & Email
Edit	03 Residence
Edit	04 Mailing