

## Project Sprint Planning Notes

Team: P03-08

Sprint: Spring 2

Date: 12 Oct 2025

**Attended:** Lakshay Sachdeva, Lakshay Arora, Wong Hon Jun, Low Wei Hong, Jatanjeet Singh, Dinesh Premanath

**Scrum Master:** Lakshay Sachdeva

**Product Owner:** Aleesio Bonti

**Development team:** Lakshay Arora, Wong Hon Jun, Low Wei Hong, Jatanjeet Singh, Dinesh Premanath

### 1. Things That Went Well

- *The two new functions (CSV Export and Share Event) were introduced and incorporated effectively on time as was planned.*
- *There was an enhancement in the cooperation between the backend and frontend developers, which minimized the conflicts of merging.*
- *The team ensured similar quality of code and testing throughout all the modules.*
- *The application was made easier to use and the UI polish was enhanced so that navigation became smoother.*

### 2. Things That Could Have Gone Better

- *Testing on various browsers and devices were rushed.*
- *There were role-based access control changes that caused issues with the existing authentication logic.*
- *The documentation updates were delayed because of the emphasis on completion of final features.*

### 3. Things That Surprised Us

- *The CSV Export process was more effective than anticipated when dealing with big datasets.*
- *Share link feature was soon adapted and created good feedback amongst team members.*

## 4. Lessons Learned

- *Testing ought to be planned earlier in the sprint to enable time to be available to cross-platform testing.*
- *The synchronization between the backend and the frontend development with better API endpoints prevents integration problems at the last minute.*
- *Documentation and commenting of the code must be done on a regular basis and not only at the end of the sprint.*
- *Even minor changes in UI can affect the workflow, and it is necessary to have frequent feedback with team members.*

## 5. Final Thoughts

### Things to Keep

- *Effective team communication.*
- *Assigning tasks early and having responsibility.*
- *Incorporation of continuous integration testing after each major commit.*

### Things to Change

- *Dedicate time at mid-sprint for user testing and bug fixing.*
- *Improve documentation workflow.*
- *Plan smaller, more frequent commits to reduce merge conflicts.*