

Planning for Leaving Campus





How long can I stay on campus?

Feb 21 entry can stay until Jan 2, 2022 (2 weeks after the Career Strategy Workshop)

May 21 entry can stay until Jan 2, 2022 (original date)

Please look for emails from Chandra MSCS@miu.edu or Elaine for more information.



How long can I stay on campus if I have an offer?

Once you start working, you must move off-campus. You will not be able to remain on campus to your entry's extended departure date I just gave.

Earliest date you are eligible to start working:

- Feb 2021 entry in this workshop can start by Dec 20, 2021.
- May 2021 entry in this workshop can start by Dec 30, 2021.



What to do before you leave campus...

- Complete DE registration if not already done before workshop.
- Notify RD **at least 2 days** before you plan to leave.
- Fill out AD (Arrival-Departure) form and give form and keys to RD (or drop at their room) Ideally, you should fill the form out with your RD
- Send email to **computercareers@miu.edu** with the date you have turned in your keys.
 - If we don't receive this date, you may be charged for more time on campus.



Housing questions?

Any questions regarding the room and board charges, departure dates or other questions should be sent to Chandra at mscs@miu.edu.



What to do after you leave campus...

- Update your address in the student portal within 7 days of moving. The U.S. government requires this.
- Keep submitting job search reports in Infosys (5-15 per day, approx. 30 hours a week in job search activities)
- Keep in touch weekly with your coach.
- When you get an offer, send it to computercareers@miu.edu
- Any questions?

Updating Address in Student Portal

1. Sign into the Student Portal
1. (along the top right corner on gray banner) Click on **Profile**

The screenshot displays the Maharishi International University (MIU) Student Portal. The top navigation bar is light gray and contains the following links from left to right: "Student Portal" (with a dropdown arrow), "Admin" (with a dropdown arrow), "My Grades", "My Transcript", "Course Mgmt" (with a dropdown arrow), "Spring 2021 (active)" with a "Change Term" link below it, and "Profile" (with a dropdown arrow, highlighted by a yellow circle). The left sidebar is white and lists several menu items: "My Courses" (with a sub-menu including "Permaculture Design Certification", "Soil Science & Applications", "Intro to Horticultural Sciences", "Creating a Daily Routine of Deep Rest", "Foundations of Physics and Consciousness", "MAV Healthy, Happy Mother and Baby", and "Women, Wisdom & the World"), "Semester Registration" (with a dropdown arrow), "Current Students" (with a dropdown arrow), "Student Resources" (with a dropdown arrow), and "Contacts" (with a dropdown arrow). The main content area features the MIU logo and name at the top, followed by a banner image of the university campus. Below the banner is a section titled "MIU News" with a large image of a university interior. At the bottom of the page, there is a row of social media icons for Facebook, YouTube, Instagram, Twitter, and LinkedIn.

Click on **Edit Addresses** ➡ Click on **Edit** or **Add** to update address information.

[Change Term](#)

[Profile details](#)

[Edit Addresses](#)

[Change Password](#)

[Logout](#)

[Edit](#)

03 Residence

[Edit](#)

04 Mailing

[Edit](#)

05 Permanent

Updating Phone Number in Student Portal

My Profile

Address Information

Action	Type
	01 MUM Email
Edit	02 Phone & Email
Edit	03 Residence
Edit	04 Mailing